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Subject: Designating Parcels Containing "Additional New R/W To Be Acquired"

In the interest of making the R/W Plans more informative to other Sections within the R/W Group, the Standards Committee has sought a way to draw attention to tracts of land to be acquired by ADOT that lie outside the anticipated ADOT operating Right of Way. The most common example of such a tract is a remainder that will be acquired because it has been deemed to be an uneconomic remnant or because it has no access to a public way. The purpose in drawing attention to these parcels is ensure that they are acquired as needed and to flag them as potential candidates for disposal.

A method to accomplish this has been developed by the Standards Committee, has been presented to the R/W Group Managers, and has been approved by the R/W Plans Manager. The purpose of this e-mail is to implement this method and to include R/W Plans Standards Exhibits that will clarify its use. Note that these exhibits are available on the Temporary Website, ~~but are attached hereto for your use.~~

The method has necessitated the creation of a new cell in the "rw2001.cel" Cell Library and the addition of two new custom linestyles in the "rw_e.rsc" linestyle resource file. The cell is named RWPBTA; the two new custom linestyles are named RWTOTACQ1_E and RWTOTACQ2_E. The cell library and the linestyle resource file are currently available on the ADOT R/W Plans Standards Temporary Website at

<http://hubbardengineering.no-ip.com/caddstd/microstation.html>

This method will be utilized during the development of the R/W Plans as soon as a candidate parcel has been identified by the ADOT R/W Group. As mentioned above, candidate parcels will typically be instances where the New R/W impacts only a portion of the total ownership, yet all, or a portion, of the remainder(s) will also be included in the acquisition. (Note that this method is NOT employed where a parcel is a Total Acquisition lying wholly within the New R/W for the highway.) When a candidate parcel is identified, the following will procedure will be implemented in the preparation of the R/W Plans (~~refer to the attached exhibits~~):

* The cell RWPBTA will be placed on top of (i.e., using the same origin as) the parcel bubble. This cell fits exactly over the bubble, giving it a "sunburst" appearance. Its purpose is to make the parcel bubble stand out from among the other bubbles on the sheet. * The boundary of that portion of the remainder that is being acquired by ADOT shall be partially enclosed with the linestyle RWTOTACQ1_E. This linestyle is to be traced over the boundary linework for the parcel in the MicroStation sheet file. Note that this linestyle is not utilized along any side(s) of the tract that are coincident with the ADOT New R/W line. The purpose of enclosing this "additional area to be acquired" is to focus attention on the tract. This method was adopted in favor of other methods that have been used, which included cross hatching or shading the tract, or the use of an asterisk. If two or more adjoining parcels are candidates for this method, the linestyle RWTOTACQ2_E shall be utilized in place of RWTOTACQ1_E. RWTOTACQ2_E is actually a variation of RWTOTACQ1_E that is to be utilized on property lines having candidate tracts on both sides of the line.

* A footnote shall be added to the Ownership Record Sheet. Typical examples of footnote verbiage are "Remainder Left to be Acquired" or "2,362 S.F. of Remainder Right to be Acquired." Refer to the most current R/W Plans Standards Exhibit C-1 and C-2 for the proper use of footnotes. * An explanatory note, IDENTICAL TO THE ONE SHOWN at the bottom center of the attached exhibits, shall be affixed to any R/W Plan Sheet where this method is used. This step is a temporary measure and will likely be eliminated when this designation becomes more familiar to users of the R/W Plans.

This procedure will be implemented immediately on all new R/W projects; it shall also be applied to projects that are in the earlier stages of the R/W Plans development and acquisition. While it is not the intent of the ADOT R/W Plans Section to retrofit projects that have reached Acceptance Stage or projects in the latter stages of their development, the ADOT R/W Plans Section may request that this method be applied in such cases on a project-by-project basis. Reviewers should be conscious of ongoing projects that contain parcels meeting this criteria, request direction from the R/W Plans Manager or Technical Leader, and communicate instructions to the On-Call Consultant.

Refer to Parcels 7-8671, 7-8856, and 7-8857 in the ~~attachments below~~. Note the positioning of the Ownership Arrows with respect to the triangles in the new linestyles.