



### **BECO DBE Certification Team**

#### **DIANE NYDICK**

dnlester@azdot.gov DBE Certification Manager









rvalenzuela8@azdot.gov DBE Certification Specialist



### **PROGRAM OBJECTIVE**



Ensure that a level playing field exists in government contracting for women and minority owned firms.



### **REGULATORY AUTHORITY**

49 Code of Federal Regulations (eCFR) Parts 23 – ACDBE

49 CFR Part 23



49 Code of Federal Regulations (eCFR) Part 26 – DBE



### **RZONA UNIFIED** ERTIFICATION PROGRAM



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Log in to ADOT LPA DBE System

Log in to AZ UTRACS registration Log in to Online Bidders/Proposers Lis

Log in to ADOT DBE Certification Syst Log in to PHX DBE Certification Syste

Log in to Tucson DBE Certification System Log in to the ADOT Certified Payroll 5

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ADOI

Log in to AZ procurement Portal(APF

find qualified firm<sup>s to bid on</sup>

\_especially where we need

DOT's Prime Contractors and Consultants

Sub's

SBCS

meet our federal







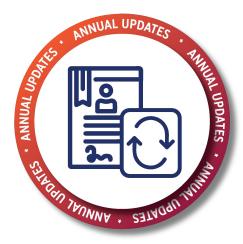




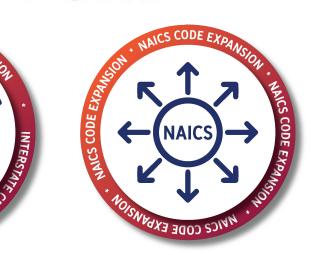


**Arizona Department of Transportation** (All other counties) DBECertification@azdot.gov (602) 712-7761

# **HELP & SUPPORT**

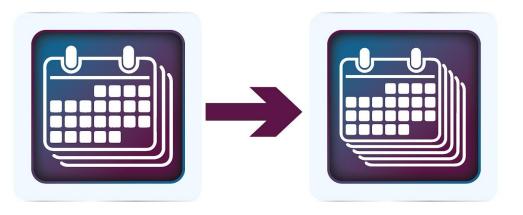








### SMALL BUSINESS ADMINISTRATION (SBAUSINESS SIZE CHANGES)



Three Year Gross Receipts Average Five Year Gross Receipts Average





### **BECO DBE Compliance Team**

#### **GABE DEMARBIEX**

gdemarbiex@azdot.gov

**Contract Compliance and Training Officer** 

ADOT

**STEVE HALEY** shaley@azdot.gov **Alternative Delivery Projects Manager** 









Program Manager

#### **MELANIE PETERSON**

mpeterson@azdot.gov

Local Public Agencies/Sub-**Recipients Program Manager** 

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DBE

DBE/OJT Contra







### **BECO DBE Compliance Team**

#### **ALMA LOZANO**

alozano@azdot.gov DBE & OJT Compliance Technician III









#### **SHARON BOVA**

sbova@azdot.gov DBE & OJT Compliance Technician

#### **NORA HERRERA**

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ANNIE FERNANDEZ-BLACKWOOD

afernandez-blackwood2@azdot.gov DBE & OJT Compliance Technician

DBE/OJT Conti





BARRISSA GARDNER bgardner@azdot.gov BECO Field Compliance & Training Technician

### WHAT WE DO

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a Employed

withon and

Safeguard compliance with (DBE) **Disadvantaged Business Enterprise** and (OJT) On-the-Job Training Specifications on contracts for ADOT and its Subrecipients

Pre-advertisement all the way to closeout (entire project life cycle)

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AD

# HOW WE DO IT

ADOT







contractorcompliance@azdot.gov

# **DBE AFFIDAVITS**

DBE Intended Participation Affidavit Form (105):

#### Purpose:

Identifies committed DBE's work items



#### **DBE Responsibilities:**

- Verify ALL information is accurate (NAICS, Signature, Work Description, \$ value).
- If you have questions, ask

#### **Disclaimer:**

Items may be reduced and therefore not guaranteed

#### ARIZONA DEPARTMENT OF TRANSPORTATION Clear Form

#### DISADVANTAGED BUSINESS ENTERPRISE (DBE) INTENDED PARTICIPATION AFFIDAVIT

Refer to Instructions on Page 2

Prime Contractor:	Project Name.			
TRACS No(s):	Project/Contract No.:			
DBE Firm:	AZ UTRACS Registration No.:			
Select: Subcontractor Trucker Decker/Free/				

