



## DBE News & Events

July 12, 2018

### ADOT Requests Public Input for State Rail Plan Update

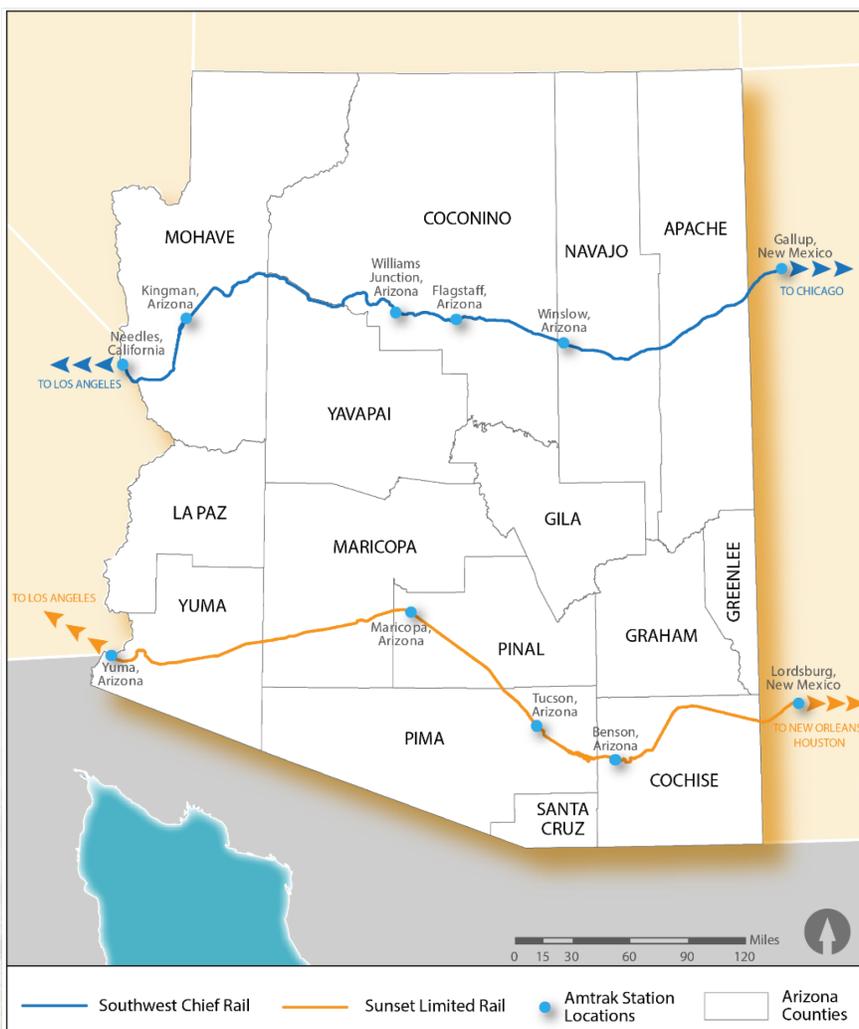
As part of the Arizona Department of Transportation's focus on multimodal long-range planning, the department is updating its State Rail Plan to better determine rail improvements across the state, based on future needs and opportunities.

ADOT is looking to the public and stakeholders to provide their input about what the State Rail Plan should include for both freight and passenger rail systems. A survey in both English and Spanish is available at [azdot.gov/staterailplan](http://azdot.gov/staterailplan). Comments are requested by Aug. 10, 2018.

The rail plan update will provide guidance for the existing rail systems and services used by Arizona's freight shippers and the public. It will also provide an assessment of the statewide rail system, offering recommendations for policies, programs, processes and projects that will improve rail-related safety and service. The plan will consist of five major elements:

- Describing the role of rail transportation in the state.
- Profiling the state's railroad assets and traffic, along with identifying markets, logistics, and economic and demographic trends that will have an impact on rail transportation needs.
- Determining freight rail needs and improvements.
- Determining passenger rail needs and improvements.
- Development of a rail service plan.

