



STATEMENT OF QUALIFICATIONS

Temporary Part-Time Project Delivery Manager(s)

Contract No. 2025-003

PREPARED FOR:

Arizona Department of Transportation
Engineering Consultants Section
205 South 17th Avenue, Mail Drop 361E
Phoenix, AZ 85007

Delivered via email

AT AZTEC WE PRIORITIZE:

- ✓ Effective Leadership
- ✓ Clear Communication
- ✓ Team Collaboration
- ✓ Maintaining High Standards
- ✓ Innovation
- ✓ Quality



AZTEC Engineering Group, Inc.
501 N. 44th Street, Suite 300
Phoenix, Arizona 85008
TEL: 480.510.2415
FAX: 602.454.0403

September 5, 2024

Dear Selection Committee:

AZTEC Engineering Group, Inc. (AZTEC) is thrilled at the opportunity to be one of your selected consultants to support your Temporary Part-Time Project Delivery Manager(s) program. We have partnered with the Arizona Department of Transportation (ADOT) on numerous past and recent ADOT contracts and this experience gives us insight on your current project delivery requirements, as well as the recent need to broaden your bench of reliable Project Delivery Managers. We clearly understand the need for ADOT to select qualified consultants to provide professional services to aid in the development of projects throughout Arizona.

We are pleased to offer:

✓ Commitment of our Project Delivery Managers

We are committed to ensuring that the personnel identified in our submittal will be fully dedicated to meeting ADOT's quality and schedule expectations. Each individual has been selected based on their expertise and proven track record of delivering high-quality results on time. We assure you that they will apply their skills and experience to adhere to the project requirements and exceed expectations. Their involvement will be prioritized to ensure successful project outcomes and adherence to all established deadlines and quality standards.

✓ ADOT Familiarity

Our deep understanding of ADOT's values and our recent history of providing supplemental services to the department, coupled with our "client-first" attitude, positions us exceptionally well to meet ADOT's needs.

✓ Client Expectations

We prioritize delivering high-quality professional and technical services and instill this commitment throughout our organization, ensuring our staff consistently uphold these standards.

✓ Performing Tasks

Our team of Project Delivery Managers demonstrate a proven track record of successfully completing projects on schedule. This experience highlights our capability to effectively manage and deliver projects in line with ADOT's expectations.

We confirm that the personnel identified in this SOQ are unequivocally committed to exceeding ADOT's quality, budget, and schedule expectations, while effectively delivering this contract with dedication, accountability, and integrity. **AZTEC is not a certified disadvantaged business enterprise (DBE) but are committed to the program.** As this is for individual project management support for delivery of your projects, we are not proposing any subconsultants at this time.

We feel confident you will find our proposed Project Delivery Managers highly qualified and capable of providing the requested services. If you have any questions or require additional information, please contact me directly at RSzwiec@aztec.us or 602.402.8805.

Sincerely,
AZTEC Engineering Group, Inc.

Ron Szwiec, PE
Contract/Project Manager/Authorized SOQ Signer
Vice President

Engineering Consultants Section SOQ Proposal Certifications Form – SUPPLEMENTAL SERVICE

Contract Number: 2025-003

Consultant Name: AZTEC Engineering Group, Inc.

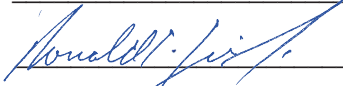
Please read the nine (9) statements below. The statements are to ensure Consultants are aware and in agreement with Federal, State and ECS guidelines related to the award of this contract. Consultants shall submit the specific Certification form attached to each SOQ advertised, as revisions to the form may occur from time to time. **Failure to sign and submit the certification form specified in this SOQ with the SOQ proposal shall result in the SOQ proposal being rejected.**

The signature below and submission of the SOQ by the Consultant certifies that to the best of its knowledge:

1.	The Consultant has not engaged in collusion with respect to the contract under consideration.
2.	The Consultant and/or its principals have not been suspended or debarred from doing business with any government entity.
3.	The Consultant and/or Supplemental Service individual proposed have the proper and current Arizona license(s) and registration(s) for services to be performed under this contract.
4.	The Consultant's signature on any SOQ proposal or contract constitutes an authorization to ADOT to ascertain the eligibility of the firm and its principals to enter into contract with the ADOT and with any other governmental agency.
5.	The Supplemental Service individual submitted is employed by the Consultant on the date of submittal.
6.	All information and statements written in the proposal are true and accurate and that ADOT reserves the right to investigate, as deemed appropriate, to verify information contained in proposals.
7.	The Supplemental Service individual submitted by the Consultant that is a former ADOT employee did not have or provide information that gives the Consultant a competitive advantage; and either (1) concluded their employment with ADOT at least 12 months before the SOQ due date or (2) have not made any material decisions about this project while employed by ADOT.
8.	No Federally appropriated funds have been paid or shall be paid, by or on behalf of the Consultant for the purpose of lobbying.
9.	If selected, the Consultant is committed to satisfactorily carry out the Consultant's commitments as detailed in the contract and its SOQ proposal.

I hereby certify that I have read and agree to adhere to the nine (9) statements above and/or that the statements are true to the best of my knowledge as a condition of award of this contract (must be signed by a Principal or Officer of the Consultant).

Print Name: Ron Szwiec, PE Title: Vice President / Contract Principal

Signature:  Date: September 5, 2024

Revised 12/21/2016

Engineering Consultants Section

ADOT Project Involvement Disclosure Statement – SUPPLEMENTAL SERVICE

Supplemental Service personnel proposed in an SOQ must disclose on this form **ALL** work he/she is currently performing (or anticipate performing) under any contractual agreements (listed in a submitted SOQ, in negotiations and/or executed contracts) with ADOT. This disclosure includes contracts awarded and/or executed through the Engineering Consultants Section, Procurement Group, Multi-Modal Planning Division or other ADOT Groups or Divisions.

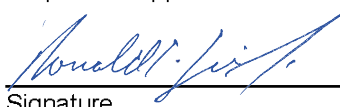
THIS FORM MUST BE COMPLETED AND SIGNED FOR ALL SUPPLEMENTAL SERVICES CONTRACTS EVEN IF NO WORK IS CURRENTLY BEING PERFORMED, OR IS ANTICIPATED TO BE PERFORMED, BY THE PROPOSED SUPPLEMENTAL SERVICES PERSONELL ON OTHER ADOT CONTRACTS. This form **shall** be submitted or the SOQ shall be rejected.

