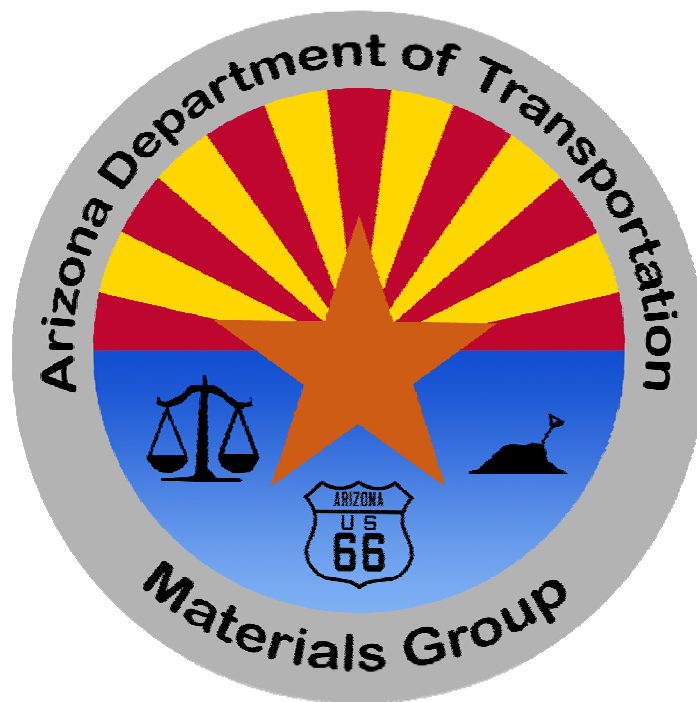


**MATERIALS**  
**POLICY AND PROCEDURE**  
**DIRECTIVES MANUAL**



PREPARED BY:  
ARIZONA DEPARTMENT OF TRANSPORTATION  
INTERMODAL TRANSPORTATION DIVISION  
MATERIALS GROUP

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