

HPT Portal Access Request

Environmental Planning / Historic Preservation Team

The information in the HPT Portal is protected by both state (ARS § 39-125) and federal (16 U.S.C. § 470hh) laws. ARS § 39-125 states that public records relating to the location of cultural resource discoveries is considered “confidential,” and that the state “officer may decline to release this information” if it is felt that the manner by which this information is being used creates “a reasonable risk” of site damage. Per 16 U.S.C. § 470hh, HPT is charged with the “commitment to adequately protect the confidentiality of such information.”

Access to the information is a professional privilege available to qualified cultural resource professionals. The HPT Portal can be accessed by coming to the ADOT facility, or from your desktop using a CryptoCard. Instructions for access will be given when your request has been approved.

This form is a confirmation of qualifications, acceptance of responsibility, and request for access.

To access the HPT Portal you must have a RACF ID for access to the ADOT server. To obtain a RACF ID a Computer Access Request form (CARF), the Acceptable Use Agreement (AUA), and the Non-disclosure Agreement (NDA) must be completed. These forms are available at:

<http://azdot.gov/business/environmental-planning/environmental-guidance-documents-dev/technical-guidance>.

Complete the information below and submit, along with the CARF, the Acceptable Use Agreement (AUA) and the Non-disclosure Agreement (NDA), and a copy of your CV to the HPT Portal Coordinator.

Required Information (please type or print clearly):

Name of User: _____

Qualifications: _____

Email Address: _____

Phone Number: _____

Consulting Firm: _____

Signature

Date

For Historic Preservation Team Use only					
RACF ID #:		Date Entered:		By (initials):	