

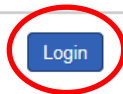
Mcarrier Registration Process:

1. Click on the “Login” button:

IFTA Tax Filing Online Service

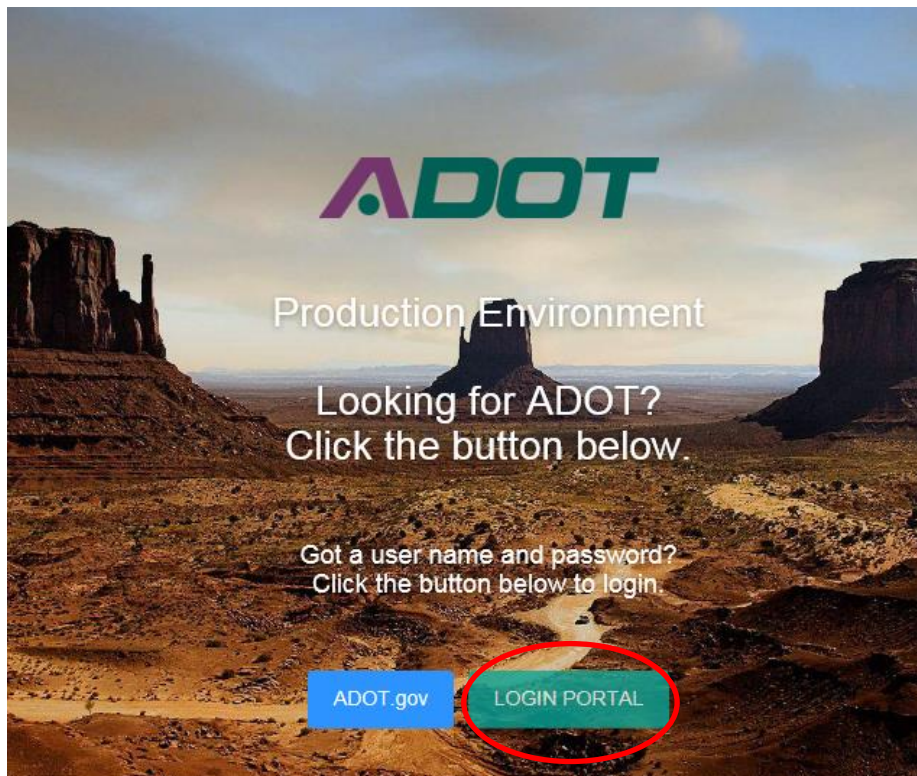
Welcome to the IFTA Tax Filing Online Service. At this website, Arizona-based IFTA carriers can electronically file required quarterly IFTA Tax Filing Reports with the state of Arizona.

Important Notice: Effective Friday, Jun 24, 2016 4pm (MST), ADOT's old IFTA filing system will no longer be available for filing IFTA reports. Users will be redirected to the new tax filing system (mCarrier) to register their account. MCarrier will be available July 1st 2016, as the second quarter report must be filed using the new system. Although you are not able to file any reports until July 1st 2016, you can register starting June 24, 2016. Please click on the link below to register your account. During registration, please use the Google Chrome browser. If you have any questions please contact the Fuel Tax Reporting Unit at 602.712.8473.



