

From: Dan Miller

Sent: Thursday, April 24, 2003 6:07 PM

Subject: State Land parcels - Access control / metes & bounds info

The following is the policy concerning the portrayal of access control and metes & bounds information on R/W plans for parcels owned by State Land, as requested by the State Land Department.

For all new R/W and permanent easements, the Delineation Unit is now required to prepare a metes & bounds description enclosing the acquisition area, which now necessitates including bearing and distance information along the existing R/W lines as applicable within the State Land parcel.

Regarding access control on State Land, each project will be considered on a case-by-case basis, but in general, we will not be showing access control symbology for State land parcels, unless the R/W Plans Section is specifically instructed to do so.

This new policy is effective on all current projects for which the State Land parcel(s) have not yet been acquired. The R/W plans reviewer will be checking the status of these parcels on current projects with the Delineation Unit and the R/W project coordinators and notifying the on-call consultants where bearing and distance data needs to be added, or if access control that is currently shown on the plans, needs to be removed. It should be noted that on State Land parcels, where access control is currently shown, it should not be removed until confirmation is received to do so.

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