

5305(e) FFY 2024 Transit Planning Application Webinar

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ADOT MPD Transit
November 15, 2024

5305(e) Funds

Statewide Transit Planning

- **FY 2024 Competitive Application Cycle:**
 - Eligible Applicants: MPOs, and COGs
 - \$1,475,315 is reserved for this application cycle

Purpose of State 5305(e) Application

- **Plan on behalf of the State for:**
 - Rural Transit
 - Small Urban Transit planning as part of a regional transit planning
 - Regional Transit Planning

FY 2024 Planning Application

- Applicant provides local match
- COG / MPO amends or adopts in their work program and administers the project(s)
- ADOT reviews the scope and budget before it is finalized
- ADOT transit staff participates on the TAC
- Report study to LPA system for DBE reporting.
- Invoicing submitted to ADOT with updates on study progress.

Post Planning - Items

- Applicant provides ADOT with all planning materials produced and final plan documents.
- ADOT may incorporate the data and the study results into the State's transit plans or other regional studies.

Evaluation Criteria

- Benefit to the Community / Region
- Defined Purpose and Need
- Supporting Documentation
- Community and Local Support
- Alignment with ADOT's Planning Goals and Priorities (ADOT Long Range Plan)

ADOT's Planning Goals/Priorities

- Rural transit planning for existing transit agencies
- New Rural transit plans
- Regional transit planning and Small Urban Transit Planning
- Communities not currently funded with transit planning will be given priority

When to Apply?

- Application due January 7, 2025 at 3 pm
- Awards are anticipated to be announced late February 2025
- Funds added to the current MPO or COG work program.

How to Apply

- Complete fillable application:
<https://azdot.gov/sites/default/files/2024-11/ADOT-Transit-2024-Planning-Application-v2-103024.pdf>
- Provide supporting application documentation using the File Naming Standard:
(File Naming Standard - <agency abbrev>-Q5mapofstudyarea.pdf)
- Email completed application and supporting documentation to TransitGroup@azdot.gov

Coordinate the Applications

- 1 application per Project.
- 3 applications / agency.



Transit 2024 Planning Application

Application Due Date: January 7, 2025 3:00 PM

Email Completed Application to: TransitGroup@azdot.gov

Agency/Applicant Name:

Application Completed By:

Forms to Fill Out

- ❏ Applicant and Study Information
- ❏ Additional Applicant Information
- ❏ Background, Purpose, Need and Goals
- ❏ Local Match Planning
- ❏ Civil Rights

COG / MPO Only

- Only COG / MPO's can apply using the fillable Transit 2024 Planning Application
- Can apply on behalf of all other eligible agencies.
- Lead is always COG or MPO

The screenshot shows the '2024 Planning Application Applicant and Study Information' form. It includes the Arizona Department of Transportation logo in the top left. The form has a section for 'ORGANIZATION:' with a light blue fillable box. Below this is a numbered list: '1. APPLICANT (Lead: MPO / COG, City, Town, Tribe, County, etc.)' followed by a large light blue fillable area, and '2. MPO / COG' followed by a dropdown menu. At the bottom, a note states: 'The Minimum match for planning grants is 94.3/5.7.'

Participating Local Government / Tribe / Transit Agency

- Other participating jurisdictions should be listed on the Additional Applicant Information section.



2024 Planning Application Additional Applicant Information

Instructions

The Additional Applicant Information Page is for Multi-jurisdiction / multi-agency projects.
Please add as many pages as are needed to show all of the participating agencies.

Additional Applicant (**Collaborating**: City, Town, Tribe, County, etc.)

Mailing Address:

City:

Zip Code:

County (ies):

Contact Person:

Phone No:

Title:

E-mail Address:

Background, Purpose, Need & Goals

- Be thorough in your response to the questions
- Map of the Study Area should be included, not just the COG / MPO area unless it is the entire study area
- Letters of Support do impact the award ranking
- Thoughtful Public Outreach
- Scope of Work (outline OK)

Local match 80/20 or 94.3/5.7

- Federal Funds Matching varies
- More info on [NOFA](#)
- Please use enter your Project funding amounts (Total project, Local Match and Federal funds) understanding that the federal amount awarded may be higher than requested.

Match Documentation



2024 Planning Application Local Match Planning

Instructions

- The Local Match is required for all federal funds allocated in this grant.
- Please list your source(s) of local match committed toward matching the federal funds applied for in this grant.
- The local match provided below must match or exceed the amount required in the Budget.
- If you are requesting an in-kind award, you must also add the total in-kind requested into the Local Match table below. Enter "In-Kind (description)" in the Please Describe column.

LOCAL MATCH

Total Match Amount must match Local Match being Provided amount on the Applicants and Study information page.

Match Amount	Name of Match Contributor	Contribution Source	Please Describe
		▼	
		▼	
		▼	
	Total		

IN-KIND

Are you planning to use in-kind funds/services for local match?
(Capital not eligible for in-Kind)

☐ Yes ☐ No

- In-kind must be submitted with the application or it cannot be used. Please include greatest amount of in-kind to be used as it cannot increase later.

In-Kind match must also be documented in the local match above.

IN-KIND MATCH					
Match Contributor Name	Source of Donations / Service	Value of Service / Unit of Measure		Number of Units	Total In-Kind
			per		
			per		
			per		
			per		
			per		
			per		
			per		
			per		
			per		
			per		
			per		
			per		
				Total	

Examples of Transit Planning – New Systems

- Town of Winslow
- Beeline Bus in Payson / Star Valley
- City of Sedona
- City of Willcox

Examples of Transit Planning – Partnerships

- MAG and Gila River Indian Community
- SEAGO and Town of Douglas
- NACOG and Hopi Tribe
- SEAGO and City of Nogales

Examples of Transit Planning

- Coordination Plans
- Short Range Transit Plans
- Transit Route Modifications
- Bus Stop Planning
- Emergency Planning

Questions?

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Application Due January 7th at 3 PM