

INITIATING LOCAL PUBLIC AGENCY PROJECTS

5/20/2021

MEASURING SUCCESS

- The goal of 20-30-30-20 was implemented to create a consistent delivery of State and Local projects administered by ADOT.
- 25-35-25-15 is the “revised” Quarterly Measurement replacing the 20-30-30-20.
- Goal is to deliver 60% of projects by December 31st.
- How Do You Measure Success?

PROJECT INITIATION

- ADOT Local Public Agency Program Branch initiates Local Public Agency projects.
- ADOT Local Public Agency Program Branch reviews forms and documents submitted by the Local Public Agencies for project initiation. They work with Local Public Agencies to show them resources and supporting project initiation documents.
- ADOT Local Public Agency Program Branch will send a “Project Establishment Letter” to the Local Public Agency with the ADOT Project Number, Federal ID Number, ADOT PM Contact Information, Environmental Planner Contact Information, and instruction on the next steps in the process.

SCOPE/SCHEDULE/BUDGET

- ADOT Project Manager’s role is to guide the project through the Development Process.
- Responsibilities of the Project Manager:
 - Project Schedule
 - Project Budget
 - Milestone Deliverables
 - Project Advertisement
 - Design Closeout
 - Post Design Services
 - Delivery
 - Initiate Intergovernmental Agreement
 - Set Budget/Schedule/Risks
 - Consultant Design
 - Design Authorization from FHWA

JOINT PROJECT AGREEMENTS

- The Joint Project Agreement Section supports the Project Development process. All Intergovernmental Agreement and Local Public Agency projects are written and executed by the Joint Project Agreement Section.
- All Federally funded design/construction/procurement projects require administration by ADOT.
- Prior to Project Advertisement/Authorization, an Intergovernmental Agreement needs to be executed and Local Public Agency funds match must be received.
- Intergovernmental Agreement process can take up to 100 days.