1. The undersigned is prepared to perform the following scope(s) of work on the above referenced project.

				UNIT PRICE OR LUMP SUM	IBID		
NAICS Code(s)	Bid Item No.	Partial Yes/No	D	escription / Scope of Work	Quantity	Unit Price	Total
237310	5011371A	YES	APPROAC	H SLAB REBAR	1,240.00	\$ 17.50	\$ 21,700.00
237310	6050002A	YES	REINFORC	DING STEEL	10.229.00	\$ 1.35	\$ 13,809.15
237310	237310 6050012A NO REINFORCING STEEL (EPOXY COATED)		CING STEEL (EPOXY COATED)	805.00	\$ 2.25	\$ 1,811.25	
							\$ 0.00
2. (Trucking	g) If there is ar	ny Truckir	ng in the wo	ork listed above, complete the follo	owing: Minimum Co	ontract Amount:	\$37,320.40
				ork listed above, complete the follo	wing: Minimum Co		\$37,320.40 ar Amount
	<b>g)</b> If there is ar			100	# of Trucks 0	Dolli	ar Amount \$ 0.00
			ucks I	Project Use	<u># of Trucks</u> 0 0	<u>Doll</u>	ar Amount \$ 0.00 \$ 0.00
			ucks [	Project Use DBE owned trucks	<u># of Trucks</u> 0 0 0		ar Amount \$ 0.00 \$ 0.00 \$ 0.00
DBE firm ov	wns total #	0	ucks I	Project Use DBE owned trucks DBE leased trucks non-DBE leased w/DBE driver non-DBE leased w/o DBE driver	# of Trucks       0       0       0       0       0       0		ar Amount \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00
DBE firm ov	wns total #	0	ucks I	Project Use DBE owned trucks DBE leased trucks non-DBE leased w/DBE driver	# of Trucks       0       0       0       0       0       0		ar Amount \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00
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DBE firm ov 3. (Brokera Total Min (	wns total # ge) The under	0 Tru rsigned at	ucks I I I ffirms that t \$ 0.0	Project Use DBE owned trucks DBE leased trucks non-DBE leased w/DBE driver non-DBE leased w/O DBE driver the amount of fees and commissio 0	# of Trucks   0   0   0   0   0   0   0   0   0   0   0   0	bove are as follow	ar Amount \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ :

#### **Confirmation of Participation**

By signature below, the undersigned agrees to enter into a formal agreement/subcontract for the work cited herein should the prime contractor receive award of this contract from the Purchaser.

(Authorized DBE firm officer, print name and title)

(Name of DBE firm)

will be participating in the above project.

The DBE firm will be performing the scope as describe above for





#### ARIZONA DEPARTMENT OF TRANSPORTATION

CONSTRUCTION DISAVANTAGED BUSINESS ENTERPRISE (DBE) Intended Participation Affidavit – Summary

Prime Contractor:		Project Name:	Solo into anot protestab
TRACS No(s) :	Official and the second s	Project/Contract No.:	Charles and the second s
AZUTRACS No :	208	Required DBE Goal:	10.35
DBE Liaison Name:	Em	Contact Phone Number:	1=

A	В	с	D	Ε
Name of DBE Firm	Scope of Work	Minimum Contract Amount	Adjustments	Total DBE Credit Dollar Value
	REINFORCING STEEL	\$ 37,320.40	\$ 0.00	\$ 37,320.40
GHICSTRUCTURES	CONCRETE DEMO	\$ 26,400.00	\$ 0.00	\$ 26,400.00
	STRIPING	\$ 25,704.25	\$ 0.00	\$ 25,704.25
	GUARDRAIL	\$ 40,569.50	\$ 0.00	\$ 40,569.50
Concerning of the local division of the loca	MILLING	\$ 18,381.38	\$ 0.00	\$ 18,381.38
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
		Total DBE Credit Dollar Value		
		(F) Contra	ct Bid Amount	\$ 1,307,589.15
		Total % of DBE	Commitment	11.35%

By signature below, the undersigned agrees that formal agreements/subcontracts with the listed DBE firms will occur for the work cited herein should this contract be awarded.

(Name)

(Title)

Clear Form



(Signature)

(Date)



#### DBE Intended Participation Affidavit Form (106):



#### Purpose:

- Race Conscious (RC) Projects = projects has a minimum DBE Goal
- Prime Identifies the committed DBEs they will use to meet a DBE Goal (Form 106)

#### Prime Responsibilities:

- Verify ALL information is accurate (NAICS, Signature, Work Description, \$ value).
- If you have questions, ask



#### **Disclaimer:**

Items may be reduced and therefore not guaranteed



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### **Payment Reporting**



ADOT



#### **Prompt Payment**



925676

DBE credit applied only when it is determined that the DBE is performing a CUF CUF

ADOT

Only work performed by the DBE counts toward DBE participation

Work subcontracted to non-DBE firms does not count towards DBE participation (except trucking services)



#### Stay Connected with BECO Connects

BECO wants to connect with you! Fill out the form with your contact information and identify topics you are interested in learning more or questions related to DBE Supportive Services, DBE Compliance, OJT Supportive Services, OJT Compliance, or BECO Technology Team will connect with you within two business days from receiving the request.