Consultant Name: AZTEC Engineering Group, Inc. **Contract Number:** 2025-003
Proposed Supplemental Service Personnel Name: Ron Szwiec, PE
% of time available to work on the proposed contract: 50%

No.	ADOT Section	Contract or Agreement Number	Detailed Description of Proposed Supplemental Service Personnel's Role in Project	Average Number of Hours per Week Working on Project	Anticipated Completion Date of Work
1.	ECS	2017-025	Design Project Manager - Leading post Design Efforts for Design Team	8	8/2026
2.	ECS	2022-006.22	Project Principal - Support PM to ensure resources are available for each task and conduct all contractual matters	Less than 1 hour per week	10/1/2024 - Unless extended
3.	ECS	2023-004	Project Principal - Support PM to ensure resources are available and conduct all contractual matters	Less than 1 hour per week	1/30/2025
4.	ECS	2023-002	Segment Lead - Lead of I-17 Section of project	Less than 1 hour per week	1/27/2025
5.	ECS	2024-019.01	AZTEC Project Manager - Sub to POINT on Project. AZTEC's Project manager for AZTEC's scope of work.	2	5/1/2026
6.					
7.					
8.					
9.					

(Add additional sheets, as needed)

I hereby certify the above to be true to the best of my knowledge (must be signed by Proposed Supplemental Services Personnel and a Principal or Officer of the firm).

Ron Szwiec, PE
Proposed Supplemental Service Name

Signature
September 5, 2024
Date

Mark Chase, PE - Chief Operating Officer
Principal or Officer of Firm Name

Signature
September 5, 2024
Date

Revised 12/21/16

**ARIZONA DEPARTMENT OF TRANSPORTATION
ENGINEERING CONSULTANTS SECTION
PARTICIPATION IN BOYCOTT OF ISRAEL - CONSULTANT CERTIFICATION FORM
ADOT ECS Contract No.: 2025-003**

This Certification is required in response to legislation enacted to prohibit the State from contracting with companies currently engaged in a boycott of Israel. To ensure compliance with A.R.S. §35-393, this form must be completed and returned with any response to a solicitation (SOQ), Contract Cost Proposals, and Contract Time Extensions. The Consultant understands that this response will become public record and may be subject to public inspection.

Please note that if any of the following apply to this Solicitation, Contract, or Contractor, then the Offeror shall select the "Exempt Solicitation, Contract, or Contractor" option below:

- The Solicitation or Contract has an estimated value of less than \$100,000;
- Contractor is a sole proprietorship;
- Contractor has fewer than ten (10) employees; OR
- Contractor is a non-profit organization.

Pursuant to A.R.S. §35-393.01, public entities are prohibited from entering into contracts "unless the contract includes a written certification that the company is not currently engaged in, and agrees for the duration of the contract to not engage in, a boycott of goods or services from Israel."

Under A.R.S. §35-393:

1. "Boycott" means engaging in a refusal to deal, terminating business activities or performing other actions that are intended to limit commercial relations with entities doing business in Israel or in territories controlled by Israel, if those actions are taken either:

- (a) Based in part on the fact that the entity does business in Israel or in territories controlled by Israel.
- (b) In a manner that discriminates on the basis of nationality, national origin or religion and that is not based on a valid business reason.

2. "Company" means an organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company or other entity or business association, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate, that engages in for-profit activity and that has ten or more full-time employees.

...

5. "Public entity" means this State, a political subdivision of this State or an agency, board, commission or department of this State or a political subdivision of this State.

The certification below does not include boycotts prohibited by 50 United States Code Section 4842 or a regulation issued pursuant to that section. See A.R.S. §35-393.03.

In compliance with A.R.S. §§35-393 *et seq.*, all offerors must select one of the following:

☒ The Company submitting this Offer does not participate in, and agrees not to participate in during the term of the contract, a boycott of Israel in accordance with A.R.S. §§35-393 *et seq.* I understand that my entire response will become public record in accordance with A.A.C. R2-7-C317.

☐ The Company submitting this Offer does participate in a boycott of Israel as described in A.R.S. §§35-393 *et seq.*

☐ **Exempt Solicitation, Contract, or Contractor.**

Indicate which of the following statements applies to this Contract:

- ☐ Solicitation or Contract has an estimated value of less than \$100,000;
- ☐ Contractor is a sole proprietorship;
- ☐ Contractor has fewer than ten (10) employees; and/or
- ☐ Contractor is a non-profit organization.

AZTEC Engineering Group, Inc.				
Company Name			Signature of Person Authorized to Sign	
501 N. 44th Street, Suite 300			Ron Szwiec, PE	
Address			Printed Name	
Phoenix	AZ	85008	Vice President / Contract Manager	09/05/2024
City	State	Zip	Title	Date

Participation in Boycott of Israel – Consultant Certification
Form Revised - 4/28/2020

FORCED LABOR OF ETHNIC UYGHURS BAN Certification Form

Forced Labor of Ethnic Uyghurs Ban

Please note that if any of the following apply to the Consultant, then the Offeror shall select the "Exempt Consultant" option below:

- Consultant is a sole proprietorship;
- Consultant has fewer than ten (10) employees; OR
- Consultant is a non-profit organization.

Pursuant to A.R.S. § 35-394, the State of Arizona prohibits a public entity from entering into or renewing a contract with a company unless the contract includes written certification that the company does not use the forced labor, or any goods or services produced by the forced labor, or use any consultants, subconsultants, or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China.

Under A.R.S. §35-394:

1. "Company" means an organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company or other entity or business association, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate, that engages in for-profit activity and that has ten or more full-time employees.
 - (a) Based in part on the fact that the entity does business in Israel or in territories controlled by Israel.
 - (b) In a manner that discriminates on the basis of nationality, national origin or religion and that is not based on a valid business reason.
2. "Public entity" means this State, a political subdivision of this State or an agency, board, commission or department of this State or a political subdivision of this State.

In compliance with A.R.S. §§ 35-394 et seq., all offerors must select **one** of the following:

☒	The Company submitting this Offer does not use, and agrees not to use during the term of the contract, any of the following: • Forced labor of ethnic Uyghurs in the People's Republic of China; • Any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; or • Any Consultants, Subconsultants, or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China.
☐	The Company submitting this Offer does participate in use of Forced Uyghurs Labor as described in A.R.S. § 35-394.
☐	Exempt Consultant. Indicate which of the following statements applies to this Consultant (may be more than one): ☐ Consultant is a sole proprietorship; ☐ Consultant has fewer than ten (10) employees; and/or ☐ Consultant is a non-profit organization.

AZTEC Engineering Group, Inc.

Company Name

501 N. 44th Street, Suite 300

Address

Phoenix

City

AZ

State

85008

Zip



Signature of Person Authorized to Sign

Ron Szwiec, PE

Printed Name

Vice President / Contract Principal

Title

1. RELEVANT EXPERIENCE

1.A. Staff Experience



CONTRACT MANAGER RON SZWIEC, PE (PE#33563)

Ron offers 33 years of experience serving in a Contract/Project Management roles for various ADOT and AZTEC contracts.

Ron is responsible for managing his

own projects, as well as supporting our other project managers to deliver their projects, coordinating with our technical disciplines for resource planning, mentoring, and establishing budgets.

