



Discovering **BECCO**

Meet the



BECO DBE Certification Team

Diane Nydick

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DBE Certification Manager



Reyna Valenzuela

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DBE Certification Specialist

PROGRAM OBJECTIVE



Ensure that a level playing field exists in government contracting for women and minority owned firms.



REGULATORY AUTHORITY



49 CFR
Part 23

49 Code of
Federal
Regulations
(eCFR)
Parts 23 –
ACDBE



49 CFR 26

49 Code of
Federal
Regulations
(eCFR)
Part 26 – DBE

CODE OF FEDERAL
REGULATIONS
CFR

find qualified firms to bid on
—especially where we need
meet our federal

ADOT's Prime Contractors and Consultants

Quick Links

- ✓ Log in to the ADOT DBE and OJT Online System (DOORS), formerly known as the ADOT DBE System
- ✓ Log in to ADOT LPA DBE System
- ✓ Log in to AZ UTRACS registration
- ✓ Log in to Online Bidders/Proposers List
- ✓ Log in to ADOT DBE Certification System
- ✓ Log in to PHX DBE Certification System
- ✓ Log in to Tucson DBE Certification System
- ✓ Log in to the ADOT Certified Payroll System
- ✓ Log in to AZ Procurement Portal (APP)

ARIZONA UNIFIED CERTIFICATION PROGRAM



City of Phoenix (Maricopa County)
business.relations.eod@phoenix.gov
(602) 262-6790



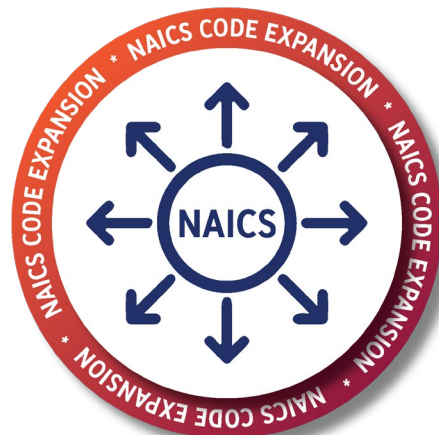
City of Tucson (Pima County)
ContractorCompliance@tucsonaz.gov
(520) 937-4000



**Arizona Department of Transportation
(All other counties)**
DBECertification@azdot.gov
(602) 712-7761



HELP & SUPPORT



SMALL BUSINESS ADMINISTRATION (SBA) BUSINESS SIZE CHANGES



Three Year Gross
Receipts Average



Five Year Gross
Receipts Average



Meet the

BECO DBE Compliance Team



Gabe Demarbiex

gdemarbiex@azdot.gov

Contract Compliance and
Training Officer



Crispina Mata

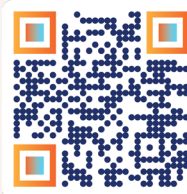
cmata@azdot.gov

DBE Compliance
Program Manager

Steve Haley

shaley@azdot.gov

Alternative Delivery
Projects Manager



Melanie Peterson

mpeterson@azdot.gov

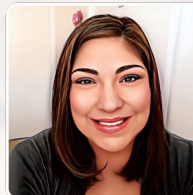
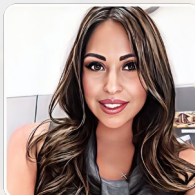
Local Public Agencies/Sub-
Recipients Program Manager

Meet ^{the} BECO DBE Compliance Team

Alma Lozano

alozano@azdot.gov

DBE & OJT Compliance
Technician III



Sharon Bova

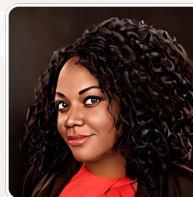
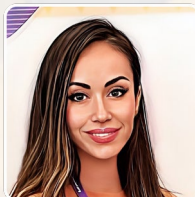
sbova@azdot.gov

DBE & OJT Compliance
Technician

Nora Herrera

nherrera2@azdot.gov

DBE & OJT Compliance
Technician III



Annie Fernandez-Blackwood

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DBE & OJT Compliance
Technician



Barrissa Gardner

bgardner@azdot.gov

BECO Field Compliance &
Training Technician



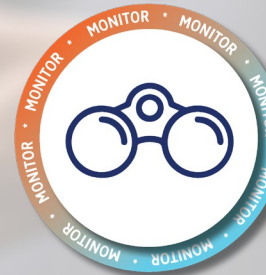
WHAT WE DO



Safeguard compliance with (DBE)
Disadvantaged Business Enterprise
and (OJT) On-the-Job Training
Specifications on contracts for
ADOT and its Subrecipients

