

Douglas A. Ducey, Governor John S. Halikowski, Director Eric R. Jorgensen, Division Director

Banking/Financial

In order to comply with 28-1462(H) and R17-5-614 the Ignition Interlock Service Provider (IISP) will need to collect a fee, in an amount of \$20, for each certified ignition interlock that is installed. The IISP will remit the collected fees to the department on a monthly basis in a manner established by the department.

The Process

The IISP will first need to supply their banking information to the Department through the Service Arizona Secure Gateway located at https://secure.servicearizona.com/gwRegister/gateway/UserHome.The Gateway that is being used for Interlock MVR's is being updated to add a section where the IISP may put in their banking information.

*Note: the following screenshots were from our test system so they may appear slightly different from what you may see in live production. Also, only those at the Manufactuer/IISP level will have access to see the Banking Information service. Service centers will not have this option on their dashboard.

and a second	our E-mail address	and password to login to S	erviceArizona Secure Ac	cess Gateway (Customer Test)
Login E-mail address	: example@azdot	.gov		
Password:	••••••		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
6	Submit	Cancel	The second second	

Click on MVD-INTMVR to allow you access to the Interlock MVR development application

Applications Pen	ding Register Edit Profile
'ou have access to the follow	ing applications:
Name	Description
ADOT-VFHTEST	Vehicle For Hire - Test
FIN-ATPD	Authorized Third Party Deposit
FIN-REFUNDS	Payment Refunds
MVD-ABV	This application is used by citizens who wish to report an Abandoned Vehicle.
MVD-DEALER	Dealer Services
MVD-DUISUITE	Driver Improvement Services
MVD-EXPRESSDLRESUBMIT	Express Drivers License Resubmit
MVD-FINSERVICES	TEST: Financial Institution Services
MVD-INSERVICES	TEST: Insurance Services
MVDAINTMVR	Interlock MVR development application
MVDCPSUITETEST	Motor Carrier Permitting Suite
MVD-MVDRPTS	This is the test application for mvd application reports.
MVD-RBM	TEST: Renew by Mail Help Desk application (image download/view)

Click on Update Banking Information

Transactional Services:

Obtain Interlock Special MVR

Administrative Services:

- Maintain Users
- View Reports
- Update Banking Information
 - 6

Put in your Banking information

	On File:					
Account Number:						
Routing Number:						
Reenter Account N	lumber:					
Reenter Routing N	umber:					
Day Time Phone N	lumber:		ext.:			
Bank Account Typ	e: -Select Bank	Account Type	•			
I hereby	authorize the Ari	izona Departme	ent of Transporta	tion to process	debit entries fr	om the account specified abov

Double check to make sure the information is typed in correctly and click the authorization statement.

On File: Account Number: 123456789 Routing Number: 999999992 Reenter Account Number: 123456789 Reenter Routing Number: 999999992 Day Time Phone Number: (480))555 -1234 ext.:	
Reenter Account Number: 123456789 Reenter Routing Number: 999999992	
Reenter Routing Number: 999999992	
Day Time Phone Number: (480) 555 -1234 ext.: 1234	
	234
Bank Account Type: Business Checking	
I hereby authorize the Arizona Department of Transportation	on to process debit entries from the account specified abov

You will then receive this confirmation statement that the information was processed successfully.

Update Bank inform	ation									
Bank Information up	dated suc	cessfully!								
	File: xxxx	x6789								
Account Number: 12	3456789									
Routing Number: 999	999992									
Reenter Account Num	ber: 1234	56789								
Reenter Routing Num	ber: 99999	9992]						
Day Time Phone Num	ber: (480)555	-1234	ext.:	1234					
Bank Account Type:	Business	Checking	•							
 I hereby aut 	horize the .	Arizona Dep	partment of 1	Fransport	ation to	process	debit en	tries fror	n the acco	ount specified abo
Update	Go Ba	de								

On the 2nd of every month the Department will send a report to the e-mail address on file for the daily reports of adverse conditions and extensions. This report will consist of all reported installs from the prior month, Report Type I, and how much money will be debited from the account. To avoid improper payment, please ensure proper reporting procedures are followed.

Sample Report: MV610333-I MV325	ARIZONA DEPARTMENT OF TRANSPORTATION 02/01/20 MOTOR VEHICLE DIVISION DRIVER LICENSE SYSTEM 002 000 000 CIID INSTALLS DUE FOR THE MONTH OF JANUA IN ACCORDANCE WITH ARS 28-1462 AND R17-5-614	1
002 000 000 DXXXXXXXX DXXXXXXXXX DXXXXXXXXX DXXXXXX	CST / AZ MOBILE ACCESS	
TOTAL INSTALLS		

On the 10th of every month the Department will debit the funds from the account provided through the Gateway. This is an automated process and thus it is imperative that funds be available.

Note Money will be debited from the account as outlined in the report. The IISP must contact the Ignition Interlock Unit at ignitioninterlock@azdot.gov to resolve any inconsistencies prior to the Department processing the next scheduled payment. Any corrections/refunds can only be made manually on a day the department has already collected funds, ex. the 10th of the month. Additional payments must be paid via credit card or certified funds.

If there are not enough funds when the Department attempts to debit from the account, there will be a penalty assessed in accordance with A.R.S. §28-372 and Arizona Administrative Code R17-1-203. Also any payments that are dishonored shall be deemed a material breach of contract and may result in cancelation of the IISP's authorization. Payment, after the failed attempt, shall be made manually via a credit card or certified funds.