Benefit to ADOT:

Ron has over 20 years of experience working on multiple ADOT contracts, starting in 2001 for ADOT's Highway Plans Services. His roles have included:

- ✓ Project Manager
- ✓ Contract Manager
- ✓ Project Principal
- ✓ Quality Reviewer
- ✓ Task Manager
- ✓ Designer

His well-rounded ADOT experience includes local intersection improvements to arterial streets, rural highways, interstates, and urban freeways. Efforts have included project management for roadway studies and design improvements, conceptual studies, plans preparation, roadway design, roadway modeling, drainage design, signing and pavement marking designs, right-of-way studies, maintenance of traffic, specifications, and cost estimates. **Ron's combination of vision, communication skills, experience, and commitment to key values makes him a strong leader for ADOT, capable of driving effective and impactful transportation initiatives.**

Why Ron?

- ✓ As Contract/Project Manager, Ron will vigorously manage scope, schedule and budget
- ✓ Brings the ideal leadership perspective and continuity to seamlessly collaborate with ADOT and the stakeholders
- ✓ Known for his attention to detail, high-quality deliverables, and meeting schedules on from complex and high-profile freeway to small rural projects
- ✓ Experienced understanding of ADOT's project development process and Workfront

PROJECT DELIVERY MANAGER ANDREW MORENO, PE, PTOE (PE#49930)



Andrew has 17 years of experience in transportation engineering, specializing in traffic design and transportation project management. His technical experience includes the preparation of maintenance of traffic plans, traffic signal plans, roadway lighting plans,

signing and pavement marking plans and ITS plans. He also has experience leading the preparation of traffic analysis reports, Traffic Impact Analyses, (TIAs), Design Concept Reports (DCRs), traffic signal warrant studies and parking studies for submittal to the majority of agencies within the State. Andrew's roles on these projects have ranged from Designer, Project Engineer, Task Manager, and Project Manager. In his 12 years working on ADOT projects Andrew has successfully collaborated and coordinated with ADOT Districts, PMG, TSMO, ROW and ENV Departments to deliver projects on time and within budget.

Benefit to ADOT:

Andrew is a detail oriented Project Manager. His wide range of roles, on projects ranging in size from single intersections to several miles of freeways, has provided Andrew with a deep understanding of critical path items on the project delivery process.

Andrew is currently the Project Manager on 5 projects under our Project Development On-Call (PDOC) contract.

Why Andrew?

- ✓ Attention to detail, high-quality deliverables, and meeting schedules on complex and high-profile projects
- ✓ **Effective project management is key to successful project delivery**
- ✓ Able to meet fast-paced schedules and manage conflicting interests from stakeholders
- ✓ Proactive, high-energy, innovative bilingual engineer known for his ability to work side-by-side with the client
- ✓ Proven success delivering projects through ADOT's Project Development Process and collaborating with ADOT internal departments

PROJECT DELIVERY MANAGER JACK FLEMING, PE (PE#63752)



Jack has 14 years of civil engineering experience including project management, design of roadway expansions/reconstructions, utility coordination, utility design, and pedestrian improvements. He also has experience in construction

administration, construction observation and field engineering/inspections. Tasks within these projects included the preparation of design concept reports, final design plans, post design activities, specifications and estimates, utility coordination, and various levels of public outreach participation.

Jack's experience includes the design of local roads, widening of State Routes, water and sewer lines (including necessary pressure, leakage, and mandrel testing), and single lot grading and drainage plans. His inspection experience includes water lines, sewer lines, storm drain lines, roadway construction/reconstruction/rehabilitation, traffic signals, street lights, curb/gutter and sidewalk and traffic striping/signage. He is known for his attention to detail and his ability to meet client expectations.

Benefit to ADOT:

Jack brings well-rounded project management experience working for public works agencies and a keen understanding of ADOT processes, policies and priorities that will help him to drive any project on time and budget.

Jack is currently the Project Manager on 2 projects under our PDOC contract.

Why Jack?

- ✓ Proven record of identifying efficiencies in project delivery approaches
- ✓ Commitment to quality, budget and on-time delivery, as he has proven on recent projects
- ✓ Leadership style focuses on open communication and motivating the team to successfully achieve project goals

1.B. Record of Performance

While Ron, Andrew, and Jack each bring unique strengths to their projects, they all share a commitment for excellence in delivering high-quality work on time and within budget. Their skills in leadership, technical expertise, operational efficiency, and crisis management make them highly capable of handling both routine and challenging projects. Their ability to deliver on fast-track and emergency projects further underscores their reliability and effectiveness in various scenarios.

Project Goal	How they do it?
Scope and Objectives	Clearly outline the objectives and scope of the projects managed or worked on
Outcomes and Achievements	Provide a summary of what was accomplished, including any notable successes, innovations, or improvements made during the project
Timeliness and Budget	Projects completed within or under budget required careful planning, strategic management, and effective execution
Quality and Safety	Share metrics related to adherence to quality standards and safety regulations
Project Challenges and Solutions	Detail specific challenges encountered during the projects and how solutions led to successful outcomes

1.C Relevant Projects

Ron’s Relevant Projects:
SR202L (Santan Freeway) – Val Vista to SR101L – General Purpose Lanes, DCR and Final Design, Chandler and Gilbert, AZ (ADOT); Design Manager for the DCR and Project Manager for Final Design. Ron led the design team’s efforts to execute the design from pre-design through final design. This project added one general purpose lane on SR202L in each direction from Val Vista Drive to Gilbert Road and add two general purpose lanes from Gilbert Road to SR101L. Key elements included freeway widening,

widening crossroad overpasses, retaining walls, extending the drainage system, traffic design, traffic analysis, traffic control, geotechnical and pavement design, landscape and aesthetics, construction cost estimating and environmental documents.

SR202L South Mountain Freeway (PPP), Phoenix, AZ (ADOT); Deputy Design Segment Manager. Ron led AZTEC’s efforts to execute the design management and final design for one of four major project segments, Segment D, which involved four miles of I-10 reconstruction (two HOV Managed lanes and six General Purpose Lanes), auxiliary lanes, service interchange ramps, four miles of parallel access/frontage roads, freeway to freeway interchange ramps, and two miles of new freeway mainline construction with cross road service interchange.

Project Development On-Call (2022 - Current); Statewide, AZ (ADOT); Project Principal. Ron is responsible for supporting the AZTEC PM and ensuring the correct resources are available. He oversees the budget and schedule for this contract. Under this contract, AZTEC is providing professional services including the full range of engineering, environmental, landscape and field services, and considerable agency and subconsultant coordination.

Andrew’s Relevant Projects:
Delaware Drive, 16th Avenue to Broadway Avenue Pedestrian Improvements; Apache Junction, AZ (ADOT/ City of Apache Junction); Project Manager. Andrew led scoping and final design for this multi-modal safety improvement project that converted an open channel to a closed pipe system, added roadway lane widening, bike lanes, pedestrian facilities, roadway lighting, traffic signal improvements and required third party utility relocations.