Switch account		-
Juired	uired	* Require
il *	*	Email *
email	email	Your ema
ipany Name	oany Name	Compan
answer	answer	Your ans
email Ipany Name	email Dany Name	Your ema

Project No./TRACS# (if applicable)





Your answer



## RESOURCES



### **BECO Technology Team**



TRACY STEFFAN <u>tsteffan@azdot.gov</u> Systems and Performance Management Administrator

NOELLE BEYDOUN nbeydoun@azdot.gov Business Process Analyst





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# WE SUPPORT



### **ADOT BUSINESS COACH ON DEMAND**



Find work and prepare a bid



Get connected with key **ADOT** departments

Get answers to your questions

#### BusinessCoach@azdot.gov





Home / Business / Business Engagement And Compliance

#### **Business Engagement and Compliance**

2022 DBE Availability Stu About BECO

**ADOT Business Coach On Demand** 

**Announcements and Updates** 

Discovering BECO

In order to bid and work on ADOT contracts, there are a few basic things every company needs to do first:

All companies wishing to bid and work on ADOT contracts must register as a vendor with the Arizona Unified Transportation Registration and Certification System (AZ UTRACS). You can complete an AZ UTRACS registration at the AZ UTRACS website.

All contractors winning construction contracts must register with ProcureAZ in order to get paid. Additionally, ProcureAZ lists additional bidding opportunities for goods and services including some design and construction. By registering you will receive notifications of requests for proposals (RFPs) and invitations for Bid (IFBs) for goods and services contracts. You can register at any time on the AZ Procurement Portal.

While there may be other things you need to do in order to work on ADOT contracts, these are the steps that apply to almost every company. Visit the "Preparing to Bid" guide for more information on bidding in your industry.

Stay Connected with BECO Connects

**Bidding Opportunities** 

**Business Registration and** Certification

DBE Contract Compliance

DBE Goals and Reports

**DBE Labor and Compliand** Reporting

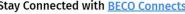
DBE Supportive Services

**Disadvantaged Business Enterprise Program** 

LPA/Subrecipient DBE Co

On-the-Job Training/Cont Compliance







### ARIZONA'S TRANSPORTATION BUSINESS PORTAL

AZ UTRACS makes it easy to find qualified firms to bid on our projects all over Arizona—especially where we need certified DBE contractors to meet our federal requirements.

- ADOT's Prime Contractors and Consultants

Who Are You?	DBEs	ACDBEs	SBCs	Sub's	Primes	ADOT	
	Who	Are You? (	🞜 who w	ho, who	who 🎜 )		
$\overline{\bigcirc} \overline{\bigtriangledown} \overline{\diamondsuit}$	AZ UTRACS Transportation Business Portal provides different resources for diff						

AZ UTRACS Transportation Business Portal provides different resources for diff organize available content differently for each group, to ensure easy accessibilit represents your firm or group.

View all tasks by user role



Main hub to

access other

systems



Dual AZ UTRACS & SBC Registration

utracs.azdot.gov

Firm

Profile/Firm

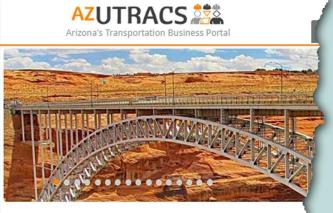
Search





Solicitations

ADDT



AZ UTRACS makes it easy to find qualified our projects all over Arizona—especially w certified DBE contractors to meet our fede requirements.

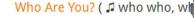
- ADOT's Prime Contra

SBCs

Sub's



Who Are You?



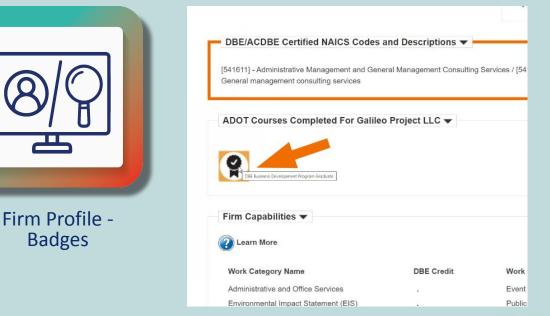
ACDBEs

AZ UTRACS Transportation Business Portal pro organize available content differently for each o represents your firm or group.

View all tasks by user role

DBEs

### ARIZONA'S TRANSPORTATION BUSINESS PORTAL



ADOT

### **AZ UTRACS - BUSINESS HUB**

# **Contact Us for** Access to all **Your Profile Support**

ADOT

**Systems** 



### **AZUTRACS SUPPORT:** <u>AZUTRACS-SUPPORT@AZDOT.GOV</u>



# BECO OJT Supportive Services Team





#### **DAVID SIMMONS**

dsimmons3@azdot.gov On-the-Job-Training Supportive Services Program Manager Supportive Services - On the

Job Training



# **PROGRAM GOALS**



# BECO DBE Supportive Services Team





LORENA NAVA <u>LNava@azdot.gov</u> DBE Supportive Services Program Manager

ALLEXSA ROMAY <u>ARomay@azdot.gov</u> DBE Supportive Services Specialist







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supportive Service

Supportive Services

# WHAT WE DO



Business Development Program



DBE Task Force Meetings, Conferences & Expos



Bi-Monthly Newsletters



Small Business Resource Center

Business and Technical Assistance



AZ UTRACS Navigation and SBC Registration

ADOT

## **RESOURCES**

DBE Supportive Services Program Department of Transportation



Contact the DBE SS Team via Email:



ADOT