Amtrak Routes and Stations Serving Arizona



Source: National Transportation Atlas Database, WSP Analysis

The State Rail Plan update will rely heavily on input from the state's rail transportation stakeholders and the public. Several stakeholder workshops were held last year throughout Arizona to meet with those involved in the rail industry and to obtain input about the challenges and opportunities for Arizona's rail network. The feedback gathered from these meetings will be included in the updated State Rail Plan, which is expected to be completed in late 2018.

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**ADOT Seeks Federal Approval to Administer Environmental Reviews**

All highway projects require some level of environmental analysis to assess potential impacts. From installation of a new set of roadside signs to construction of a new urban freeway, different levels of environmental review are required under the National Environmental Policy Act, which the Arizona Department of Transportation is required to follow when using federal funds.

In order to further streamline environmental review for federal-aid projects, Congress created the Surface Transportation Project Delivery Program, or "NEPA Assignment." This program allows a state to apply for and assume decision-making and legal responsibility for meeting requirements of the National Environmental Policy Act and other federal environmental laws otherwise administered by the Federal Highway Administration for projects.

The requirements of the National Environmental Policy Act apply to all projects that use federal funds, including local roadway projects that may be administered by ADOT.

Recognizing that states are able to comply with federal environmental requirements on their own while streamlining processes and have waived their sovereign immunity in relation to federal court jurisdiction, ADOT is seeking environmental review authority and responsibility under NEPA Assignment for projects that require environmental assessments or the more rigorous environmental impact statements.

An application for NEPA Assignment is a required first step toward entering the program. ADOT has posted its application for public review and comment at [azdot.gov/business/environmental-planning/ce-assignment-and-nepa-assignment](http://azdot.gov/business/environmental-planning/ce-assignment-and-nepa-assignment).

**Reminder: July's Friday Forums started July 6!**

**Getting the Most Out of QuickBooks®**

**July 13** – Setting up customers and vendors (income and expenses). This class is designed to show how to set up the income and expenses correctly and is for the individuals who will be invoicing customers, processing payments from the customers and paying the bills for the company.

**July 20** – Reporting overview. This class will walk through the different financial reports (Balance Sheet, Profit and Loss, Bank Reconciliations, and Cash Flow Statements), common uses for these reports and how to read them.

**July 27** – Additional overview including the differences between the online version and the desktop version and extra options QuickBooks offers (payroll, taxes, journal entries). You will also understand how to decide if you need to outsource aspects of administrative work to a CPA/tax firm, a bookkeeper, use a clerical in-house staff member or hire a degreed accountant and the difference between those individuals and their skills

**All Friday Forum workshops are 9:00 am – 11:00 am and start on time.**

To register, visit [the website](#) and select "Events" today!

**YUMA COUNTY DISCUSSES AIRPORT DBE PROGRAM & CONTRACTING OPPS**

The Yuma County Airport Authority will host a meeting to discuss the Airport's DBE Program and contracting opportunities available in its upcoming projects. Consultants, training and resources will be available to DBE, Small Businesses and Prime Contractors.

The meeting will be held at:

**Yuma International Airport  
2191 E. 32<sup>nd</sup> Street  
Yuma, AZ  
Board Room – Second Floor  
Date: Wednesday, July 18, 2018  
Time: 2:00-3:00 pm**

Topics and discussions include the DBE Program and 49 CFR Part 26 requirements as a part of DOT funding assistance; Opportunities for Disadvantaged and Small Businesses; SBDC - Training, Courses and One-On-One assistance; DBE Program successes, problems and failures as seen by DBEs, Small Business and Prime Contractors.

