

## FEDERAL AUTHORIZATION

6/9/2021

Module 3 offers guidance on Federal Authorization from both ADOT Financial Management Services (FMS) and the Federal Highway Administration (FHWA). FMS staff explains the authorization process from the ADOT perspective, including initiation, timelines and approvals. FHWA will address grants management, project modifications and Increased Federal Share for Innovation (IFS).

## AGENDA

## WELCOME AND INTRODUCTION 8:00am - 8:10am (10 minutes)

Rolanda Smedley, Local Public Agency Process Manager, ADOT

Cyndi Callahan, Local Public Agency Liaison &amp; Training Coordinator, ADOT

## FEDERAL AUTHORIZATION 8:10am - 8:55am (45 minutes)

Elise Maza, Program/Project Funding Administrator, Federal Aid Administrator, ADOT

Patrycja Kozaczka, Accounting Manager, ADOT

Maria Coronado, Resource Administration Accountant, ADOT

- ADOT process (From initiation to FMS, invoices, 01D, 01C)
- Understanding the process
- Avoiding Inactive Projects – Timeline, approvals, requirements
- Project end dates
- Accounts Receivable (when the local gets invoiced)
- Resource Administration Responsibilities

## BREAK 8:55am - 9:05am (10 minutes)

## UNDERSTANDING THE ROLE OF FEDERAL HIGHWAY ADMINISTRATION (FHWA)

9:05am - 10:05am (60 minutes)

Tom Deitering, Project Delivery Team Leader, FHWA

Roman Moreno, Finance Manager, FHWA

Bob Eatmon, Financial Program Specialist, FHWA

Ammon Heier, Area Engineer, FHWA

- Introduction to Grants Management
- Authorizations, Modifications and Deobligations
- Increased Federal Share for Innovation (IFS)

## CLOSING REMARKS 10:05am - 10:15am (10 minutes)

Cyndi Callahan, Local Public Agency Liaison and Training Coordinator, ADOT

- Training Survey
- Module 4 – Working with your ADOT Project Manager and Understanding Procurement (July 29, 2021)