

January 1, 2016

Dear Valued Utility Customer:

The Arizona Department of Transportation (ADOT) is excited to roll out revised utility encroachment permit procedures effective January 1, 2016. The revised procedures are a result of a joint effort by ADOT and our utility customers. The team evaluated the utility encroachment permit process and how to streamline it for low-complexity permit requests.

This collaboration is the Simple 21 Pilot Program, a utility permit checklist for low-complexity utility encroachment permits to ensure applications are successful on the first submittal. Results of the pilot program revealed that the average time to process low-complexity permits was 10 days, even more quickly than the 21-day goal. ADOT is pleased with this significant improvement in efficiency, thanks to the effective communication with our partners.

Due to the success of the Pilot Program, The Arizona Department of Transportation invites our statewide utility customers to participate in the newly adopted Simple 21 Program. Please contact your local ADOT district for additional information. We look forward to your assistance in supporting improvements to encroachment permit procedures across the state.

Best Regards,



Jesse Gutierrez
Deputy State Engineer