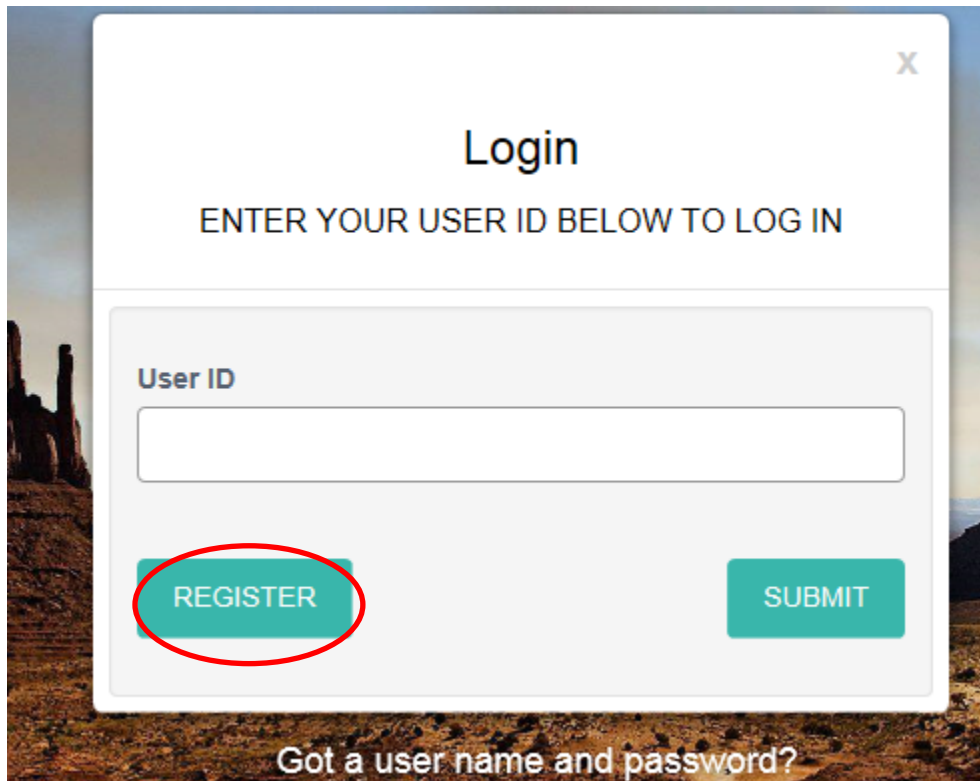
2. Click “LOGIN PORTAL” to begin the registration process.

Note: Click **ADOT.gov** if you wish to review the ADOT web page for general ADOT information.



***** Prior to clicking on LOGIN PORTAL to register your IFTA account, verify that you are using Google Chrome as your web browser. *****

Note: **BE PREPARED:** You will be required to provide your 7 digit MVD Account Number and the e-mail address matching the email address that is on record with the ADOT Fuel Tax Reporting Unit (FTRU). If you would like to verify that you have an email on file please contact the FTRU.



The image shows a login form titled "Login" with the instruction "ENTER YOUR USER ID BELOW TO LOG IN". It features a text input field labeled "User ID". Below the input field are two buttons: "REGISTER" and "SUBMIT". The "REGISTER" button is circled in red. At the bottom of the form, there is a link that says "Got a user name and password?".

*****Please note: User ID, User Name and Password are case sensitive*****

3. Click REGISTER.

- Note: You may type the **User ID** of your choice to identify your company. Once you have entered the User ID, it will be used to identify your company for future reporting, payments, web-based correspondence, etc. (It is okay to use your MVD account number).

User Name*

User ID*

Password*
 ?

Re-enter Password*

Email Address*

MVD Account (required for customers)
 ?

Security Question 1*
 ▼

Security Answer 1*

Security Question 2*
 ▼

Security Answer 2*

Security Question 3*
 ▼

Security Answer 3*

NEXT

- User Name:** Case sensitive: User Name you have chosen
- User ID:** Case sensitive: User ID you have chosen
- Password:** Case sensitive: Password you have chosen
- Re-enter Password:** Exact match with first password entry
- MVD Account:** 7 digit MVD account number
- Security Questions:** Using the drop-down arrows choose and answer 3 security questions

Upon completion, click **NEXT**.

Note: Once you have successfully completed the on-line registration process, ADOT will retrieve necessary information to complete the registration process. In approximately 1-2 business days, you will receive a confirmation e-mail allowing you to proceed to the LOGIN PORTAL to file your report, make a payment, retrieve prior quarterly reports, etc.

******NOTE:** *You will receive an error message if you try to login to your account prior to receiving the confirmation email from ADOT*****

SAMPLE OF THE CONFIRMATION EMAIL:

Dear IFTA Carrier:

Your account has been processed. You can now login and file your report. If you have any questions please contact the Fuel Tax Reporting Unit at 602.712.8473.

Sincerely,

(ADOT Representative)

Questions? Please contact the Fuel Tax Reporting Unit at 602.712.8473