



Arizona Department of Transportation

206 South Seventeenth Avenue, Phoenix, Arizona 85007-3213

Douglas A. Ducey
Governor

John S. Halikowski
Director

Doanh Bui
Chief Information Officer

COMPUTER ACCESS REQUEST

Please type, illegible forms will be returned.

USER INFORMATION:

New User Position # **SDT**- _____ Start Date _____ Ticket #: _____

Full Legal Name: _____ EIN _____ SSN (last four): _____

Office Address: _____ City: _____ State: _____ Zip: _____

Division: _____ ORG: _____ Mail Drop: _____ Phone (_____) _____

Employee Type: _____ 3rd Party Ring # _____ *Assignment Duration _____

Company Name (required for Third Party & Contractors): _____

USER ID CHANGES:

Current RACF ID: _____

Transfer Effective Date: _____

Termination Date (Required): _____

Deleted Employees Only:

All data (e.g., email, and U Drive) for deleted employee is archived by default. Would you like to access to the deleted employee's data archive?

Yes* No

*A link to the deleted employee's data archive will be sent to the current supervisor.

SELECT REQUESTED ACCESS*: (select add, change, or delete from drop down menus)

Advantage	FAST
AIDW - Safety Data Mart	FAST-AC FORMS
Extended NCIC Codes: _____	Role Options:
Officer NCIC Codes: _____	HCRS
Role Options	Intelex
ALISS	Role Options:
Role Options:	Internet
CMTP	PeCos
Role Options	(PeCos User Role & Permission form required)
Control D/ARD	Planview
Same as RACF ID: _____	Remote Access
Supervisor _____ (Required)	TARGATS
Employee _____	Role: _____
eCMS	Title & Reg and Driver's License
Role Options:	MVD Role: _____
Email	(Required)

*List specific access needed where applicable:

Manager Name: _____ Phone: _____ Date: _____

Manager Signature: _____ RACF ID: _____

Complete the following steps:

1. Contact the ADOT Service Desk to obtain a ticket number (phone: 602-712-7249 or email: SDesk@azdot.gov)
2. Submit completed form to Data Security (fax: 602-712-3368 or email IDataSecurity@azdot.gov)