

Engineering Consultants Section

FY10 Major Objectives



Online Automation of Processes

- ❑ Online SOQ
- ❑ Debriefing
- ❑ Cost Proposal
- ❑ Contract Modification
- ❑ Payments
- ❑ Electronic Approval



ECS Rules for Contract Award & Administration

- ❑ Comprehensive Policies & Procedures
- ❑ Clarifications, Changes and New Processes
- ❑ Consultant Training Series
- ❑ Revision of Contract Standard Terms & Conditions



Consultant Pre-Qualification

- ❑ Firms must be pre-qualified to submit SOQs—
October 1
- ❑ 2010-2011 process will begin November 2009
- ❑ Uploaded into eCMS
- ❑ More information required on the experience
of Principals and Project Teams
- ❑ Financial Information



Revised SOQ Proposal Guidelines

- ❑ Developed by ACEC/ADOT Working Committee
- ❑ Require answers to specific questions/topics under each category
- ❑ Score sheet match questions/topic
- ❑ Cover Letter
- ❑ Certification Page



Consultant Evaluation Program

- Use to identify and resolve issues early
- Below average performance scores will be factored into the selection process
- Use to alert ECS to potential or actual breach of contract



DBE Requirements

- ❑ Federal-Aid Highway Funded Projects
- ❑ Applied to certain contract with a cadre of Certified DBE
- ❑ Firms must meet requirements or show “Good Faith Effort”



Discussion/Questions

