## AZUTRACS Arizona's Transportation

### **Business Portal**

http://www.AZUTRACS.com

Newly certified DBE firms are automatically registered!

### What every DBE firm needs to know....

#### Arizona's Transportation Business Portal features:

- AZ UTRACS Registration: As a newly certified DBE, you're already registered! AZ UTRACS registration is a requirement for all firms before they can start work on an ADOT project. Find your AZ UTRACS number by searching for your firm at <u>www.AZUTRACS.com/search</u>.
- SBC Dual Registration: As a newly certified DBE, you're already registered as an SBC, too! This will list you in another directory for SBC's in AZ UTRACS.
- Advertise Yourself & Get Work: Maintaining your AZ UTRACS Registration creates a comprehensive and detailed Firm Profile at no cost to you. It's your opportunity to tell others what makes your firm unique and get work! A detailed profile could help your firm gain work on one of Arizona's Transportation projects because our new search engine provides more specific results for Primes. Take advantage of it and advertise all of your special skills, equipment, and licensing!
  - As a DBE, your profile was transferred into AZ UTRACS automatically. Because of that, you'll need to create a username and password. To do this go to <u>www.AZUTRACS.com/</u> and click on "Log In" on the upper right hand corner. Once there, click on "Request System Access" and fill out the form to be able to log in and update your firm profile. If you already have an AZ UTRACS profile and login, your profile will simply show "Yes" for DBE credit.
- Easy Access: Quickly navigate to the Payment Reporting system, your DBE Certification Application, and the Payment Verification system by using our Quick Logins on the home page. Bookmark AZ UTRACS to quickly access all the sites you'll need for the entire ADOT contract experience.
- Personalized Navigation: Since the requirements can vary depending on your role, the Tab "Tasks & Resources by Role" will educate you on everything relevant to your firm.
- NEW Bidders/Proposers List Application: Primes now use an easy online application within AZ UTRACS to create a bidder's list with just a few clicks. It's easy and it helps Primes meet contract requirements more efficiently.
- Robust Search Engine: Easily search for firms (DBE's, brokers, suppliers, goods and services firms) by work categories, NAICS codes, business descriptions, work location, and more! This specialized search feature also helps Primes verify the type of work a DBE can do for DBE credit based on the NAICS code(s) the DBE is certified for. This keeps everyone compliant.



AZ UTRACS makes it easy to find qualified firms to bid on our projects all over Arizona—especially where we need certified DBE contractors to meet our federal requirements.

#### Resources

- Bidding Opportunities
- Opcoming DBE / Small Business Events
- Business Coach on Demand
- Bidders / Proposers List (Primes Only)
- 🕑 FAQs

#### Registrations

ALL firms interested in performing work on federally funded transportation projects in Arizona must create an AZ UTRACS registration. Small Businesses can answer a few additional questions and become registered as a Small Business Concern (SBC) in the same registration process.

Read more

#### **DBE** Certification

Minority and women-owned firms who meet the requirements in 49 CFR Part 26 may apply for and update their DBE Certification. ADOT's Unified Certification Program (UCP) ensures that firms certified by one certifying agency are DBE certified for all work performed on transportation projects in Arizona.

Read more

#### Firm Directory

This comprehensive business directory containing Primes, DBES, ACDBEs, SBCs and other subcontractors give firms the ability to search and find business partners for their work on federally funded projects. The directory includes a detailed firm profile that highlights the firm's capabilities and geographic locations in which each firm is willing to work.

Read more

#### **Contract Compliance**

All firms that work on federally funded contracts must report and confirm payments made or received monthly in order to meet federal requirements. Firms awarded Construction Contracts must also report weekly Certified Payrolls.

Read more



#### Who Are You? ( J who who, who who J)

AZ UTRACS Transportation Business Portal provides different resources for different types of firms. The Tabs above organize available content differently for each group, to ensure easy accessibility. Choose the appropriate tab that best represents your firm or group.

# http://www.AZUTRACS.com