



## ADOPT A HIGHWAY VOLUNTEER CLEANUP NOTIFICATION

**REQUIRED:** Notice of cleanup shall be emailed to the Maintenance Unit Supervisor and Lead Tech a minimum of 3 to 5 business days prior to the start of cleanup.

PERMIT NUMBER: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Permit Location: Route: \_\_\_\_\_ Start Milepost: \_\_\_\_\_ End Milepost: \_\_\_\_\_

Highway Direction: (Mark all that apply): North \_\_\_\_\_ South \_\_\_\_\_ East \_\_\_\_\_ West \_\_\_\_\_

Adoptee: \_\_\_\_\_

Group Name: \_\_\_\_\_

SIGNS READ: LINE 1 - \_\_\_\_\_  
LINE 2 - \_\_\_\_\_  
LINE 3 - \_\_\_\_\_  
LINE 4 - \_\_\_\_\_

SIGN ALIGNMENT: Left \_\_\_\_\_  
Center \_\_\_\_\_

### Adoptee to Complete:

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Cleanup: \_\_\_\_\_

Start Time: \_\_\_\_\_

**REQUIRED:** Be sure to complete your  
[Volunteer Registration Form](#) and the  
[Online Litter Report](#).

Do you have a copy of the Volunteer Registration form? Yes No

Do you have a copy of the Safety briefing information? Yes No

Do you have supplies, bags, vest and etc.? Yes No

### ADOT Contact List:

District Permit Office Email: \_\_\_\_\_

Permit Supervisor / Tech \_\_\_\_\_ Phone No.: \_\_\_\_\_ Email: \_\_\_\_\_

ADOT Maint. Supervisor: \_\_\_\_\_ Phone No.: \_\_\_\_\_ Email: \_\_\_\_\_

ADOT Maint. Lead Tech: \_\_\_\_\_ Phone No.: \_\_\_\_\_ Email: \_\_\_\_\_

### Regional Traffic Only:

Please issue a work order for for the above locations:

#### FABRICATION & INSTALLATION

Adopt a Highway Signs  
Outstanding Volunteer

#### REMOVAL

Adopt a Highway Signs  
Outstanding Volunteer

1st cleanup: \_\_\_\_\_ SIGN actions date: IN: \_\_\_\_\_ / \_\_\_\_\_ OUT: \_\_\_\_\_ / \_\_\_\_\_