Covert HPS to LED Lighting, 4 Projects, Central District (ADOT); Project Manager. These four projects will enhance safety on segments of SR303L, SR202L (Santan), SR101L (Price) and I-10 (Papago) by upgrading existing HPS fixtures to LED and removing redundant roadside light pole installations. These projects require consistent collaboration with ADOT TSMO Design and Maintenance and Central District to minimize impacts to the traveling public on these critical corridors.

SR202L South Mountain Freeway (PPP); Phoenix, AZ (ADOT); Segment Traffic Lead/Lighting Designer. AZTEC’s role on this alternative delivery project included managing all design of almost five miles on I-10, and two miles of the new freeway SR202L South Mountain. Andrew’s role included leading all traffic design for the segment, as well as leading MOT post design for over a year during construction. He also managed multiple traffic sub-consultants through final and post design.

SR303L (51st Ave – I-17); Phoenix, (ADOT): Segment Traffic Lead/Lighting Designer AZTEC is leading design for the new SR303L/I-17 system interchange project. Andrew’s role includes redesigning three miles of existing lighting on I-17 and one mile of existing lighting on SR303L. The new system will be a hybrid of a high mast lighting system and a mast arm lighting system. This hybrid system was selected in coordination with ADOT TSMO to improve future maintenance operations and still allow for a future HOV direct connector to the new system interchange.

Jack’s Relevant Projects:
US60, Mountain Breeze Memorial Gardens to Reppy Avenue; Miami, AZ (ADOT); Project Manager. This project was identified by ADOT as a priority due to the existing pavement condition and need for maintenance. Improvements include rehabilitate the pavement section along US60 to extend the service life of the roadway, upgrading existing safety features, including guardrail, to current design standards and upgrading/adding ADA facilities and driveways along the segment.

Avenida del Yaqui Improvements; Guadalupe, AZ (ADOT/Town of Guadalupe); Project Engineer and Utility Coordinator (Design)/Project Manager (Post Design). Improvements included pavement rehabilitation (mill and overlay) for the length of the project, profile correction of an offset lane, and total reconstruction of the concrete curb, gutter, sidewalk, ADA ramps and driveways as necessary along both sides of the corridor.

Active Transportation Program (ATP) Cycle 5 Improvements; El Centro, CA (City of El Centro); Project Manager/Task Manager. This project included the design of pedestrian HAWK crossings with associated ADA ramps and sidewalks, traffic calming devices (bulb outs, narrower traffic lanes), a new traffic signal in front of the City hospital and drainage improvements.

2. DEMONSTRATED KNOWLEDGE, SKILLS AND ABILITIES (KSAs)

2.A. Firm and Key Personnel's KSAs

RON understands effective leadership requires the ability to communicate clearly and persuasively. His skill in articulating goals, expectations, and updates helps keep teams aligned and stakeholders informed, fostering a collaborative and transparent work environment.

- ✓ Brings valuable insights and knowledge to ADOT. His background in dealing with complex projects and understanding the nuances of transportation systems positions him to make informed decisions and be a great leader who knows how to build, inspire, and motivate a team.
- ✓ Focus on maintaining high standards of safety and quality aligns with ADOT's priorities. His dedication to these principles helps ensure that projects not only meet but exceed regulatory and safety requirements.
- ✓ Efficient use of resources, including budget and personnel, is essential for successful project delivery. Ron's skill in managing these resources strategically ensures that projects are completed efficiently and within budget.
- ✓ Embracing new technologies and methodologies can improve transportation systems. Ron's openness to innovation and his ability to integrate new solutions can enhance ADOT's capabilities and drive progress.

ANDREW is well-suited to deliver projects for ADOT based on recent experience and background in civil engineering and project management, especially with experience in transportation or infrastructure projects, he would be well-prepared to handle the specific demands of ADOT projects.

- ✓ Andrew is familiar with ADOT's guidelines and requirements and understands the local regulations, standards, and procedures specific to Arizona's transportation infrastructure which is crucial.
- ✓ Successful projects often require clear communication and collaboration with various stakeholders, including government officials, contractors, and the public. Andrew excels in these areas which will contribute to the smooth execution of ADOT projects.

- ✓ Andrew has a proven track record of executing the ADOT project delivery process and utilizing all available tools such as Workfront and other platforms.

JACK has and experience to know transportation projects can present complex challenges. Jack's ability to anticipate issues, develop innovative solutions, and adapt to changing conditions would be valuable for addressing the unique challenges that arise in ADOT projects.

- ✓ Outline all project activities, timelines, and resource requirements. A well-structured plan helps in better cost management and monitoring.
- ✓ Streamlines project processes and workflows to reduce time and costs. Implement best practices and leverage technology to enhance productivity.
- ✓ Adopt practices that minimize material waste and inefficiencies. This can include better planning and coordination to avoid excess inventory or rework.

RON, ANDREW AND JACK are all aware that ADOT is advancing the use of web-based tools via **Workfront to collectively manage projects in-house and with the project stakeholders**. They understand and commit to routinely communicate project schedule progress with the project team by updating the schedule directly in Workfront. We also acknowledge Workfront will serve as document retention for all project materials.

2.B. Firm and Key Personnel's Technical Skills

Ron and our proposed Project Delivery Managers bring extensive technical expertise in the planning and design of both urban and rural highway and bridge projects, as well as projects for local government agencies. Their

deep technical knowledge and experience make them valuable assets to ADOT's project teams. They excel in exploring various options and alternative solutions to fulfill project goals and are skilled at asking the right questions at the right time. Recognizing their pivotal role, they are dedicated to the successful delivery of their projects. **Figure 1** provides a summary of our team's experience, highlighting their ability to manage and address the needs of diverse project categories and service requirements.

2.C. Innovative Techniques

Engineering innovative project techniques involve adopting new approaches, technologies, and methodologies to enhance project outcomes, improve efficiency, and address complex challenges. Each proposed Project Delivery Manager has first hand experience applying an innovate technique to a recent project.

Ron's Innovation:

- ✓ During the SR202L (Santan Freeway) – Val Vista to SR101L – General Purpose Lanes Final Design, FHWA and EPA modified their regulations on Air Quality Clearance during final design. This required a new traffic model and major coordination with ADOT, FHWA and the EPA. **Ron worked with ADOT EP and AZTEC's Environmental Group to set up a process to complete the Air Quality Clearance in the timeliest matter possible.** Ron ensured that coordination meetings were setup up weekly, with all parties involved, that AZTEC staff was fulfilling the deadlines for Air Quality analyses submittals and that the FHWA and EPA understood the importance of this project to the Arizona Motorist. All of Ron's efforts with the team led to a successful Air Quality Clearance for the project.