Please RSVP to Gen Grosse at [gen@yumaairport.com](mailto:gen@yumaairport.com)

**FRIDAY FORUMS**

**Business & Industry Events**

July 12, 2018

**July**

**13** [Understanding and Getting the Most Out of QuickBooks](#)  
Location: ADOT BECO Small Business Resource Center  
Time: 9:00am

**19** [Light Rail Construction 101](#)  
Location: 10409 S. Central Ave. Phoenix  
Time: 4:00pm - 6:00pm

**20** [Understanding and Getting the Most Out of QuickBooks](#)  
Location: ADOT BECO Small Business Resource Center  
Time: 9:00am

**24** [Importance of Continuity of Leadership, Opps & BD](#)  
Location: 10409 S. Central Ave. Phoenix  
Time: 4:00pm - 6:00pm

**26** [Networking with Primes](#)  
Location: ADOT BECO 1801 W. Jefferson St. Ste 101  
Time: 12:00pm - 1:30pm

**26** [Great JOC Programs - The Contractor's Perspective](#)  
Location: 1725 S. Country Club Dr. Mesa  
Time: 1:30am - 1:00pm

**27** [Connecting to the WV – Don't be left out of the LOOP!](#)  
Location: Phoenix Country Club, 2901 North 7th St Phx  
Time: 7:00am - 9:00am

**ADOT/ BECO** **Other Associations**

**July**

**27** [Understanding and Getting the Most Out of QuickBooks](#)  
Location: ADOT BECO Small Business Resource Center  
Time: 9:00am

**31** [ADOT Joint DBE Task Force Meeting](#)  
Location: 206 South 17th Avenue, Phoenix  
Time: 9:00am - 11:00am

**August**

**1** [The ABCs of Value Engineering](#)  
Location: Hotel El Conquistador, Tucson  
Time: 8:00am - 12:00pm

**1** [How to Create Joint Ventures](#)  
Location: 365 N. Scottsdale Road, Suite 135, Scottsdale  
Time: 7:30am - 9:30am

**14** [Dealing with Difficult People](#)  
Location: 1050 W. Washington St., Ste. 223 Tempe  
Time: 11:30am - 1:00pm

**15** [ABA/ASA/AMCA General Contractor's Expo](#)  
Location: 5001 N. Scottsdale Rd., Scottsdale  
Time: 2:00pm - 5:00pm

**16** [Force Accounts - Guidance for Contractors & Subs](#)  
Location: ADOT BECO 1801 W. Jefferson St. Ste 101  
Time: 11:30am - 1:30pm

**ADOT TASK FORCE MEETINGS COMING UP...**

Date	Time	Meeting	Location	Link
July 31, 2018	9 -11:00 a.m.	ADOT Joint DBE Task Force	ADOT Auditorium 206 South 17th Avenue Phoenix, AZ 85007	<a href="https://2018jointdbetf0731.eventbrite.com">https://2018jointdbetf0731.eventbrite.com</a>
Sept. 18, 2018	9 -11:00 a.m.	Professional Services Task Force	ADOT BECO 1801 W. Jefferson Ste. 101, Phoenix	<a href="https://2018pstf0918.eventbrite.com">https://2018pstf0918.eventbrite.com</a>
Oct. 23, 2018	1:30 -3 p.m.	DBE Construction Task Force	ADOT BECO 1801 W. Jefferson Ste. 101, Phoenix	<a href="https://2018dbetf1023.eventbrite.com">https://2018dbetf1023.eventbrite.com</a>

**Project Opportunities**

July 12, 2018

**Links**

- [ADOT Current Advertisements](#)
- [ADOT Engineering Advertisements](#)
- [ADOT Public-Private Partnership Initiatives](#)
- [ADOT Advertised Alternative Delivery Projects](#)
- [Bidding Opportunities Around the State](#)

**Did you know?**

**Call for Nominations for National MBE Awards**

The MBDA National Minority Business Award is the highest level of national recognition that a U.S. minority-owned firm can receive from the U.S. Department of Commerce. All nominations for outstanding minority entrepreneurs in **Construction, Professional Services, Innovative Technology, and several other categories** must be submitted online at <https://medweek.mbda.gov> no later than **July 31, 2018**.

