

FY2024 5305(e) Transit Planning Application

Application Due Date: **January 7, 2025 at 3:00 PM**

Frequently Asked Questions (FAQ) - Revised 12-20-2024

5339_5307 Application Webinar - Friday, November 15, 2024 at 10AM

Webinar Recording: <https://www.youtube.com/watch?v=3wVT3fOA3Zc>

QUESTIONS and COMMENTS	RESPONSES
The transit planning awards come out in late February 2025. Does that mean the funding for the project will be awarded the next federal year? Or is it possible the award could start this year ?	Once ADOT issues our final awards the awardee will need to work to get the award added to their existing work program. Due to the awards being issued in early 2025 ADOT anticipates the Transit Planning projects to start that same year. Noting that this will need to be added to the COGs or MPOs existing work program.
We are aware that ADOT has a Corridor Planning Study underway. We are planning to apply for planning to study the corridor specifically in our region. Which would be a duplicate effort would affect the possibility of this study being funded by ADOT?	<p>In regards to eligibility ADOT, reviews every project regarding the following Evaluation Criteria as outlined in the Transit Planning Notice of Funding Availability (NOFA).:</p> <ul style="list-style-type: none">● Benefit to the Community / Region● Defined Purpose and Need● Supporting Documentation● Community & Local Support● Alignment with ADOT's Planning Goals and Priorities generally in the following order of priority:<ul style="list-style-type: none">○ Rural transit planning for existing transit agencies○ NewRural transit plans○ Regional transit planning and Small Urban Transit Planning○ In order to ensure that statewide transit planning funds are used throughout the state, communities which are not currently funded with a statewide transit planning grant will be given priority.

<p>Our new 5305 grant application, proposed study would be to assess and expand the current service area in our region. A transit feasibility study would not be the correct type of study request.</p> <p>Are there clear definitions of the following study types?</p> <p>Transit service implementation plans</p> <p>Transit operations planning</p> <p>Route planning and system efficiency study</p>	<p>A Transit Service Implementation Plan is a detailed document outlining the steps and strategies to launch or significantly modify a public transportation service, including defining the routes, schedules, vehicle types, fare structure, operational procedures, and necessary infrastructure changes, while also addressing stakeholder engagement, funding sources, and timelines for implementation.</p> <p>A Transit Operations Plan is a set of activities that ensure transit services are provided to meet a community's mobility needs in a cost-effective way. It involves planning and implementing the type of transit service to provide, where to provide it, how much, and when.</p> <p>A Route Planning and System Efficient Study determines the most efficient stops or path for transportation, it aims to minimize costs, time, and distance by carefully selecting the best route between multiple locations. Also, identifies how well a system is designed to generate the most optimal routes, minimizing wasted time and resources.</p>
<p>Under In-Kind, there is the following question on page 8 (copied below). If the agency is not using in-kind do they need to provide any local match back up documentation? Is this just for in-kind?</p> <p>Please provide a separate PDF document of your Match Backup Documentation (File Naming Standard - <agency abbrev>-MatchBackupDocument.pdf)</p>	<p>Page 3 of the 5305(e) Transit Planning Notice of funding Availability (NOFA) mentions that the agency must provide documentation of the local match funding source in PDF format. As an applicant you must provide a PDF of not just in-kind match, but any and all local match being used to cover the local match needed for your project request.</p> <p>Link to FY2024 5305(e) Transit Planning Application Notice of Funding Availability: https://azdot.gov/sites/default/files/2024-11/5305-e-2024-notice-of-funding-availability.pdf</p>
<p>Looking at previous 5305 applications, this seems to be a new requirement. I'd like to clarify what is needed for the local match funding documentation. Do you want a PDF of the budget? Are you wanting a local match capacity letter like what is required for 5307/5339 application? If you are able to provide more details in expectations, that</p>	<p>ADOT does not have specific guidance regarding what type of local match documentation we are looking for. ADOT is requesting that as the applicant you use your best judgement regarding documenting your local match needed in your application. The PDF local match documentation you provide should clearly identify where the local match</p>

<p>would be appreciated. Thank you!</p>	<p>is coming from and how much local match is needed to cover the project in your application. How you as an applicant choose to display in your PDF local match documentation is at your discretion.</p>
<p>Can you explain the local match 94.3/5.7?</p>	<p>The match ratio you are referring to is how Transit Planning funding may be awarded by ADOT if possible. However, as an applicant you should be able to document you are able to provide at the maximum 20% from local funding if the project is only able to be awarded at 80% federal / 20% local match.</p>
<p>We are reviewing the NOFO and application with our colleagues and wanted to confirm the dollar amount per project since an organization can submit up to 3 applications, one project per application. Is the \$250,000 listed in the NOFA the maximum allowed for one project or for the total of 3 projects?</p> <p>ADOT MPD anticipates</p> <ul style="list-style-type: none"> • Awarding the maximum amount of funding possible to all eligible projects. • Awarding funding to six applicants ranging from \$100,000-\$250,000 based upon historical awards. • The period of performance for this funding will be July 2025 through June 2027. 	<p>The \$100,000 - \$250,000 was based on each awarded project in the last Transit Planning Application Cycle in FY2023. This is used to help applicants to have a better idea on historical knowledge on the funding amounts ADOT previously awarded. These amounts are merely to assist applicants with ADOT's prediction on award amounts, but may vary this award cycle.</p>
<p>As part of the MPO's match funding for 5305(e) Transit Planning can we use State Planning and Research (SPR) funding or Metropolitan Planning (PL)? Is that a non-federal match?</p>	<p>SPR Funding and PL funding can not be used as a local match for Transit planning. The only except would be activities related to Complete Streets Urban planning which has an FTA waiver issued.</p> <p>Otherwise, 5305(e) funding is non-federal match which requires that the COG or MPO would need to provide local match to cover a portion of the local match costs.</p> <p>Complete Streets Urban Planning Non-Federal Match Information link: https://www.transit.dot.gov/regulations-and-programs/transportation-planning/frequently-asked-questions-fta-waiver-non-federal#:~:text=FTA%20has%20approved%20a%20waiver,%5Bsection%2011206%20(c)%5D.</p>