Figure 1 - Knowledge of Key Personnel															
AZTEC Project Delivery Managers	Technical Knowledge														
	Roadway Design	Survey & Mapping	Landscape Design & Erosion Control	Drainage Design	Bridge Improvements	Geotechnical Studies	Traffic/ITS	Safety Engineering	Environmental	ROW Mapping and Acquisition	Utilities Coordination	Facilities Design	Permitting	Contract Specs and Clearances	Joint Project Agreements
Ron Szwiec, PE	■	■	■	■	■		■	■		■	■	■	■	■	■
Andrew Moreno, PE, PTOE	■	■	■	■	■		■	■		■	■	■	■	■	■
Jack Fleming, PE	■	■	■								■	■	■	■	■

Andrew's Innovation:

- ✓ Andrew understands the importance of being proactive to get concurrence from internal ADOT departments during development of project scope, and documenting expectations. During scoping for F0742, F0743, F0744 and F0745, Andrew laid out his technical design process to use existing data from adjacent ADOT projects rather than collecting new data. This allowed all four projects to remain within ADOT's allocated design funds and schedule by not needing new survey and inventory tasks. By clearly laying out the technical process during scoping, he assured ADOT TSMO and PMG that the final deliverables would meet the goals of the project.

Jack's Innovation:

- ✓ On our 163rd Avenue Widening Improvements for the City of Surprise, Jack worked diligently with multiple facility owners that required relocations within a short schedule. **Jack utilized out-of-the-box thinking to come up with potential phasing for relocations to ensure that there would be no delays at the end of the project, which was ultimately made possible by his ongoing and trustworthy relationships with the utility contacts and companies.** All facilities requiring relocation have been accounted for and completed on schedule due to Jack's efforts.

2.D. Complex Design

Handling complex engineering projects for ADOT involves a combination of strategic planning, effective management, and technical expertise. **Figure 2** shows our structured approach to managing such projects.

3. KNOWLEDGE OF FEDERAL, STATE AND INDUSTRY STANDARDS

During Ron, Andrew, and Jack's careers with AZTEC, they have become very knowledgeable and familiar with federal and state standards, guidelines, and policies applicable to the highway development process.

3.A. Federal Standards and Guidelines

AZTEC specializes in the development of both municipal and highway transportation projects throughout the state. AZTEC has successfully delivered on many federally funded projects for ADOT throughout the state including projects from Local Public Agencies (LPA) in accordance

Figure 2 - Proven Project Management Approach



with FHWA requirements. This expertise allows us to streamline any projects that have federal-funding that may have FHWA oversight. As proven on dozens of our past federally-funded ADOT and LPA on-call tasks.

We have working knowledge on a variety of federally funded projects in Arizona using funding sources such as National Highway, National Highway Performance Program, Surface Transportation Program, Surface Transportation Block Grant Program, Highway Safety Improvement Program, Bridge Replacement, and Congestion Management and Air Quality funds.

3.B. State Standards and Guidelines

Our Project Delivery Managers have worked on a wide range of multi-disciplinary projects and are very knowledgeable with ADOT, MAG, AASHTO, FCDMC, and local agency requirements. Projects that they have worked on have included coordination and collaboration with the following state and local agencies:

- | | |
|--|---|
| ✓ AZ State Land Department | ✓ Metropolitan Planning Organizations |
| ✓ AZ Department of Environmental Quality | ✓ Tribal Communities |
| ✓ State Historic Preservation Office | ✓ Railroads and Utility Companies |
| ✓ AZ Game and Fish Office | ✓ Flood Control Districts |
| ✓ AZ Attorney General's Office | ✓ Irrigation and Water Districts |
| | ✓ Local Agencies and Planning Organizations |

4. AVAILABILITY

AZTEC and our proposed Project Delivery Managers have adequate time to commit to this contract's specific tasks. All candidates proposed are available to meet the time commitment of part-time services as requested by the contract. As the Contract Manager, Ron Szwiec will manage availability and overall technical and administrative aspects of the contract.

RON will commit 50% of his available time to manage this contract and the Project Delivery Managers.

ANDREW will have 50% availability for this contract and 100% commitment.

JACK will have 50% availability for this contract and 100% commitment.

RON SZWIEC, PE - CONTRACT MANAGER



Ron Szwiec has 33 years of Design, Project Management, and Project Principal experience in Transportation including local intersection improvements to arterial streets, rural highways, interstates and urban freeways. This experience includes management and design of roadway studies and design improvements, concept studies, plan preparation, roadway design, roadway modeling, drainage design, signing and pavement marking designs, right-of-way studies, maintenance of traffic, specifications, and cost estimates.

Ron will be responsible for the administrative aspects of the contract. Ron is an officer of the firm and has contractual authority, and will commit AZTEC's resources to this contract. He is empowered to negotiate on behalf of AZTEC regarding contractual matters and will ultimately be responsible for ensuring quality and timeliness of our services under this contract.

CORPORATE TITLE

Vice President / Senior Project Manager

EXPERIENCE

2016 - Present with AZTEC
2002 - 2013 AZTEC
14 Years with Other Firms

EDUCATION

BS, Civil Engineering, Michigan State University, 1991

REGISTRATIONS

1999 / Professional Engineer / Arizona #33563

AFFILIATIONS

ASCE
ASHE

AVAILABILITY

50%

COMMITMENT

100%

Ron is responsible for managing his own projects, as well as supporting our other project managers to deliver their projects, coordinating with our technical disciplines for resource planning, mentoring, and establishing budgets.

Ron is a licensed professional engineer in Arizona (#33563) with bachelor's degrees in civil engineering and accounting. He maintains active membership in organizations that allow him exposure to the latest industry trends and technology in delivering efficient projects.

CORPORATE RESPONSIBILITIES

Vice President; Principal

Ron is responsible for the delivery of high quality engineering services, on time and within budget for all of AZTEC's transportation projects in Arizona. Work includes roadway, structures, traffic, and drainage planning and design. This includes providing On-Call Services to:

- | | |
|--|---------------------------|
| ■ ADOT, including the current Project Development On Call Contract | ■ City of Surprise |
| ■ Maricopa County DOT | ■ City of Scottsdale |
| ■ Yuma County | ■ Town of Gilbert |
| ■ Yavapai County | ■ City of Chandler |
| ■ City of Phoenix | ■ City of Mesa |
| ■ City of Tempe | ■ City of Apache Junction |
| | ■ City of Goodyear |

RELEVANT EXPERIENCE

On-Call Statewide Roadway Engineering; Statewide, AZ (ADOT)

Contract Manager. Ron was the contract manager for the tasks assigned to AZTEC under this On-Call. He was responsible for assigning tasks managers, proper resources, monitoring budget/schedule and assuring the proper development procedures were followed. The projects under this contract have included the Chino Road Extension Scoping Letter and Final Design, Douglas, AZ, US 160, Red Mesa Survey, I-8, Stateline to Fortuna Pavement Preservation, US 191 B Realignment DCR and EA, Chino Road to US 191, Douglas AZ, I-17, MP 309.9 to MP 310.82 Survey, SR 260 Elk Fencing MP 268 to 277.



