



# How to Develop an ADA Self-Evaluation & Transition Plan

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# Self-Evaluation

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- Required of all entities
  - Rehabilitation Act of 1973
    - USDOT Implementing Regulations (49 CFR 27)
  - Americans w/Disabilities Act of 1990
    - DOJ Implementing Regulations (28 CFR 35)





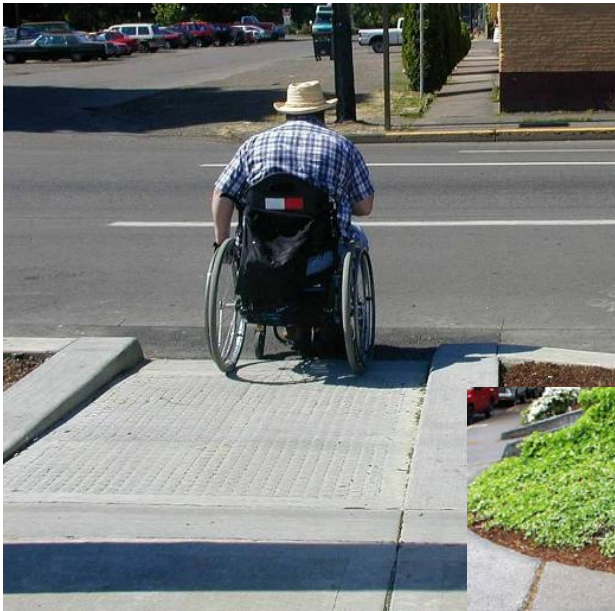
# Self-Evaluation

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- Purpose & Scope
  - Identify barriers in programs & activities that prevents persons with disabilities from access (includes evaluation of policies/practices)
  - Key – provide equivalent access to the maximum extent feasible

# Self-Evaluation-Barriers

- Curbs/Slopes



# Self-Evaluation-Barriers

- Communication Devices



# Self-Evaluation-Barriers

- Construction Work Zones





# Self-Evaluation

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- Identifying Barriers within public right-of-way
  - Curbs
  - Sidewalks
  - Pedestrian Crossings
  - Pedestrian Signals
  - Shared Use Trails
  - Parking Lots
  - Bus Stops



# Self-Evaluation

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- Developing the Evaluation
  - Agency commitment
    - Funding
    - Staff resources (i.e., survey/maintenance staff, interns) or contract with knowledgeable consultants



# Self-Evaluation

- Methods
  - Field inspections/surveys (form/checklist)
  - GIS (recording locations/measurements)
  - Segway ( profiler for reading slopes)



*Ed Ahrens, King County Department of Transportation*



# Self-Evaluation

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- Critical Areas to Evaluate
  - Public right-of-way accessing government offices, medical facilities, downtown core areas, school zones, residential areas, et al
  - Rest Areas, parks, shared use trails
  - Access to public buildings (permit/licensing offices, public meeting rooms, etc.)

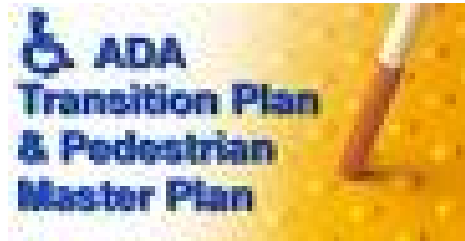


# Self-Evaluation

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- End Result
  - Inventory (and details) of facilities where structural modifications are needed to make facilities accessible to persons with disabilities
  - Foundation for Transition Plan
  - Maintain in file/available for public inspection for 3 yrs from date of completion

# Transition Plan



- Required by Rehabilitation Act and the ADA
  - 50 plus employees (entire agency)
  - Public input





# Transition Plan

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- Purpose & Scope
  - Set forth steps necessary to complete modifications identified through self-evaluation (those areas not covered in a previously developed plan)
  - Provide a schedule for completing modifications
  - DOJ reference to Program Access Plan



# Transition Plan

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- Content (at a minimum)
  - Identify physical obstacles
  - Describe the methods to make facilities accessible
  - Specify the schedule for achieving completion (if longer than 1 year, identify steps to be taken each year but as expeditiously as possible)



# Transition Plan

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- Content (cont.)
  - Identify official responsible for implementation of plan
  - Estimated Cost of each modification
  - Status column to record completion date

# Transition Plan

## Transition Plan Matrix Explanation

Coded Reference is number sequenced corresponding to all other documents, such as the "Survey Report" which is a supplemental document providing greater detail and explanation

Blue font indicates that hyperlinks exist leading to pertinent references and documents

Barriers are determined based on ADAAG specifications and/or other applicable federal design guidelines and rule making such as UFAS, FHAG, ANSI, TAMM, etc. depending on its pertinence to the given barrier

Three basic criteria are utilized to determine the importance of barrier removal and how soon corrections will be made: 1) Frequency of use by individuals with disabilities, 2) frequency of use by the general public, and 3) Overall - considering the first two criteria and additional issues such as safety, citizen complaints, etc. High Criteria typically indicates corrections will be completed within one year, Medium typically indicates corrections will be completed within 3 years, and Low typically indicates corrections will be completed at some undetermined point in the future.

Recommended corrections are developed by DMCG and possibly modified by the Disability Advisory Committee. Corrections are developed in consideration of the "Program Access" provisions of Title II, where applicable.

Finalized actions, including criteria, dates to be corrected, and correction measures, all of which, are determined by designated City Officials or representatives. Typically an Ad Hoc Committee is formed to make these determinations.

City of "Year City" Transition Plan - June 2003 (Finalized - July 21, 03) Page 1

Location			Deficiency		Correction		Criteria - Low, Medium, High				Finalized Actions To be completed by End of Allowance		
Reference	Facility Name	Area	Description	Barrier	ADAAG Reference	Recommended Correction	Priority (overall)	Public Access	Frequency - PWD	Priority #	Categorical Costs to City	Finalized Correction	Date to be Corrected
LP-1	Lay Park	Parking	All accessible parking	Accessible parking does not exist due to gravel/grass surface	<a href="#">4.1.3.5 (4)</a>	<a href="#">Provide one accessible parking space at the designated accessible position according to ADAAG 4.6</a>	M	M	M	LP-10	\$300	Follow Recommended Correction	3/1/06
LP-2	"	Pedestrian pathways	Pathways to Pavilions	No accessible pathways to pavilions due to gravel/grass	4.5.1	<a href="#">Provide an accessible path of travel (equally to the accessible pavilion)</a>	M	M	M	"	\$100	Follow Recommended Correction	3/1/06
LP-3	"	"	Pathways to play equipment	No accessible path to play equipment due to grass surface and abrupt level change	<a href="#">Play Areas - 15.6.4.3.1</a>	<a href="#">Elevate an accessible path to play area near accessible parking, remove raised wooden borders</a>	L	"	"	LP-11	\$300	Follow Recommended Correction	Re-evaluate 3/1/03
LP-4	"	"	Pathways to individual picnic tables	No accessible path to individual picnic tables due to grass	<a href="#">Outdoor Rec. - 16.5.1</a>	<a href="#">Create an accessible path and accessible surface at picnic area per year individual picnic tables</a>	L	"	"	LP-12	\$1,000	Follow Recommended Correction	Re-evaluate 3/1/03





# Transition Plan

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- Examples of Plans
  - Rancho Cordova, CA
  - Sacramento, CA



# Transition Plan

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- Important things to remember
  - Prioritize modifications (using same criteria as self-evaluation)
  - Coordinate/integrate schedule of modifications with planned alterations (paving, building, utility work)
  - Inform/educate persons with authority over budget/prioritizing projects



# Transition Plan

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- Important things to remember
  - Transition Plan is a living document – evolving planning & monitoring tool
  - As boundaries grow, so does the need to incorporate acquired facilities into Self-Evaluation/Transition Plan process
  - Special Requests/Complaints & Transition Plan schedule

# Questions

