

Routing Form for Construction Issue Resolution

Resident Engineer and Contractor PM Level

Page ___ / ___

Project Name			
Meeting Date		TRACS #	
ADOT Work Unit		Prime Contractor	
This is	<input type="checkbox"/> a policy issue <input type="checkbox"/> an administrative issue <input type="checkbox"/> a technical/specifications issue <input type="checkbox"/> a prime contractor issue <input type="checkbox"/> a subcontractor issue		
Name(s)/Position/Organization (List individuals and organizations affected by this issue and its resolution, i.e., Design, Materials, Maintenance, Local Government, Utilities, Other Governmental Agencies, School Districts, the traveling public.):			
Brief description of the issue needing to be resolved:			
ADOT Resident Engineer's brief description of the resolution(s) discussed:			
Contractor Project Manager's brief description of the resolution(s) discussed:			
Names of persons assisting with resolution at this level:			
Additional comments or recommendations:			

PlanSpec and Review Comment Form completed? Yes No Forwarded to the next level on _____ (date)

This resolution form and information was transmitted to the Construction Group at MD172A and to the Partnering Office at MD107A for dissemination on _____ (date).

ADOT Resident Engineer (Signature Required) Date

Contractor Representative (Signature Required) Date

ADOT Resident Engineer (Print/Type)

Contractor Representative (Print/Type)

Include this form in the Issue Escalation Binder.

Visit azdot.gov/Partnering for a fillable electronic version of this form.

