

**Jim Crume**

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**From:** Daniel Miller [DnMiller@azdot.gov]  
**Sent:** Monday, October 31, 2005 5:08 PM  
**To:** Al Reece; Bob Umbanhowar (E-mail); Clyde King (E-mail); Dan Mardock; David Shane (E-mail); Jerry Hughes (E-mail); Jerry Van Gompel; Jim Crume (E-mail); Jim Trujillo (E-mail); Joe Falinski (E-mail); John Litteer (E-mail); Rob Pecha; Roland Michaud; Ron Dorsey; Barney R. Bigman; Benedict Gurney; David Rodriguez; Don Casdorff; Howard Stevens; John King; Kenneth Richmond; Louis Furubotten; Michael Hineman; Robert Ball; Steve Laing  
**Cc:** Chuck Deutschlander; Henri Verdugo; Carwin Gardner  
**Subject:** Date Stamping of Calc Book Sheets

It has been the decision of R/W Plans Management that effective immediately, all calc book sheets must be date stamped by the On-Calls before they are submitted. This will assist R/W Plans staff in managing and keeping track of the sheets, as our projects typically go through many revisions.

Preferably, the software that is being utilized to generate the various types of calc book sheets/printouts will automatically date the sheets. If this is not possible, an alternative is that the On-Call can use a traditional rubber & ink date stamp. Hand written dates will not be accepted.

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