Avenida del Yaqui, Baseline Road - Calle Carmen; Guadalupe, AZ (Town of Guadalupe/ADOT)

Project Principal/Quality Reviewer. Ron was responsible for supporting the AZTEC PM and ensuring the correct resources were available. He oversaw the budget and schedule for this project. Ron also reviewed all design documents for quality assurance. AZTEC prepared design bid documents in accordance with the ADOT Stage Submittal checklists and processes for Stage III, IV, and V in order to develop final design plans, specifications and cost estimates with each milestone. Improvements include mill and overlay of the existing asphaltic concrete pavement for the length of the project and total reconstruction of the concrete curb, gutter, sidewalk and driveways as necessary along both sides of the corridor. The improvements also included new pavement markings, signing and bicycle facilities. AZTEC removed and replaced all traffic control signs along the length of the project and study for further enhancing pedestrian crossings, amenities and traffic calming features.



8th Avenue Intersection; Graham County, AZ (ADOT)

Project Principal/Quality Reviewer. Ron was responsible for supporting the AZTEC PM and ensuring the correct resources were available. He oversaw the budget and schedule for this project. Ron also reviewed all design documents for quality assurance. The County used federal funds to assist with the design and construction of improvements at the 8th Avenue - Airport Road - Safford-Bryce Road intersection. The existing Y-intersection was proposed as a four-legged roundabout

configuration through previous scoping efforts by others. This configuration was revised during final design by AZTEC to the three-legged configuration that has recently been constructed. Significant effort was required by the entire AZTEC team to align the multiple stakeholders to reconfigure the intersection while maintaining schedule, budget, and quality.



**SR202L (Santan Freeway)
- Val Vista to SR101L -
General Purpose Lanes,
DCR and Final Design,
Chandler and Gilbert, AZ
(ADOT)**

Design Manager for the DCR and Project Manager for Final Design. Ron led the design team's efforts to execute the design from cradle to grave. This project added one general purpose lane on SR202L in each direction from Val Vista Drive to Gilbert Road and add two general purpose lanes from Gilbert Road to SR101L. Key elements of the project included freeway widening, widening crossroad overpasses, retaining walls, extending the drainage system, traffic design, traffic analysis, traffic control, geotechnical and pavement design, landscape and aesthetics, construction cost estimating and environmental documents.



**SR202L South Mountain
Freeway (PPP), Phoenix, AZ
(ADOT)**

Deputy Design Segment Manager. Ron led AZTEC's efforts to execute the design

management and final design for one of four major project segments, Segment D, which involved four miles of I-10 reconstruction (two HOV Managed lanes and six General Purpose Lanes), auxiliary lanes, service interchange ramps, four miles of parallel access/frontage roads, freeway to freeway interchange ramps, and two miles of new freeway mainline construction with cross road service interchange.

**SR303L, Happy Valley Parkway to Lake Pleasant
Parkway; Peoria, AZ (ADOT)**

Quality Control Manager for the final design of this challenging and unique seven-mile freeway design project. As a cornerstone in ADOT's growing freeway system, this project included: 15 bridges, miles of drainage improvements, deep cuts and tall fills, corridor earthwork balancing and precedent-setting landscaping mitigation. Additional design elements included on and off-site drainage, traffic engineering, utility relocations, and developing construction sequencing plans. Construction began in January 2009. AZTEC evaluated the concepts shown in the DCR and developed several alternatives for improving the design and reducing costs. The project was able to achieve a balance between environmental stewardship, complex agency rights-of-way acquisition, and a fast-tracked schedule to produce comprehensive construction documents in 14 months.

**Chino Road Extension Scoping Letter and Final
Design; Douglas, AZ (ADOT)**

Contract Manager for the on-call contract through which this task was assigned. This task is for the final design to widen and extend Chino Road from 5th Street south to the proposed Port of Entry connection point, approximately 475 feet north of the International Border. The approximate 1,400 feet of roadway improvements consisted of a 40-foot wide rural section, including 12-foot wide lanes and 8-foot wide shoulders. This Local Governments project was coordinated through ADOT for Douglas.



**I-10/SR 303L Traffic
Interchange; Phoenix, AZ
(ADOT)**

Quality Control Manager. Ron served this role on the first of two phases, which laid the groundwork for what is planned

to be the Valley's largest System TI, which includes a five-level configuration of fully-directional ramps, and an embedded one-way frontage road network to serve the arterial street system surrounding the TI. AZTEC designed the realignment to widen I-10 to its ultimate width between Citrus Road and Sarival Avenue. Other key project

features managed by AZTEC include: 14 bridges, crossroad improvements at Citrus Road, Sarival Avenue, Thomas Road, and McDowell Road, an on-site drainage system, a regionally significant off-site drainage system, traffic operations infrastructure and major utility relocations.

**US191B Realignment Design Concept Report and
Environmental Assessment: Chino Road to US191;
Douglas, AZ (ADOT)**

Contract Manager for the On-Call contract under which this task was assigned and responsible for assigning proper resources, monitoring budget/schedule and assuring the proper development procedures are followed. The purpose of the DCR and EA was to examine realignment alternatives of US 191B to handle truck traffic, improve operations, provide safe and efficient transportation with regional purpose and limited access from the proposed International Port of Entry expansion to the existing intersection of SR 80 and US 191. Additional study efforts included design level mapping, Initial Geotechnical Report, two Public Meetings, Initial Traffic Report, Utility Coordination and an Initial Drainage Report.

**On-Call Consultant Pre-Qualified List for Civil
Engineering Design and Related Services, Chandler,
AZ (City of Chandler)**

Project Principal. As Project Principal has the contractual authority to bind AZTEC under the contract and assign the necessary resources to Task Orders to ensure they stay on schedule and under budget.

**On-Call Services: General Engineering, Mesa, AZ
(City of Mesa)**

Project Principal. As Project Principal has the contractual authority to bind AZTEC under the contract and assign the necessary resources to Task Orders to ensure they stay on schedule and under budget.

**On-Call Services: Utility Subsurface Locating and
Potholing Services, Mesa, AZ (City of Mesa)**

Project Principal. As Project Principal has the contractual authority to bind AZTEC under the contract and assign the necessary resources to Task Orders to ensure they stay on schedule and under budget.

