

From: Daniel Miller

Sent: July 03, 2003

Subject: Revisions to boilerplate scope - delivery of calculation book

This email is being sent to serve as a notice to all concerned that a few significant revisions have been made to the boilerplate portions of the master scope, for the sections concerning the review submittals and the deliverables, and will be effective on all new project scopes.

I know that all of you read every word of every scope and would see the difference, however, as a helpful guide, a general summary of the main revisions are as follows:

The changes were made under the tasks of the Initial Survey, Basemapping Plans, Final R/W Plans, and the Supplementary Survey

1. The submittal of the Calculation Book has been moved from the final task submittal stage to the initial review stage. Also, the sub-task of producing Point ID sheets was removed from some areas where it was seen as redundant, and was moved into, and clarified, in the Calculation Book instruction portion.

2. Some various deliverable items were removed, either because the item is no longer needed due to internal procedural changes in the R/W Plans Sections, and/or the deliverable item has since been determined to be unnecessary to be submitted for the majority of the projects. These items are: a) hard copy of survey field notes b) hard copy printout of ADOT or NGS control point sheets, and c) traverse closures around new right of way acquisition areas based on an arbitrary coordinate system.