



ARIZONA DEPARTMENT OF TRANSPORTATION
CONSTRUCTION
DISADVANTAGED BUSINESS
ENTERPRISE (DBE)
Intended Participation Affidavit – Summary

Prime Contractor: _____

Project Name: _____

TRACS No(s).: _____

Project/Contract No.: _____

AZUTRACS No.: _____

Required DBE Goal: _____

Liaison Name: _____

Contact Phone Number: _____

Note: When completing the calculations table, enter the Contract Bid Amount (F) to avoid Javascript warning message.

A	B	C	D	E
Name of DBE Firm	Scope of Work	Minimum Contract Amount	Adjustments	Total DBE Credit Dollar Value
Total DBE Credit Dollar Value				
(F) Contract Bid Amount				
Total % of DBE Commitment				

By signature below, the undersigned agrees that formal agreements/subcontracts with the listed DBE firms will occur for the work cited herein should this contract be awarded.

(Name)

(Title)

(Signature)

(Date)



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INSTRUCTIONS

1. Do not submit *Instruction* page.
2. Identify first-tier DBE firms and any lower-tier DBE firms if used by non-DBE subcontractors for total DBE utilization.
3. When completing the calculations table, enter the Contract Bid Amount (F) first so pop-up warning message does not appear.
4. Submit corresponding *DBE Intended Participation Affidavit* form for each DBE firm identified on this form.
5. Completed documentation can be scanned and emailed to the Procurement Officer.

Definitions:

AZ UTRACS Registration No.: can be found conducting a search on the AZ UTRACS website: <http://www.azutracs.com/search>.

DBE Liaison Name: the designated employee who shall be responsible for the administration of the prime's DBE program
Contract Bid Amount: Total dollar amount bidder proposes at time of bid (Total Bid Amount)

Prime Name: name of contractor

TRACS No.: number identifier for contracts, projects, solicitations, and purchase orders

A – DBE firm's name

B – Services provided by the DBE firm – must coincide with the NAICS Code the DBE is certified in

C – This amount should be the same as the "Minimum Contract Amount" on Form 105C for each DBE firm listed.

D – Adjustments

- Any deductions from DBE's total contract amount due to subletting of work to non-DBE firms
- DBE credit less than 100%
 - Suppliers receive 60% credit
 - Brokers receive credit for broker fees only (not full contract or P.O. value)
- Enter "0" if there are no adjustments

E – Total contract amount less any adjustments (*C* minus *D*)

F – Enter total bid amount on project