*Pre-advertisement all the way to closeout
(entire project life cycle)*

HOW WE DO IT



www.azdot.gov/bec



contractorcompliance@azdot.gov

DBE AFFIDAVITS

DBE Intended Participation Affidavit Form (105):



Purpose:

- Identifies committed DBE's work items



DBE Responsibilities:

- Verify ALL information is accurate (NAICS, Signature, Work Description, \$ value).
- If you have questions, ask



Disclaimer:

- Items may be reduced and therefore not guaranteed



ARIZONA DEPARTMENT OF TRANSPORTATION

CONSTRUCTION

DISADVANTAGED BUSINESS ENTERPRISE (DBE)

INTENDED PARTICIPATION AFFIDAVIT

Clear Form

Refer to Instructions on
Page 2

Prime Contractor: _____ Project Name: _____
TRACS No(s): _____ Project/Contract No.: _____
DBE Firm: _____ AZ UTRACS Registration No.: _____
Select: ☐ Subcontractor ☐ Trucker ☐ Broker (Fees/Commission) ☐ Supplier (60% DBE Credit) ☐ Manufacturer

1. The undersigned is prepared to perform the following scope(s) of work on the above referenced project.

UNIT PRICE OR LUMP SUM BID						
NAICS Code(s)	Bid Item No.	Partial Yes/No	Description / Scope of Work	Quantity	Unit Price	Total
237310	6011371A	YES	APPROACH SLAB REBAR	1,240.00	\$ 17.50	\$ 21,700.00
237310	6050002A	YES	REINFORCING STEEL	10,229.00	\$ 1.35	\$ 13,809.15
237310	6050012A	NO	REINFORCING STEEL (EPOXY COATED)	805.00	\$ 2.25	\$ 1,811.25
						\$ 0.00

2. (Trucking) If there is any Trucking in the work listed above, complete the following: Minimum Contract Amount: \$37,320.40

DBE firm owns total # _____ Trucks	Project Use	# of Trucks	Dollar Amount
	DBE owned trucks	0	\$ 0.00
	DBE leased trucks	0	\$ 0.00
	non-DBE leased w/DBE driver	0	\$ 0.00
	non-DBE leased w/o DBE driver	0	\$ 0.00

3. (Brokerage) The undersigned affirms that the amount of fees and commissions for work quoted above are as follows:

Total Min Contract Amount \$ 0.00 Fees/Commissions \$ 0.00 & 0%

4. The undersigned will sublet and/or award \$ 0.00 of work bid to a non-DBE firm.

5. The undersigned will sublet and/or award \$ 0.00 of work to another certified DBE firm.

Confirmation of Participation

By signature below, the undersigned agrees to enter into a formal agreement/subcontract for the work cited herein should the prime contractor receive award of this contract from the Purchaser.

I, _____ confirm that _____
(Authorized DBE firm officer, print name and title) (Name of DBE firm)

will be participating in the above project.

The DBE firm will be performing the scope as describe above for:

\$ 0.00

(Total DBE Credit Dollar)



**CONSTRUCTION
DISADVANTAGED BUSINESS ENTERPRISE (DBE)
Intended Participation Affidavit – Summary**

Prime Contractor: CONCRETE DEMO Project Name: REINFORCING STEEL
 TRACS No(s): 0600000000 Project/Contract No.: 00000
 AZUTRACS No: 000 Required DBE Goal: 10.35
 DBE Liaison Name: 00000000 Contact Phone Number: 0000000000

A	B	C	D	E
Name of DBE Firm	Scope of Work	Minimum Contract Amount	Adjustments	Total DBE Credit Dollar Value
<u>CONCRETE DEMO</u>	REINFORCING STEEL	\$ 37,320.40	\$ 0.00	\$ 37,320.40
<u>CONCRETE DEMO</u>	CONCRETE DEMO	\$ 26,400.00	\$ 0.00	\$ 26,400.00
<u>CONCRETE DEMO</u>	STRIPING	\$ 25,704.25	\$ 0.00	\$ 25,704.25
<u>CONCRETE DEMO</u>	GUARDRAIL	\$ 40,569.50	\$ 0.00	\$ 40,569.50
<u>CONCRETE DEMO</u>	MILLING	\$ 18,381.38	\$ 0.00	\$ 18,381.38
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
Total DBE Credit Dollar Value				\$ 148,375.53
(F) Contract Bid Amount				\$ 1,307,589.15
Total % of DBE Commitment				11.35%

By signature below, the undersigned agrees that formal agreements/subcontracts with the listed DBE firms will occur for the work cited herein should this contract be awarded.