 ADOT Bid openings after January 1st, 2017 will require prime contractors to submit DBE affidavits within 5 calendar days from bid opening. This is two days less than the current requirement. For example, if bid opens on Friday, the DBE Affidavits will be due to BECO, from the prime contractor, by Wednesday before 4:00 PM. Therefore, this is reducing the time DBEs and prime contractors have to prepare, sign and submit the DBE Affidavits to BECO. DBEs are urged to consider this new time restriction when working with prime contractors to complete and sign the DBE Affidavits in order for them to be submitted to BECO by the 5th calendar day from bid opening.

**Featured Federal-Aid Projects**

General/Sub Contractors Opportunities						
Due Date	Project Valuation	DBE Goal	Solicitation/ Project Number	Type	Project Owner and Description	Contact
7/16/18 4pm	\$5M- \$10M	7.51%	181911; SR1G; I-2010-022; SS93701C	<a href="#">IFB</a>	City of Tucson - <b>Houghton Road from UPRR to I-10</b> . A Pre-bid conference will be held on Tuesday, June 26, 2018 3:00pm local AZ time at 201 N. Stone Avenue, 4th Floor, North Tucson, AZ 85701	Michael Marietti at 520-837-6629 or Dan Longanecker, Principal Contract Officer, at 520-837-4125 or Dan.Longanecker@tucsonaz.gov
7/17/18 2pm	\$825K- \$925K	8.28%	302994; TAP-PPM-0(246)D; SL73701C	<a href="#">IFB</a>	Pima County - <b>Ina Rd: Shannon Rd to La Cholla Blvd</b> . The work consists of the addition of sidewalk for one mile on the North & South side of Ina Road, including the addition of curb access ramps, driveway & cross-street adjustments, signal push button modifications, signing, pavement marking, tree reestablishment & slope stabilization.	Matt Sage, Procurement Officer, at Matthew.Sage@pima.gov
7/20/18 11am	\$2M	9.20%	CMAQ-APJ-0(212)T; SZ18301C	<a href="#">IFB</a>	ADOT - <b>Widen Roadway &amp; Provide Sidewalk Connectivity, Winchester Rd; Southern Ave, &amp; 16th Ave, Apache Junction</b> . The work consists of furnishing & placing aggregate base & asphalt concrete, constructing concrete sidewalk, curb & gutter, & pavement widening.	Ghalib Mahdi, Engineering Specialist, at GMahdi@azdot.gov or Kirk Kiser, Construction Supervisor, at KKiser@azdot.gov
7/20/18 11am	\$6M	7.02%	STBGP-HSIP-377-A (200)T; H893001C	<a href="#">IFB</a>	ADOT - <b>Curve Reconstruction, SR277-SR77, Heber-Holbrook Hwy (SR377)</b> . The work consists of improvement of ten horizontal curves & extension pipe culverts, including differential milling & AC overlay, shoulder widening, pavement marking, striping, signing & seeding.	Fauzia Karim Koly, Engineering Specialist, at FKoly@azdot.gov or Carl Ericksen, Construction Supervisor, at CEricksen@azdot.gov

# Welcome to the **NEW ADOT** Small Business Resource Center!

It's the one place you can go to get one-on-one and small group help for your various business challenges! It will also offer in-depth workshops to help you deploy new ideas and tools in your company. You will be able to meet, seek help and get answers to your specific questions from experts.

**In-depth Workshops**  
**Appointments with ADOT Staff**  
**Special Software**  
**One-on-One Help**  
**SMALL BUSINESS RESOURCE CENTER**  
**Small Group Discussions**  
**Educational Tools**  
**Community Partner Access**  
**And More...**  
**Networking**  
**Business Experts**

The ADOT Small Business Resource Center is open to all small businesses seeking or performing work on ADOT projects. The Center will feature:

- One-on-one appointments with ADOT managers and business subject matter experts
- Small group appointments and discussions with ADOT managers and business subject matter experts
- Multi-week in-depth workshop series on key topics like QuickBooks, Sales Management and Compliance
- Unique networking opportunities with other small business owners
- Special educational tools and software to support small businesses
- Appointments with community partners that can help you pursue new work or employ different technologies

The Small Business Resource Center opens June, 2018! See the back of this flyer for more information about offerings and how to make an appointment.

