

## MEETING OTHER FEDERAL REQUIREMENTS

10/19/2021

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### KEY PRESENTATION POINTS – LEARNING GUIDE

#### CIVIL RIGHTS OFFICE (CRO):

CRO exists to ensure agency compliance with federal and state laws, and regulations.  
CRO ensures no member of the public is excluded from participation, denied benefits, or subject to discrimination from any ADOT sponsored program or activity.  
All allegations and complaints of discrimination behavior should be immediately reported to CRO.

#### PARTNERING:

The three types of relationships the Partnering Office fosters are construction, internal and public.

The elements of partnering are shared goals, open communication, issue identification, conflict resolution, team evaluation tool, teamwork and defined roles and responsibilities.

#### DISADVANTAGED BUSINESS ENTERPRISE (DBE) - OVERSEEN BY THE BUSINESS ENGAGEMENT AND COMPLIANCE OFFICE (BECO):

As a condition to receive federal funds, ADOT is required to implement a DBE program.  
The program ensures nondiscrimination, removed barriers and creates a level playing field.  
Our ADOT DBE office has a small business resource center, offers networking events, business development program, and DBE conferences.

#### PUBLIC OUTREACH:

Principles of Effective Public Engagement - Inform, Consult, Involve, Collaborate, Empower.  
Public agencies must implement public involvement efforts in accordance with Federal Regulations.

Community Outreach - Before Construction consists of community assessments, communications plan, construction plans/specs reflecting community commitments, project notification list.

Community Outreach - During Construction consists of providing advance notice, progress updates, communicating with residents/businesses, prompt response to issues, document outreach efforts, brief key staff on progress and issues.

Project Documentation - Includes documenting notifications and outreach during construction as well as log all inquiries/complaints and responses.