(Name)

(Title)

(Signature)

(Date)

DBE AFFIDAVITS

DBE Intended Participation Affidavit Form (106):



Purpose:

- Race Conscious (RC) Projects = projects has a minimum DBE Goal
- Prime Identifies the committed DBEs they will use to meet a DBE Goal (Form 106)



Prime Responsibilities:

- Verify ALL information is accurate (NAICS, Signature, Work Description, \$ value).
- If you have questions, ask



Disclaimer:

- Items may be reduced and therefore not guaranteed

DOORS

ADOT DBE & OJT
Online Reporting
System (DOORS)

Payment Reporting



Payment Detail(s)



Prompt Payment



CUF

DBE credit applied
only when it is
determined that
the DBE is
performing a CUF

Only work performed by
the DBE counts toward
DBE participation

Work subcontracted to
non-DBE firms does not
count towards DBE
participation (except
trucking services)



Stay
Connected
with

BECO
CONNECTS



Powered by you for **ADOT**

Stay Connected with BECO Connects

BECO wants to connect with you! Fill out the form with your contact information and identify topics you are interested in learning more or questions related to DBE Supportive Services, DBE Compliance, OJT Supportive Services, OJT Compliance, or BECO Technology. Our Team will connect with you within two business days from receiving the request.

 [Switch account](#)

* Required

Email *

Your email

Company Name

Your answer

Project No./TRACS# (if applicable)

Your answer

Stay connected with

BECO
CONNECTS



ADOT

RESOURCES



AZUTRACS



ADOT DBE
Program
Website



DOORS



ADOT DBE
Program Plan



49 CFR Part 26



History of the
DOT Program



Federal Aid
Essentials Video
Library



USDOT Disadvantaged
Business Enterprise
Program



DBE Affidavit
Training



DBE and Payment
Compliance
Overview

Meet *the*



BECO Technology & Federal Reporting Team



Noelle Beydoun

nbeydoun@azdot.gov

Management Analyst IV

WHAT WE DO



Provide Technical
Support for BECO's
Applications



Develop and Improve
technology tools for
internal & external users



Collection, Analysis and
Reporting of Federally
Funded contract Data



Create internal and
externally used forms



How to
Video Production

WE SUPPORT





“AZ UTRACS makes it easy to find qualified firms to bid on our projects all over Arizona—especially where we need certified DBE contractors to meet our federal requirements.

— ADOT's Prime Contractors and Consultants

Who Are You?

DBEs

ACDBEs

SBCs

Sub's

Primes

ADOT

Who Are You? (🎵 who who, who who 🎵)

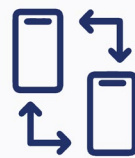
AZ UTRACS Transportation Business Portal provides different resources for different groups, to ensure easy accessibility. Select the role that best represents your firm or group.

 [View all tasks by user role](#)

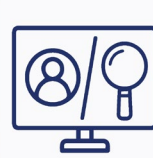
ARIZONA'S TRANSPORTATION BUSINESS PORTAL



Main hub to
access other
systems



Dual AZ UTRACS
& SBC
Registration



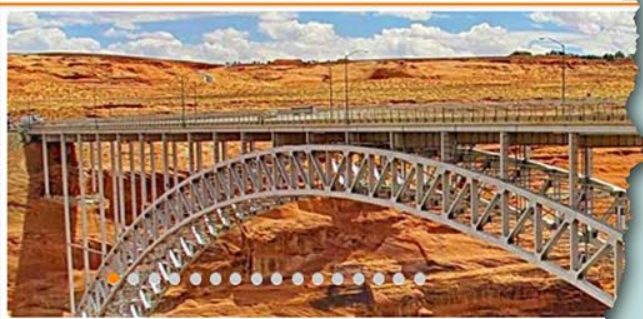
Firm
Profile/Firm
Search



Solicitations

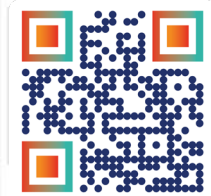
utracs.azdot.gov





“AZ UTRACS makes it easy to find qualified contractors for our projects all over Arizona—especially we need certified DBE contractors to meet our federal requirements.”
— ADOT's Prime Contractor

Who Are You? DBEs ACDBEs SBCs Sub's



Who Are You? (who who, who who)
AZ UTRACS Transportation Business Portal provides a way to organize available content differently for each user role that represents your firm or group.
[View all tasks by user role](#)

ARIZONA'S TRANSPORTATION BUSINESS PORTAL




Firm Profile -
Badges

DBE/ACDBE Certified NAICS Codes and Descriptions

[541611] - Administrative Management and General Management Consulting Services / [541611] General management consulting services

