

Sent: Friday, January 12, 2001 6:29 AM

To: Bob Olbinski; Chris Franks; Clyde King; Dave Shane; David Schlieff; Dennis Bruns; Jerry Hughes; Jim Crume; Joe Falinski; Katherine Hensman; Norm Smith; Pat Laird; Rob Pecha; Ron Dorsey; Steve Bruflat

Cc: Art Cornelius; Carwin Gardner; Cynthia Reid; Donna Miller; John Duel; Oliver Ortiz; Charles Deutschlander; Henri Verdugo; James Edwards; Martin Ross; Daniel Miller; David Rodriguez; Howard Stevens; James Sharpe; Kenneth Richmond; Louis Furubotten; Michael Hineman; Robert Canady; Robert Umbanhowar; Steve Laing; David Tyler; Jeff Ross; Mike Puicon; Mitchel Colvin; Regis Tolbert; Robert Cruz; Tim Wagner; Raymond Vigil; Vira Meza

Subject: Aerial Enlargement Sheets in Right of Way Plans Sets

It is the decision of the Right of Way Plans Manager that, EFFECTIVE IMMEDIATELY, Aerial Enlargement Sheets will no longer be included in the Right of Way Plan Set. It is felt that the cost in time and dollars to produce the Aerial Sheets is not justified. In addition, experience has shown that it is difficult to produce quality Aerial Sheets due to photogrammetric limitations and scanning considerations.

I know that this change in policy will raise many questions from each On-Call Consultant. You will be contacted by the reviewers assigned to your projects to determine project-specific courses of action. I will summarize some of the GENERAL guidelines discussed at an in-house meeting on January 11.

1. It is NOT the intent of ADOT to avoid compensating consultants for work already performed or work contracted-for.
2. Those projects for which the Plans and Aerials are SUBSTANTIALLY COMPLETE will not necessarily have the Aerial Enlargement Sheets removed from the Set. This decision will be project-specific.
3. Consultants who are CURRENTLY DEVELOPING Aerial Enlargement Sheets for a project should cease and desist from doing so. (See Item 1)
4. Amendments to EXISTING Scopes of Work will be issued for ongoing projects to allow for the removal of the Aerials, the renumbering of sheets, and other tasks related to adjusting the Plan Set.
5. All NEW Scopes of Work will not include Aerial Enlargement Sheets.
6. It will now be necessary to include "major" topographic items on the Plan Sheet in the absence of the Aerial Sheets. In nearly all cases, topography will be provided by ADOT in CADD format for referencing into the Plans. As part of ADOT's ongoing project to develop and document Right of Way Plans Standards, it is their intent to develop a standard for which topo items are to be shown and for lineweights and/or shading that will sink the topo into the background on the Plan Sheet.
7. Construction details such as edge of pavement/curb line and slope limits will be shown on the Plan Sheet. ADOT will develop standards as described under Item 6.

Consultants should direct project-specific questions regarding this policy to the reviewer assigned to the project. Questions of a contractual nature should be directed to Right of Way Plans Management.