# Ready to Help You!



## ADOT Business Engagement and Compliance Office

- Certification
- Contract Compliance
- DBE Supportive Services
- Local Public Agencies
- On the Job Training Supportive Services
- Technology (AZUTRACS)

## Other ADOT Departments

- Audit and Analysis
- Contracts and Specifications
- Engineering Consultants Section
- Multi-modal Planning Division
- Procurement

## Subject Matter Experts

- Bookkeeping and accounting
- Branding and Marketing
- Business planning
- Sales
- And More

## Friday Forum Focused Workshop Series

- Contract Compliance
- Digital Marketing
- QuickBooks
- Sales Organization and Management
- Value Proposition and Business Model Canvas
- And More

## Community Partners

- Coming soon

All appointments held at the ADOT Small Business Resource Center located at 1801 W Jefferson St. Phoenix, AZ 85007. Companies located outside of Maricopa County may request their appointment be held online.

To make your appointment today, visit <http://bit.ly/ADOT-SBRC> today!



For more information: ADOT Business Engagement & Compliance Office **602-712-7761** | [www.azdot/beco](http://www.azdot/beco)

# LUNCH & LEARN



**Location: 1801 W. Jefferson Street, Suite 101, Phoenix, AZ 85007**

ADOT BECO is the place for DBEs and SBCs to gain important business and technical assistance to help you compete effectively for work on federal-aid contracts and other opportunities. These easy to attend luncheon meetings give you a quick way to improve your knowledge and skills to help your business succeed. Attend in-person or via webinar.

Visit ADOT BECO's New Business Resource Center – created for you!

**THURSDAY JULY 26, 2018**

**12:00 pm - 1:30 pm**

**Networking with Primes**

*Presented by: Walter Fedrowitz, Deputy Project Director, Connect 202 Partners*

- How to present yourself well
- How to market your company
- Where to look for contracting opportunities
- What primes look for

**BRING A LUNCH AND JOIN YOUR FELLOW ENTREPRENEURS  
TO IMPROVE THE BOTTOM LINE OF YOUR BUSINESS.**

Click here to register:

<https://www.eventbrite.com/e/lunch-and-learn-networking-with-primes-tickets-47193684581?aff=ebdssbdestsearch>

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**THURSDAY AUGUST 16, 2018**

**11:30 am - 1:00 pm**

## **Force Accounts – Guidance for Contractors and Subcontractors**

*Presented by: Irene Del Castillo, Project Finals Specialist Supervisor  
and Ladd Bouts, Project Finals Specialist*

- How to apply Section 109.04(D) of the Standard Specifications (Labor, Equipment and Material)
- Required documents for a Force Account
- How to prepare the Force Account weekly detail
- Specifications questions and answers

**BRING A LUNCH AND JOIN YOUR FELLOW ENTREPRENEURS  
TO IMPROVE THE BOTTOM LINE OF YOUR BUSINESS.**

[Click here to Register](#)

For questions, call or email DBE Supportive Services 602 712 7761 or [DBESupportiveServices@azdot.gov](mailto:DBESupportiveServices@azdot.gov)

# **ROAD TO THE FUTURE**

- SPEED APPOINTMENTS WITH BUYING AGENCIES
- NEW TECHNOLOGY TRACK WORKSHOPS
- HEAR FROM DIGITAL MARKETING EXPERTS
- ANNUAL AWARDS MIXER AND RECEPTION
- PRIME CONTRACTOR AND CONSULTANT COFFEE BREAKS

**SEPTEMBER 26 & 27**

**EMBASSY SUITES 5001 N. SCOTTSDALE RD. SCOTTSDALE 85250**

**ADOT**