Sarival Avenue (West Half), Yuma Road to Elwood Street Design Services; Goodyear, AZ (City of Goodyear)

Project Principal. As the prime, AZTEC will prepare permit ready plans, specifications, coordinate all utilities and associated relocations, and all design services for this project. The project consists of improvements to an approximately 1.5-mile-long section of Sarival Avenue from Yuma Road to Elwood Street. The planned improvements are to reconstruct and widen the west half of Sarival Avenue to provide two southbound through lanes and median with landscaping from Yuma Road to Elwood Street, including curb and gutter, sidewalk, landscaping and irrigation, roadway infrastructure for drainage improvements, signage and pavement markings. As Project Principal he has the contractual authority to bind AZTEC under this contract and he will assign the necessary resources to ensure the project stays on schedule and under budget.

Cotton Lane, Estrella Parkway to Cotton Lane Bridge Design Services; Goodyear, AZ (City of Goodyear)

Project Principal. AZTEC, selected as the prime designer, will prepare permit ready plans, specifications, coordinate all utilities and associated relocations, and all design services for the project. The project consists of improvements to an approximately 1.5-mile-long section of Cotton Lane from Estrella Parkway to the Gila River bridge crossing. The planned improvements are to construct a final asphaltic concrete lane for the existing roadway, plus widening two additional travel lanes. As Project Principal he has the contractual authority to bind AZTEC under this contract and he will assign the necessary resources to ensure the project stays on schedule and under budget.



South Central Light Rail Extension - Central Avenue: Washington Street to Baseline Road; Phoenix, AZ (Valley Metro Rail)

Project Manager. Ron was responsible for AZTEC's portion of the project. The South Central Extension (SCE) is an addition to Valley Metro's urban light rail system. It will extend the existing 28-mile light rail line to south Phoenix. This 5.5-mile extension spans southward along Central Avenue and

1st Avenue from Washington Street to Baseline Road and will complement the existing transit system in the area. In addition to the southward expansion, a portion of track called the McKinley Loop will be added at McKinley Street to connect the existing southbound and northbound tracks. The SCE will have eleven additional stations (including the Downtown Hub) and two Park-and-Rides. AZTEC's responsibilities included Roadway Design for the downtown and 1st Avenue from downtown to Central Avenue and Central Avenue from Downtown to the Salt River, and the for the overall development and management of the landscape and irrigation design.

Central Phoenix/East Valley Light Rail Transit Project; Phoenix, AZ (Valley Metro Rail)

Deputy Project Manager. As deputy project manager, assisted the Project Manager in overseeing all aspects of project including preparation of contract plans, which included Roadway Plan and Profiles, Drainage Plans, Track Horizontal and Vertical Plans, Demolition Plans, Right of Way Plans, Landscaping Plans, Signing and Striping Plans. Utility Relocation Plans and Irrigation Plans. Responsibilities also included coordination with Project Unit Manager of the Client and Coordination with all of AZTEC's subconsultants. AZTEC designed Line Segment One of the Central Phoenix/East Valley Light Rail System, a 25-mile transit line through a heavily traveled commuter corridor. Project tasks included street and drainage improvements, ductbank design, and public utility relocations. AZTEC was the only Phoenix-based firm to be selected as a primary line segment designer.

SR101L/64th Street Traffic Interchange; Phoenix, AZ (ADOT)

Deputy Project Manager. Ron assisted the Project Manager in overseeing all aspects of project including preparation of contract plans, which included Roadway Plan and Profiles, Drainage Plans, Right of Way Plans, Landscaping Plans, Signing and Striping Plans and Structural Plans. Responsibilities also included coordination with the ADOT Project Manager and Coordination with all of AZTEC's Sub Consultants. AZTEC was responsible for the design of a new compact-diamond TI at Pima Freeway (SR101L) and 64th Street to provide access to new development and support overall growth in the surrounding area. Major project features include: design of approximately .five-mile of interceptor channels; six box culvert extensions;

a new bridge to carry 64th Street over SR101L; new ramp connections from 64th Street to SR101L; new auxiliary lanes on SR101L from 56th Street to Scottsdale Road; new and revised storm drain; reconfigured SR 101L signing, lighting, FMS, and pavement marking elements; traffic control and construction sequencing plans; two new traffic signals on 64th Street; extension of an existing utility duct bank; and landscaping and irrigation work. One of the box culvert extensions, a four-barrel 8'x8' CBC was split to go around a proposed abutment column from the new overpass bridge.

SR202L/US60 Traffic Interchange (SuperRedTan TI) Phase I; Mesa, AZ (ADOT)

Project Engineer. Ron was responsible for the final design of a multilevel, multidirectional traffic interchange connecting SR 202L (Santan/Red Mountain Freeways) with US60 (Superstition Freeway). Preparation of plans, specifications, and estimate, roadway design, and 3D-model for earthwork quantities, earthwork report and preparation of cross-section plans. This project included widening three miles and reconstructing one mile of US60, constructing one-mile of six-lane freeway for the SR202L, constructing 12 bridges plus sound and retaining walls, modifying two bridges, on- and off-site drainage, traffic engineering, utility relocations, developing construction sequencing plans, in addition to performing surveying, potholing, geotechnical investigations, noise analysis, and providing public involvement services.



Western Canal Multi-Use Path Extension (Kyrene Road to Western Canal); Tempe, AZ (City of Tempe/ADOT)

Civil Engineering QA/QC Lead.

The project included the design of a pedestrian node, golf screen to protect users of the path from stray golf balls, solar path lighting, a pedestrian/bicycle railroad crossing, restoration to existing landscape and irrigation (both drip and golf course irrigation), and a pedestrian crosswalk and signal.

From: [ADOT Business Engagement and Compliance Office](#)
To: [Kelly Kaysonepheth](#)
Cc: ContractorCompliance@azdot.gov
Subject: Bidders List for AZTEC Engineering Group, Inc.
Date: Thursday, September 5, 2024 12:34:33 AM

AZTEC Engineering Group, Inc., AZUTRACS Number: [11419](#) has submitted a Bidder/Proposer list for **2025-003** on 09/05/2024 at 12:33 AM MST (UTC - 07:00).

AZTEC Engineering Group, Inc. submitted a blank bidders/proposers list. This means that they did not list any firms that they reached out to or were contacted by during the preparation of this bid/proposal. NOTE: Subbing out work is encouraged, where applicable. Under some circumstances, no subbing opportunities are available.



Engineering Consultants Section

Our True North: *Safely Home*

Katie Hobbs, Governor

Jennifer Toth, Director

Greg Byres, Deputy Director for Transportation/State Engineer

Steve Boschen, Division Director

Adam Bieniek, Group Manager

Date: August 28, 2024

TO: ALL INTERESTED PARTIES

SUBJECT: AMENDMENT NUMBER 01

REFERENCE: REQUEST FOR QUALIFICATIONS
CONTRACT NUMBER 2025-003
SUPPLEMENTAL SERVICES
PROJECT MANAGEMENT GROUP
TEMPORARY PART-TIME PROJECT DELIVERY MANAGER(S)

The following questions have been asked in reference to the above Request for Qualifications package:

Question 1: Please clarify if ADOT is only asking for the Project (Contract) Manager's resume or for resumes of all key personnel identified in the statement of qualifications (SOQ), e.g. other qualified staff discussed in our firm's responses under Relevant Experience (Evaluation Criteria 1) or Demonstrated Knowledge, Skills and Abilities (Evaluation Criteria 2)

Answer 1: Yes, ADOT is only asking for the Project (Contract) Manager's resume.

Question 2: If we are discussing qualifications of other qualified staff (not the Project/Contract Manager) in our firm's responses under Relevant Experience (Evaluation Criteria 1) or Demonstrated Knowledge, Skills and Abilities (Evaluation Criteria 2), should the "ADOT Project Involvement Disclosure Statement" form also be provided for those staff members?

Answer 2: No, Only one disclosure form for the Project (Contract) Manager is to be submitted in the SOQ.

Question 3: Can you please confirm that **only a single resume**, which is that of the Project Contract Manager, is required to be attached to the SOQ submittal?

Answer 3: Yes, ADOT is only asking for the Project (Contract) Manager's resume.

Question 4: Can you please confirm that by stating the Project Contract Manager is the only person considered as *key personnel* for this contract, that **only a single "ADOT Project Involvement Disclosure Statement"** form (page 3 of Part B of the SOQ) is required to be submitted?

ARIZONA DEPARTMENT OF TRANSPORTATION
205 S. 17th Ave | MD 616E | Phoenix, AZ 85007 | azdot.gov

STATEMENT OF QUALIFICATIONS | Contract No. 2025-003

Temporary Part-Time Project Delivery Manager(s)

Part E | Amendments

Answer 4: Yes, Only one disclosure form for the Project (Contract) Manager is to be submitted in the SOQ.

Thank you,

April R Conti-Farris
April R Conti-Farris
Contract Specialist
Engineering Consultants Section

AN OFFEROR MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT BY SIGNING BELOW AND INCLUDING ALL PAGES OF THIS AMENDMENT IN THE SOQ SUBMITTAL. FAILURE TO DO SO SHALL RESULT IN REJECTION OF THE PROPOSAL.

AZTEC Engineering Group, Inc
CONSULTANT NAME


SIGNATURE Ron Szwiec, PE

* This amendment is not included in the total page count in the Statement of Qualification submittal.

ARIZONA DEPARTMENT OF TRANSPORTATION
206 S. 17th Ave. | Phoenix, AZ 85007 | azdot.gov

CONSULTANT INFORMATION PAGES (CIP)

CONTRACT NO.: 2025-003

CONTACT PERSON: Ron Szwiec, PE

E-MAIL ADDRESS: rszwiec@aztec.us

TITLE: Vice President / Contract Principal

CONSULTANT FIRM: AZTEC Engineering Group, Inc.

ADDRESS: 501 N. 44th Street, Suite 300

CITY, STATE, ZIP: Phoenix, AZ 85008

TELEPHONE: 602.402.8805

FAX NUMBER: 602.454.0203

UNIQUE ENTITY ID# (FROM SAM WEBSITE): 827205162

ADOT CERTIFIED DBE FIRM? (YES/NO) No

SUBCONSULTANT(S):	TYPE OF WORK	ADOT CERTIFIED DBE FIRM (YES/NO)
None		

NOTE: This page is not evaluated by the Selection Panel but is used by Engineering Consultants Section for administrative purposes.

Revised 05/02/2024

SUBCONSULTANT(S) TABLE:

SUBCONSULTANT FIRM NAME:	None
CONTACT PERSON:	-
E-MAIL ADDRESS:	-
TITLE:	-
ADDRESS:	-
	-
CITY, STATE ZIP:	-
TELEPHONE:	-
FAX NUMBER:	-
UNIQUE ENTITY ID #:	-

SUBCONSULTANT FIRM NAME:	None
CONTACT PERSON:	-
E-MAIL ADDRESS:	-
TITLE:	-
ADDRESS:	-
	-
CITY, STATE ZIP:	-
TELEPHONE:	-
FAX NUMBER:	-
UNIQUE ENTITY ID #:	-

NOTE: Each Subconsultant listed in the SOQ must be included in the Subconsultant Table of the CIP. Add additional Subconsultant Table pages as necessary. The CIP is not evaluated by the Selection Panel but is used by Engineering Consultants Section for administrative purposes.

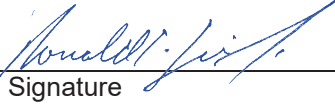
*Please confirm that each Subconsultant listed is in the eCMS database. If a Subconsultant's name is not in the eCMS database, contact ECS at E2@azdot.gov and allow two (2) business days to have the Subconsultant added to eCMS. Click [Here](#) check the eCMS database or go to ECS Website.

Revised 05/02/2024

DBE GOAL ASSURANCE/DECLARATION

This Contract is Race Neutral (No DBE Goal-DBE use encouraged).

By signing below, and in order to submit an SOQ proposal and be considered to be awarded for this contract, in addition to all other pre-award requirement, the consultant/Proposer certifies that they will meet the established DBE goal or will make good faith efforts to meet the goal for the contract and that arrangements with certified DBEs have been made prior to SOQ and/or Cost Proposal submission. The proposer will meet the established DBE goal or will make good faith efforts to meet the goal on each Task Order assignment associated with the contract and that arrangements with certified DBEs have been made prior to SOQ and/or Task Order proposal submission.



Signature

Ron Szwiec, PE

Printed Name

09/05/2024

Date

Vice President / Contract Principal

Title

SOQ SUBMITTAL CHECKLIST

Place a check mark on the left side of the table indicating compliance with the following items. Only include the Supplemental Services Disclosure Form listed below if the form is requested in the Request for Qualifications:

☒	SOQ is within the page limit indicated in the RFQ
☒	SOQ is combined into one PDF Document no larger than 15 MB
☒	All Amendments are Included and Signed
☒	Introduction Letter (Including all required elements/statements)
☒	SOQ Proposal Formatted According to Requirements Listed in RFQ Section IV, #11.
☒	Correct SOQ Certification List (15 pt OR 9 pt) Signed and Dated by a Principal or Officer of the Firm
☒	Completed Consultant Information Pages (CIP)(Including listing DBE firms, if applicable)
☒	DBE Goal Assurance/Goal Declaration completed (located at the top of this page)
☒	All Subconsultants & Proposed Work Type listed on CIP (Including indicating DBE firms)
☒	Any Additional Required Documents (Specific to RFQ such as Resumes for all Key Personnel named)
☒	Commenting or User Rights Feature Enabled in SOQ PDF Document
☒	Supplemental Services Disclosure Form (Required for <u>Supplemental Services</u> Type Contracts ONLY)

NOTE: This page is not evaluated by the Selection Panel but is used by Engineering Consultants Section for administrative purposes.