

From: Benedict Gurney

Sent: Wed August 7, 2002

The following are decisions of the R/W Plans Manager and are effective immediately:

1. The policy of using a dot pattern hatch of the New R/W on the Vicinity Map will be discontinued. Ongoing R/W Plans Projects should include the task of deleting the hatch.
2. It has been suggested that the Acquisition Record on the Ownership Record sheet be kept up to date as the plans development proceeds. The R/W Plans Manager has said that this will not be the case. Consultants will not be asked to fill in this information during the plans preparation process. If, at some point in the future, sufficient ADOT Personnel are available to carry out this task, a policy may be instituted to complete the Acquisition Record "in house". A possible exception to this policy would be the filling in of the Acquisition Record for an individual parcel when a second taking is required from that parcel and a "dash-A" parcel is created. The completion of the Acquisition Record in such an instance will help document the need for the creation of the "dash-A" parcel.