ADOT Courses Completed For Galileo Project LLC



DBE Business Development Program Graduate

Firm Capabilities

[Learn More](#)

Work Category Name	DBE Credit	Work
Administrative and Office Services	.	Event
Environmental Impact Statement (EIS)	.	Public

ADOT BUSINESS COACH ON DEMAND



Find work and
prepare a bid

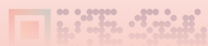


Get connected with key
ADOT departments



Get answers to
your questions

BusinessCoach@azdot.gov



ADOT

HOME

PROJECTS

BUSINESS

PLANNING

CONTACT US

Traffic Conditions

Motor Vehicle E

Home / Business / Business Engagement And Compliance

Business Engagement and Compliance

Announcements and Updates

[Discovering BECO](#)

ADOT Business Coach On Demand

In order to bid and work on ADOT contracts, there are a few basic things every company needs to do first:

All companies wishing to bid and work on ADOT contracts must register as a vendor with the Arizona Unified Transportation Registration and Certification System (AZ UTRACS). You can complete an AZ UTRACS registration at the [AZ UTRACS website](#).

All contractors winning construction contracts must register with ProcureAZ in order to get paid. Additionally, ProcureAZ lists additional bidding opportunities for goods and services including some design and construction. By registering you will receive notifications of requests for proposals (RFPs) and invitations for Bid (IFBs) for goods and services contracts. You can register at any time on the [AZ Procurement Portal](#).

While there may be other things you need to do in order to work on ADOT contracts, these are the steps that apply to almost every company. Visit the ["Preparing to Bid"](#) guide for more information on bidding in your industry.

Stay Connected with [BECO Connects](#)

2022 DBE Availability Study

About BECO

Bidding Opportunities

Business Registration and
Certification

DBE Contract Compliance

DBE Goals and Reports

DBE Labor and Compliance
Reporting

DBE Supportive Services

Disadvantaged Business
Enterprise Program

LPA/Subrecipient DBE Co

On-the-Job Training/Cont
Compliance

The ADOT DBE & OJT Online Reporting System (DOORS) allows firms to report or verify contract payments, monitor contract compliance, report and monitor OJT trainees and hours, and submit or renew DBE Certification applications.



Account Access

- Create an Account/Account Lookup
- Forgot Password

DBE Certification & DBE/Firm Directory

- Search for Firms in AZ UTRACS
- Apply for / Renew DBE Certification

DBE/OJT Contract Compliance

- Report & Monitor OJT Participation
- Report Monthly Payments
- Report & Monitor DBE Participation

Events - DBE & OJT Supportive Services

- DBE Supportive Services Events
- OJT Supportive Services Events

DOORS



New name, "DOORS"
formerly known as DBE
System



Manage your DBE
certifications



Report or verify
contract payments



NEED SUPPORT?

Use the support contact information on the main page of the various systems.

Or call us at (602) 712-7761

TAKEAWAYS

Know AZ UTRACS



Your Profile



Access to all
Systems



Contact Us for
Support

Meet *the*

BECO OJT Supportive Services



David Simmons

dsimmons3@azdot.gov

On-the-Job-Training Supportive
Services Program Manager



PROGRAM GOALS



GOAL #1
Apprenticeship
OJT Support
Program

1



GOAL #2
CDL
Support
Program

2



GOAL #3
Virtual
Construction
Academy & HCWP

3



GOAL #4
AZ Construction
Career Day
AZCCD & SAZCCD

4



Meet the

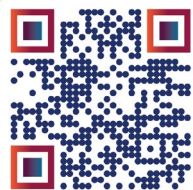


BECO DBE Supportive Services

Francesca Martin

dbesupportiveservices@azdot.gov

Small Business
Workforce Development Officer



Merit Olsen

molsen@azdot.gov

OJT/DBE Supportive Services Specialist

WHAT WE DO



Business
Development
Program



DBE Task Force
Meetings,
Conferences & Expos



Bi-Monthly
Newsletters



Small Business
Resource Center



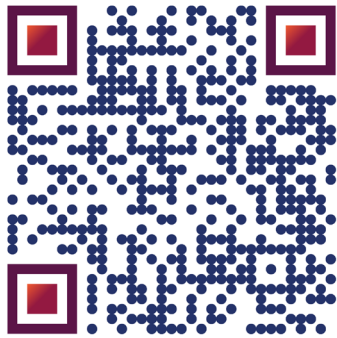
Business and
Technical
Assistance



AZ UTRACS
Navigation and
SBC Registration

RESOURCES

DBE Supportive Services Program
Department of Transportation



Contact the DBE SS Team via
Email:

