

Arizona Department of Transportation
Engineering Consultants Section
205 South 17th Avenue, Mail Drop 616E
Phoenix, Arizona 85007

Re: Request for Qualifications:
2025-003 Supplemental Services:
Temporary Part-Time Project Delivery Manager

Dear Members of the Selection Committee,

September 5, 2024

Burgess and Niple, Inc. (B&N) is excited to submit this Statement of Qualifications (SOQ) to act as an extension of the Arizona Department of Transportation (ADOT) staff and supply the supplemental services of Wesley (Wes) Scatena, Jr., PE, as a temporary part-time Project Delivery Manager. As B&N's Arizona District Director and Vice President, Jason Pagnard, PE, commits Wes to the work identified in this contract to the extent necessary to meet ADOT's quality and schedule expectations.

ADOT Experience and Knowledge

Wes has twelve years of ADOT experience, four as an employee and the last eight as a consultant. He has provided part-time Project Delivery Manager services to ADOT Project Management Group for the past three years.

His familiarity with ADOT standards, technical staff, clearance coordinators, and federal requirements enables him to manage scope, schedule, and budget for successful project delivery.

Building Partnerships through Consensus

Wes has built strong relationships with ADOT staff, Local Public Agencies (LPAs), the consultant community and contractors. He facilitates consensus with stakeholders and understands the importance of partnership in completing projects successfully.

Wes is passionate about his work and will continue to build strong relationships to successfully deliver projects for you.

Proactive Schedule and Budget Management

Wes applies his knowledge of ADOT requirements and protocols to actively manage his projects' schedules and budgets. When Wes identifies schedule and budget risks, he proactively looks for program and project specific solutions.

Wes has employed a variety of tools – from reducing scope to identifying and programming additional funds – to successfully deliver projects.

Per Part E: Attachments, this SOQ includes the resumé of our proposed Contract Manager, Wes Scatena, Jr., PE. We appreciate your consideration and the opportunity to submit our SOQ for this contract. We ask that you select B&N's Wes Scatena as an ADOT temporary part-time Project Delivery Manager. Burgess & Niple, Inc. is not a DBE firm.

Respectfully Submitted,



Jason Pagnard, PE - Vice President (# 47958)
1500 N. Priest Drive, Suite 102 | Tempe, Arizona 85288
p. 480.580.4333
e. jason.pagnard@burgessniple.com



Wesley Scatena, PE - Contract Manager (# 73019)
1500 N. Priest Drive, Suite 102 | Tempe, Arizona 85288
p. 623.910.4660
e. wesley.scatena@burgessniple.com

Engineering Consultants Section

SOQ Proposal Certifications Form – SUPPLEMENTAL SERVICE

Contract Number: 2025-003Consultant Name: Burgess & Niple, Inc.

Please read the nine (9) statements below. The statements are to ensure Consultants are aware and in agreement with Federal, State and ECS guidelines related to the award of this contract. Consultants shall submit the specific Certification form attached to each SOQ advertised, as revisions to the form may occur from time to time. **Failure to sign and submit the certification form specified in this SOQ with the SOQ proposal shall result in the SOQ proposal being rejected.**

The signature below and submission of the SOQ by the Consultant certifies that to the best of its knowledge:

1.	The Consultant has not engaged in collusion with respect to the contract under consideration.
2.	The Consultant and/or its principals have not been suspended or debarred from doing business with any government entity.
3.	The Consultant and/or Supplemental Service individual proposed have the proper and current Arizona license(s) and registration(s) for services to be performed under this contract.
4.	The Consultant's signature on any SOQ proposal or contract constitutes an authorization to ADOT to ascertain the eligibility of the firm and its principals to enter into contract with the ADOT and with any other governmental agency.
5.	The Supplemental Service individual submitted is employed by the Consultant on the date of submittal.
6.	All information and statements written in the proposal are true and accurate and that ADOT reserves the right to investigate, as deemed appropriate, to verify information contained in proposals.
7.	The Supplemental Service individual submitted by the Consultant that is a former ADOT employee did not have or provide information that gives the Consultant a competitive advantage; and either (1) concluded their employment with ADOT at least 12 months before the SOQ due date or (2) have not made any material decisions about this project while employed by ADOT.
8.	No Federally appropriated funds have been paid or shall be paid, by or on behalf of the Consultant for the purpose of lobbying.
9.	If selected, the Consultant is committed to satisfactorily carry out the Consultant's commitments as detailed in the contract and its SOQ proposal.

I hereby certify that I have read and agree to adhere to the nine (9) statements above and/or that the statements are true to the best of my knowledge as a condition of award of this contract (must be signed by a Principal or Officer of the Consultant).

Print Name: Jason Pagnard Title: Vice PresidentSignature:  Date: 9/3/2024

Engineering Consultants Section

ADOT Project Involvement Disclosure Statement – SUPPLEMENTAL SERVICE

Supplemental Service personnel proposed in an SOQ must disclose on this form **ALL** work he/she is currently performing (or anticipate performing) under any contractual agreements (listed in a submitted SOQ, in negotiations and/or executed contracts) with ADOT. This disclosure includes contracts awarded and/or executed through the Engineering Consultants Section, Procurement Group, Multi-Modal Planning Division or other ADOT Groups or Divisions.

THIS FORM MUST BE COMPLETED AND SIGNED FOR ALL SUPPLEMENTAL SERVICES CONTRACTS EVEN IF NO WORK IS CURRENTLY BEING PERFORMED, OR IS ANTICIPATED TO BE PERFORMED, BY THE PROPOSED SUPPLEMENTAL SERVICES PERSONNEL ON OTHER ADOT CONTRACTS. This form **shall** be submitted or the SOQ shall be rejected.

Consultant Name: Burgess & Niple, Inc. Contract Number: 2025-003
 Proposed Supplemental Service Personnel Name: Wesley Scatena, Jr.
 % of time available to work on the proposed contract: 60%

No.	ADOT Section	Contract or Agreement Number	Detailed Description of Proposed Supplemental Service Personnel's Role in Project	Average Number of Hours per Week Working on Project	Anticipated Completion Date of Work
1.	Engineering Consultants Section	2018-006.03	Wes serves as the design task order lead for one task that is under construction. He answers the ADOT RE questions as they arise.	1	October 2024
2.	Engineering Consultants Section	2019-001	Wes serves as a B&N project manager to complete tasks assigned to us by the prime.	4	October 2024
3.	Engineering Consultants Section	2022-003.01	Wes serves as a supplemental service project delivery manager for the Project Management Group. This contract would be superseded by contract 2025-003.	20	December 2024
4.	Engineering Consultants Section	2022-006.02	Roles vary dependent on task order. Wes primarily serves as a project engineer or deputy PM. Wes will serve as a PM on a task order currently in negotiation.	10	June 2025
5.	Engineering Consultants Section	2024-001	Wes serves as a design engineer.	1	August 2025
6.	MPD Procurement Group	CTR060467	Wes will assist with the completion of the contract. Wes's effort will be established once the schedule is determined. Task is in negotiation.	4-8	Spring 2025
7.					
8.					
9.					

(Add additional sheets, as needed)

I hereby certify the above to be true to the best of my knowledge (must be signed by Proposed Supplemental Services Personnel and a Principal or Officer of the firm).

Wesley Scatena, Jr.
 Proposed Supplemental Service Name

 Signature
 9/3/2024
 Date

Jason Pagnard
 Principal or Officer of Firm Name

 Signature
 9/3/2024
 Date

Revised 12/21/16

**ARIZONA DEPARTMENT OF TRANSPORTATION
ENGINEERING CONSULTANTS SECTION
PARTICIPATION IN BOYCOTT OF ISRAEL - CONSULTANT CERTIFICATION FORM
ADOT ECS Contract No.: 2025-003**

This Certification is required in response to legislation enacted to prohibit the State from contracting with companies currently engaged in a boycott of Israel. To ensure compliance with A.R.S. §35-393, this form must be completed and returned with any response to a solicitation (SOQ), Contract Cost Proposals, and Contract Time Extensions. The Consultant understands that this response will become public record and may be subject to public inspection.

Please note that if any of the following apply to this Solicitation, Contract, or Contractor, then the Offeror shall select the "Exempt Solicitation, Contract, or Contractor" option below:

- The Solicitation or Contract has an estimated value of less than \$100,000;
- Contractor is a sole proprietorship;
- Contractor has fewer than ten (10) employees; OR
- Contractor is a non-profit organization.

Pursuant to A.R.S. §35-393.01, public entities are prohibited from entering into contracts "unless the contract includes a written certification that the company is not currently engaged in, and agrees for the duration of the contract to not engage in, a boycott of goods or services from Israel."

Under A.R.S. §35-393:

1. "Boycott" means engaging in a refusal to deal, terminating business activities or performing other actions that are intended to limit commercial relations with entities doing business in Israel or in territories controlled by Israel, if those actions are taken either:
 - (a) Based in part on the fact that the entity does business in Israel or in territories controlled by Israel.
 - (b) In a manner that discriminates on the basis of nationality, national origin or religion and that is not based on a valid business reason.
2. "Company" means an organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company or other entity or business association, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate, that engages in for-profit activity and that has ten or more full-time employees.
- ...
5. "Public entity" means this State, a political subdivision of this State or an agency, board, commission or department of this State or a political subdivision of this State.

The certification below does not include boycotts prohibited by 50 United States Code Section 4842 or a regulation issued pursuant to that section. See A.R.S. §35-393.03.

In compliance with A.R.S. §§35-393 *et seq.*, all offerors must select one of the following:

- ☒ The Company submitting this Offer **does not** participate in, and agrees not to participate in during the term of the contract, a boycott of Israel in accordance with A.R.S. §§35-393 *et seq.* I understand that my entire response will become public record in accordance with A.A.C. R2-7-C317.
- ☐ The Company submitting this Offer **does** participate in a boycott of Israel as described in A.R.S. §§35-393 *et seq.*
- ☐ **Exempt Solicitation, Contract, or Contractor.**
Indicate which of the following statements applies to this Contract:
- ☐ Solicitation or Contract has an estimated value of less than \$100,000;
 - ☐ Contractor is a sole proprietorship;
 - ☐ Contractor has fewer than ten (10) employees; and/or
 - ☐ Contractor is a non-profit organization.

Burgess & Niple, Inc.				
Company Name			Signature of Person Authorized to Sign	
1500 North Priest Drive, Suite 102			Jason Pagnard	
Address			Printed Name	
Tempe	Arizona	85288	Vice President	9/3/2024
City	State	Zip	Title	Date

Participation in Boycott of Israel – Consultant Certification
Form Revised - 4/28/2020



FORCED LABOR OF ETHNIC UYGHURS BAN Certification Form

Forced Labor of Ethnic Uyghurs Ban

Please note that if any of the following apply to the Consultant, then the Offeror shall select the "Exempt Consultant" option below:

- Consultant is a sole proprietorship;
- Consultant has fewer than ten (10) employees; OR
- Consultant is a non-profit organization.

Pursuant to A.R.S. § 35-394, the State of Arizona prohibits a public entity from entering into or renewing a contract with a company unless the contract includes written certification that the company does not use the forced labor, or any goods or services produced by the forced labor, or use any consultants, subconsultants, or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China.

Under A.R.S. §35-394:

1. "Company" means an organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company or other entity or business association, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate, that engages in for-profit activity and that has ten or more full-time employees.
 - (a) Based in part on the fact that the entity does business in Israel or in territories controlled by Israel.
 - (b) In a manner that discriminates on the basis of nationality, national origin or religion and that is not based on a valid business reason.
2. "Public entity" means this State, a political subdivision of this State or an agency, board, commission or department of this State or a political subdivision of this State.

In compliance with A.R.S. §§ 35-394 et seq., all offerors must select **one** of the following:

☒	The Company submitting this Offer does not use, and agrees not to use during the term of the contract, any of the following: • Forced labor of ethnic Uyghurs in the People's Republic of China; • Any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; or • Any Consultants, Subconsultants, or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China.
☐	The Company submitting this Offer does participate in use of Forced Uyghurs Labor as described in A.R.S. § 35-394.
☐	Exempt Consultant. Indicate which of the following statements applies to this Consultant (may be more than one): ☐ Consultant is a sole proprietorship; ☐ Consultant has fewer than ten (10) employees; and/or ☐ Consultant is a non-profit organization.

Burgess & Niple, Inc.

Company Name

1500 North Priest Drive, Suite 102

Address

Tempe

City

Arizona

State

85288

Zip

Signature of Person Authorized to Sign

Jason Pagnard

Printed Name

Vice President

Title

B&N proposes to supply the supplemental services of Wes Scatena, PE as a temporary part-time Project Delivery Manager.

RELEVANT EXPERIENCE

STAFF RELEVANT EXPERIENCE, PAST PERFORMANCE RECORD, AND ROLES

Burgess and Niple, Inc. (B&N) is proposing Wes Scatena, PE, to serve as a Project Delivery Manager (PDM) resource for the Arizona Department of Transportation (ADOT) Project Management Group (PMG). Wes has 12 total years of experience working on ADOT projects. During this time, he built a deep understanding of the ADOT project delivery process and developed strong professional relationships with ADOT staff.

Wes is currently employed as one of ADOT PMG's supplemental project managers. He has performed in this role for the past three years and has successfully delivered the following projects to advertisement:

- **T0375** Ironwood Drive: Baseline Avenue to Elliot Road Shoulder Widening
- **T0394** Avondale City-Wide Emergency Vehicle Preemption (EVP) Component Replacement Project
- **T0399** McCulloch Boulevard and Jamaica Boulevard Traffic Signal
- **F0212** I-10: Ajo Way to MP 272 Pavement Rehabilitation
- **F0281** I-40: Transwestern Road to I-17 Variable Speed Limit (VSL) System
- **F0499** I-40 West Broadband: California State Line to Flagstaff

He currently manages the following projects in final design through the same ADOT PDM contract:

- **F0598** US 60: SR 61 - Wildcat Creek Pavement Rehabilitation
- **F0642** SR 387: Viola Street and Pinal Avenue
- **T0489** Cornville Road and Tissaw Road Roundabout
- **T0599** Babocomari Creek Bridge Replacement
- **T0618** Ash Avenue Roundabout
- **T0619** Tolleson Pedestrian Bridge System

Additionally, Wes has served as a Project Manager (PM) and Deputy PM for projects that B&N has received through the ADOT Project Development On-Call (PDOOC). He has been responsible for leading the design team's effort to deliver bid-ready construction documents for State and LPA projects. He leads the development of Plans, Specifications and Estimates (PS&E), along with supporting reports and documentation preparation.

Wes has successfully completed tasks throughout the project development process, including:

- Stage submittal development, comment response and resolution using the ADOT Workfront platform.
- Support clearance coordinators in facilitating the completion of right-of-way (R/W), environmental, utilities, and railroad clearances.
- Collaborating with the Contracts and Specifications (C&S) Group to develop project-specific Supplemental Specifications and Special Provisions.
- Coordinating with ADOT Resident Engineers during construction to respond to RFIs, review submittals, and shop drawings.

As Design PM, Wes has engaged directly with ADOT PMs and technical teams to complete a various projects. Recent projects include:

- **H8783** I-10 Pump Station Improvements (3rd Avenue, 3rd Street and 16th Street)
- **MAG RTPFP Management Consultant:** B&N Project Manager in a sub-role to Jacobs Engineering

As Design Deputy PM, Wes has engaged directly with ADOT PMs and technical teams to develop multi-discipline projects. Recent projects include:

- **F0638** US 60: Placeritas Creek - Date Creek Pavement Rehabilitation
- **F0590** Port-of-Entry Barrier Protection
- **F0475** I-10/SR 101L System Interchange Improvements DCR
- **F0203** SR 101L: I-10 to I-17 Adaptive Ramp Metering
- **H8813** SR 303L: I-10 to Northern Avenue FMS Improvements
- **T0061** Southern Avenue Widening; Delaware Drive to Ironwood Drive

As part of his managerial duties, Wes has mitigated risk by coordinating with C&S, Utilities & Railroad Group (U&RR), Environmental Planning, Right-of-Way Group (RWG), and the many technical groups in ADOT so that all clearances are issued on time and project development progresses on schedule. Wes proactively engages with staff to identify project issues or challenges early to develop and implement schedule recovery strategies that maintain scheduled advertisement.

DEMONSTRATED KNOWLEDGE, SKILLS AND ABILITIES (KSAs)

KEY PERSONNEL'S DEMONSTRATED KSAs

Wes began his career at ADOT. He has worked as a design consultant for the last eight years, serving in a supplemental project manager role to ADOT for the last three. Wes understands the concerns of ADOT's various groups and technical teams involved in the project

delivery process. His familiarity with ADOT's various stakeholders is a difference maker in coordinating successfully delivered projects from the planning phase through final design and construction. He has delivered projects using ADOT, the American Association of State Highway and Transportation Officials (AASHTO), the Federal Highway Administration (FHWA) and local agency standards.

From his diversified project roles, Wes has developed and refined the following KSAs:

- Manages scope, schedule and budget.
- Manages resources based on critical path and workload.
- Coordinates and builds consensus between stakeholders.
- Initiates kick-off meetings and field reviews.
- Initiates submittal review process and runs comment resolution meetings.
- Multi-tasking and ability to manage several projects.
- Manages and leads subconsultants.
- Post-design construction support.
- Development of cost estimates.
- Proactive communication to minimize rework.
- Roadway, traffic, and FMS/ITS design.
- Proficiency with the ADOT Workfront platform.
- Well-versed in submitting project requests to the ADOT Project Review Board (PRB) and presenting to PRB and the Priority Planning Advisory Committee (PPAC).

YOU SHOULD KNOW!

Wes managed a vast project team to deliver the more than 200-mile long **I-40 West Broadband Project**. He led coordination with Northcentral District, Northwest District, TSMO, all three clearance groups, and the Broadband Office to successfully clear and deliver the project. During development, the project team overcame many design challenges such as identifying more than two dozen culturally sensitive areas, adding biological survey scope to meet a stakeholder request, coordinating development with the I-40 VSL project, and changing delivery method to align with Broadband Office needs. Through frequent project team communication, on-site meetings with both districts, thorough submittal proofing reviews, and detailed environmental scope management, design was taken from 0% to Stage V (100%) in one year and clearances were obtained by May 2024.

INTERPERSONAL SKILLS TO ALIGN MULTIPLE STAKEHOLDERS

In his work as a PM, Wes has used his interpersonal communication skills to foster teamwork and project

ownership to deliver quality projects on schedule, within scope, and under budget. His coordination with stakeholders includes ADOT staff from PMG, Districts, technical teams, utility coordinators, R/W coordinators, environmental planners, design consultant, and subconsultant staff.

Wes' approach is to:

- **Listen** to stakeholders to identify primary and secondary needs.
- **Build** consensus among the stakeholders.
- **Identify** the target goals and seek buy-in from stakeholders.
- **Communicate** the information to team members in a clear, concise manner using bullet item tasks.

When building consensus among project stakeholders, Wes uses his interpersonal skills to identify each party's concerns and find common ground between them. He uses his technical skills to guide the development of a solution that addresses stakeholder concerns.

YOU SHOULD KNOW!

On the **Port-of-Entry Barrier Protection Project**, Wes led the development of a new Special Provisions package to facilitate a change in delivery method from procurement to C&S advertisement. He coordinated with C&S and all five districts involved to deliver a bid package that was not only biddable but agreeable to all stakeholders.

KEY PERSONNEL'S TECHNICAL SKILLS

Wes has worked as both an ADOT Project Manager and a design consultant on various projects. These include projects in planning, scoping, final design, and construction, projects involving multiple ADOT technical teams, projects within various districts, and projects containing various funding sources.

Wes has utilized a broad range of technical skills to perform successfully as an ADOT PM:

- Knowledgeable of federal requirements and the ADOT Project Development Process.
- Highly proficient in Adobe Workfront, the project management software of choice used by ADOT.
- Experienced roadway and traffic engineer with frequent experience collaborating with other disciplines.
- Broad cost estimation experience.
- Skilled in project schedule development.
- Effective risk manager with the ability to identify risk and craft mitigation strategies.
- Adept with design and delivery software suites (Bentley including OpenRoads Designer, Bluebeam, and Adobe).
- Resourceful in finding and applying project information independently.

Wes's six projects delivered as an ADOT Project Manager (see [Relevant Experience](#)) had federal funding. He consistently worked with clearance coordinators and design consultants to ensure Environmental, R/W, and Utility clearance had the supporting documentation needed to clear the project on time.

YOU SHOULD KNOW!

Wes worked with FHWA on project **F0212: I-10 Ajo Way to MP 272** to identify guardrail that needed to be upgraded to MASH standards and guardrail that could be deferred due to the upcoming design-build project at Kino Parkway overlapping the Ajo Way to milepost 272 project limits, saving State construction dollars.

Wes has been responsible for maintaining the Workfront document retention structure and project schedule for all projects he manages as ADOT PM and frequently performs this task as a designer. He recurrently discusses project budgets and schedules with LPA staff on their projects and revises scope, task durations and dependencies to meet desired advertisement dates. He holds these conversations with LPA staff upon scope or design changes, processing of contract modifications, and in advance of stage submittals.

YOU SHOULD KNOW!

When a developer's project impacted the **Ironwood Drive Shoulder Widening Project**, Wes worked with the City and the designer to confirm survey data, mitigate utility impacts, and adapt the schedule to still meet FY24 advertisement.

Wes has coordinated with many of ADOT's technical teams throughout his project experience. Some of this has come on multidisciplinary projects where several technical teams were involved (T0061: Southern Avenue, Delaware Drive to Ironwood Drive), and other experience has come through specialized projects where one technical team is engaged to a large degree (F0642: SR 387: Viola Street and Pinal Avenue HAWK; F0203: I-10 to I-17 Adaptive Ramp Metering with TSMO).

YOU SHOULD KNOW!

During project initiation, Wes reviews all project scopes and estimates. He develops his own estimates to provide a fair comparison, and upon discussion with ADOT and LPA staff, either re-scopes the project or adjusts programming. This review led to a scope cut and obtaining of additional funds for the **McCulloch Blvd and Jamaica Blvd Traffic Signal Project**.

This diverse background of experience on ADOT projects has honed his project managerial skills. He knows how to resolve a broad range of project issues quickly and effectively. He can deliver projects with vastly different

scope combinations, locations, project teams, and funding sources.

In his current role at ADOT PMG, Wes is assigned to Derek Boland's project management team. In a recent performance review, Derek said, *"Having Wes continue his role at PMG would be a huge benefit for ADOT and the projects he works on."* As workload increases across the industry and projects continue coming to ADOT from various sources, the need for ADOT to have effective project managers is as critical as ever.

INNOVATIVE TECHNIQUES

Wes has assisted with delivering projects to ADOT to meet scheduled advertisements. On project H8813: SR 303L: I-10 to Northern Avenue FMS Project, he facilitated expediting the schedule three months to assist ADOT in balancing the program and matching available funding. On project F0499: I-40 West Broadband, he was able to keep development on track while providing clearances for the time they needed to account for the extensive project limits.

When a project schedule needs to be advanced, Wes utilizes the following strategies to get a project on track:

- De-coupling tasks and changing logic ties by investigating assumptions.
- Identifying tasks for concurrent development.
- Combining milestone submittals when appropriate and necessary.
- Reducing scope that contributes to risk.

Not only does Wes thoroughly understand the ADOT Project Development Process from his past project work, but he also brings a unique perspective to project development from his work as Deputy PM on ADOT's PBPD Guidelines. PBPD is a decision-making approach that relies on quantitative analyses to guide decision-making throughout the project development process, resulting in better system performance. The PBPD approach combines the practical design philosophy of designing roadway facilities that make the best use of financial resources to optimize performance with the performance-based design philosophy of evaluating roadway features' effects on their actual performance (i.e., Operations and safety). Wes is experienced in how to apply a PBPD mindset project. This approach allows Wes to innovate on his projects, further helping his projects stay within budget and on schedule.

KNOWLEDGE OF FEDERAL, STATE, AND INDUSTRY STANDARDS

FEDERAL INDUSTRY STANDARDS

Wes has worked on multiple federally funded projects for ADOT and other public agencies. Wes understands that federally funded projects must follow federal project

procurement procedures and requirements, such as consultant selection, Disadvantaged Business Enterprise (DBE) requirements, construction contract procedures, design standards, the National Environmental Policy Act (NEPA) requirements, and completion of federal authorization paperwork. Wes has worked with the ADOT Business Engagement and Compliance Office (BECO) to ensure his projects comply with federal rules and regulations.

Paramount to meeting federal requirements is the obtaining of all three clearances: Environmental, Right-of-Way, and Utilities & Railroad. Wes understands these clearances are often critical path and he necessarily prioritizes them with his project stakeholders to meet delivery deadlines.

YOU SHOULD KNOW!

On the **T0489: Cornville Road and Tissaw Road Roundabout Project**, Wes has been guiding Yavapai County and the County's consultant in updating project documents to meet federal requirements and obtain clearances in order for the project to receive congressionally directed spending funds for construction.

Wes has utilized the following federal guidelines to develop projects:

- AASHTO Design Guidelines:
 - A Policy on Geometric Design of Highways and Streets (Green Book)
 - Roadside Design Guide
 - Manual for Assessing Safety Hardware (MASH)
 - Highway Safety Manual (HSM)
- Manual on Uniform Traffic Control Devices (MUTCD)
- Americans with Disabilities Act (ADA)
- Standards for Accessible Design and Public Rights-of-Way Accessibility Guidelines (PROWAG)
- Highway Capacity Manual

STATE INDUSTRY STANDARDS

Wes is familiar with ADOT's design guidelines, policies, manuals and standards. Other local agencies' standards can be found on their specific local agency website. **Wes has used or is familiar with the following state industry-standard resources:**

- ADOT Project Development Process Manual
- ADOT Project Scoping Document Guidelines
- Dictionary of Standardized Work Tasks
- Roadway Design Guide (RDG)
- CADD Standards for Technical Disciplines
- Construction Standard Drawings (C-Standards)
- ADOT Standard Specifications for Road and Bridge Construction
- ADOT Stored Specifications
- LPA Projects Manual

- ADOT Bridge Design Guidelines
- ADOT Structure Detail Drawings
- ADOT Approved Products List (APL)
- Traffic Engineering Guidelines and Processes (TGP)
- Manual of Approved Signs (MOAS)
- Signing and Marking (SMS) Standard Drawings
- Signals and Lighting (SLS) Standard Drawings
- ADOT Construction Manual
- Pavement Design Manual and Pavement Design Standard Items
- ADOT Intelligent Transportation Systems (ITS) Standard Drawings
- ADOT Ramp Metering Design Guide
- ADOT NEPA Guidance
- ADOT Guiding Principles for Performance-Based Practical Design
- ADOT Roadway Design Memorandums
- ADOT Guidelines for Scoping Pavement Preservation Projects
- Utility Coordination Guide
- SUE Phase I and Phase II Checklists
- Stage Deliverables Checklists
- Maricopa Association of Government (MAG) Uniform Standard Specifications and Details

AVAILABILITY

INDIVIDUAL AVAILABILITY AND FIRM WORKLOAD BALANCE

B&N and Wes are committed to ADOT's success. B&N will ensure ADOT's needs are prioritized and our time commitments made to ADOT are kept. Wes will focus on the ADOT PDM role, and B&N will prioritize **Wes's workload balance to provide up to 24 hours per week to ADOT's Supplemental Services contract.**

FIRM COMMITMENT

The table below illustrates that Wes has 60% availability to work as a temporary part-time PDM for ADOT.

ASSIGNMENT	OWNER	% COMMITTED	END DATE
F0754: I-40 McCarrell to Querino	ADOT	15%	June 2025
F0638: US 93 Placeritas Creek to Date Creek	ADOT	5%	June 2025
Management Consultant for RTPFP	MAG/ADOT	5%	October 2024
HSIP Scoping	ADOT	5%	Spring 2025
El Mirage Road DCR	ADOT	2.5%	August 2025
H8783: I-10 Pump Station Improvements	ADOT	2.5%	October 2024

WESLEY SCATENA JR., PE

Contract Manager

Total Years of Experience: 12

Licensing: AZ PE# 73019

Education: B.S., Civil Engineering - Arizona State University



BURGESS & NIPLE

Wes is a Project Manager and Transportation Engineer at B&N and a Project Manager for ADOT on the current Temporary Part-Time Project Delivery Manager contract. He was selected to provide his project management services to ADOT based on his experience managing projects for ADOT and for Local Public Agencies (LPAs) administered through ADOT. His leadership qualities, organizational skills, availability, familiarity with the ADOT staff, and commitment to successful project delivery make him an ideal candidate to continue his work within the ADOT Project Management Group (PMG).

For the past three years, Wes has worked as a project manager within ADOT PMG. In this role, he has successfully delivered both State and LPA projects to advertisement. *His knowledge of ADOT standards and processes, federal requirements, project clearances, and ability to manage a broad project team facilitates the timely delivery of his projects to construction.* He has delivered federally funded projects for the City of Avondale, City of Apache Junction and Lake Havasu City through ADOT. He has also been responsible for the delivery of pavement rehabilitation and intelligent transportation systems projects for ADOT on US 60, I-10, and I-40. Wes has no corporate responsibilities and no corporate title.

RELEVANT EXPERIENCE

- **T0375 Ironwood Drive: Baseline Avenue to Elliot Road Shoulder Widening, Project Manager**
An LPA project with the City of Apache Junction on Ironwood Drive from Baseline Avenue to Elliot Road within Pinal County. The work included widening the outside shoulder and installing edge line striping and rumble strips for two miles of Ironwood Drive between Baseline Avenue to Elliot Road. At Stage III, the project team learned that a developer-led project impacted site conditions within the project limits by constructing sewer and water lines. Wes worked directly with the City and the design consultant to arrange additional site visits and coordinate with the developer to ensure that the project design remained out of conflict with the developer's utility improvements. The project was advertised in May 2024, with construction beginning in September.
- **T0394 Avondale City-Wide Emergency Vehicle Pre-Emption (EVP) Component Replacement, Project Manager**
An LPA procurement project with the City of Avondale consisting of upgrading EVP equipment at 26 intersections within the City limits. At these intersections, the existing EVP equipment either failed or did not comply with the current standards, and the warranty on this EVP equipment has expired and hence could not be repaired. Wes guided the City and the City's consultant through the ADOT procurement process and expedited the project schedule for a FY24 advertisement by going from Stage III directly to Stage V in less than two months. Construction was completed in the spring of 2024.
- **T0399 McCulloch Boulevard and Jamaica Boulevard Traffic Signal, Project Manager**
An LPA project administered by ADOT, on behalf of Lake Havasu City, to signalize the intersection of McCulloch Boulevard at Jamaica Boulevard through the use of HSIP funds. The project consisted of installing a traffic signal, speed feedback signs, ADA sidewalk ramp improvements, slurry seal, signing, and pavement markings. Construction for this project was initially under-programmed by several hundred thousand dollars. Wes led the development of parametric estimates prior to Stage III and re-scoped the project to eliminate the inclusion of rectangular rapid flashing beacons and crosswalk improvements to bring estimates closer to the programmed amount. When Stage V estimates still came in above the programmed amount, Wes worked with the City, ADOT C&S Group, and the HSIP Subprogram Manager to identify and program additional funds. The project was advertised in June 2024, and construction is scheduled to begin in the fall.

■ **F0212 I-10: Ajo Way to MP 272 Pavement Rehabilitation, Project Manager**

A pavement rehabilitation project located in Pima County, on I-10 within the limits of the City of Tucson. The work consisted of pavement rehabilitation and bridge deck repair. The work included guardrail, freeway management system (FMS) conduit, traffic signs, pavement markings, and highway lighting. Wes received responsibility for this project after bids were rejected and the prior ADOT project manager left ADOT. Wes led the in-house design team in identifying scope cuts and implementing design revisions over a 2-month period to re-advertise in FY22 and take advantage of available funds. The project re-advertised in June 2022, was awarded September 2022, and construction was completed in fall of 2023.

■ **F0499 I-40 West Broadband: California State Line to Flagstaff, Project Manager**

An ITS/Broadband project located in Mohave, Yavapai, and Coconino Counties, on I-40, starting at MP 0.1 and extending East to MP 201.4 (Country Club Drive), east of the City of Flagstaff. The work included installation of conduit and pull box system, fiber optic cables, node buildings, load centers and other related work. Clearances were key to delivering this project on schedule as a project length of greater than 200 miles makes identification and mitigation of environmental, utility, and right-of-way issues challenging. Wes led the project team through this process while continuously engaging with the ADOT Broadband Office, a key stakeholder that provided the project funding through State Fiscal Recovery Funds. Through frequent communication with clearance coordinators, the designer, and staff from both Northwest and Northcentral Districts, design was taken from 0% to Stage V (100%) in one year and clearances were obtained by May 2024. Construction is anticipated to begin in early Fall 2024.

■ **F0281 I-40: Transwestern Road to I-17 Variable Speed Limit (VSL) System, Project Manager**

An Intelligent Transportation System (ITS) project located in Coconino County on I-40 from milepost 185 to 195. The work consisted of the installation of VSL signs, closed circuit television cameras (CCTV), fiber optic in cable in conduit, road surface state sensors, and loop detectors. This project was taken off the shelf after three years and the design was updated to tie into the fiber trunk line improvements to be constructed as part of the I-40 W Broadband project. Wes led the project team's effort to re-certify clearances and revise the plans and special provisions. The project was advertised in June of 2024 and bids are schedule to open in the fall.

Wes is serving as ADOT Project Manager for these projects currently in design:

■ **F0598 US 60: SR 61 - Wildcat Creek Pavement Rehabilitation, Project Manager**

Wes serves as the ADOT PM, overseeing the project development process and coordinating with the design consultant, ADOT staff, and FHWA to ensure all requirements are met for authorization of federal funds and successful award for construction. The work involves milling the existing travel lanes, replacing them with asphaltic concrete and chip seal, and milling and replacing the turnouts with asphaltic concrete. The pullouts will be milled and replaced with compacted AC millings. The work also includes shoulder buildup, replacement of existing guardrails, drainage improvements, seeding, and application of pavement markings.

Wes has led the in-house design staff and Northeast District to scope the project per the ADOT Guidelines for Scoping Pavement Preservation Projects. When project estimates were coming in high, Wes coordinated with the District to identify work items that not essential to the project's primary purpose of extending the roadway's usable service life. After refining scope, Wes updated the project estimate and obtained additional construction funding through PMG's annual State project estimates coordination with MPD. At Stage IV, estimates are now coming in within the programmed amount. Bid advertisement is scheduled for early November 2024.

■ **F0642 SR 387: Viola Street and Pinal Avenue, Project Manager**

This project is to install a pedestrian hybrid beacon crossing Pinal Avenue (SR 387) at the intersection of Pinal Avenue and Viola Street in Casa Grande. The work includes associated electrical, signing, pavement marking, and ADA improvements. A drainage channel separates SR 387 and a frontage road at the project location. To meet ADA requirements, an extension to the box culvert is under design. Wes identified this scope item as missing from the original HSIP application and directed the development of the parametric estimate to include this work. He has also coordinated with the design team and Environmental Planning to identify additional cultural survey to meet State Historic Preservation Office (SHPO) requirements. He has been coordinating these efforts with Traffic Safety Section to request additional HSIP funds at an upcoming Project Review Board (PRB) meeting. Bid advertisement is scheduled for February 2025.

- **F0489 Cornville Road and Tissaw Road, Project Manager**

This project is to construct a roundabout intersection within Yavapai County at the intersection of Cornville Road and Tissaw Road. The work includes intersection improvements, installation of scuppers for pavement drainage, extension of an existing 42" culvert, signing and marking, roadway lighting, and installation of guardrail. This project has construction funded through congressionally directed spending. As the ADOT Project Manager, Wes is guiding the County and the County's design consultant to update bid documents and obtain clearances in order to meet federal requirements. This work has involved coordination on the development of special provisions, a materials design report, and reports needed to support the environmental clearance. Bid advertisement is scheduled for April 2025.

- **F0599 Babocomari Creek Bridge Replacement, Project Manager**

This is a bridge replacement project funded through the Off-System Bridge Program. Wes has been coordinating with ADOT staff and Santa Cruz County to scope the project and draft the Intergovernmental Agreement. The draft IGA is currently in review with the local.

- **F0618 Ash Avenue Roundabout, Project Manager**

This is a roundabout construction project funded through congressionally directed spending. Wes has been coordinating with ADOT staff and the City of Casa Grande to scope the project and draft the Intergovernmental Agreement. The draft IGA is currently in development by ADOT.

- **F0619 Tolleson Pedestrian Bridge System, Project Manager**

This is a pedestrian bridge construction project funded through congressionally directed spending. Wes has been coordinating with ADOT staff and the City of Tolleson to scope the project and draft the Intergovernmental Agreement. The draft IGA is currently in development by ADOT.

ADOT Project Development On-Call

Projects under this contract have included:

- **F0638 US 93 Placeritas Creek to Date Creek Pavement Rehabilitation, Deputy Project Manager**

Wes serves as Deputy PM and lead engineer for the final design and PS&E for this 16-mile project. Scope elements include a 4-1/2" mill with stone matrix asphalt (SMA) to improve pavement service life. Other components include embankment curb and MASH upgrades to guardrail/end treatments. Drainage work provides for improvements to culverts and spillways. He is supporting ADOT for ROW, environmental, and utility clearances.

- **F0590 Page, San Simon, Topock, Sanders, and Yuma POEs, Deputy Project Manager/Lead Engineer**

Wes served as Deputy PM and lead engineer for final design and PS&E. The proposed work primarily involves barrier improvements at the five POE sites. It includes temporary concrete barriers, guardrails, crash cushions, end terminals, asphaltic concrete pavement, pipe removal, and catch basin replacement. Wes led a broad coordination effort as this project involved five different ADOT Districts.

- **H8783 I-10 Pump Station Improvements (3rd Avenue, 3rd Street and 16th Street), Project Manager**

Project Manager for the final design and post-design services for three pump stations' electrical and control system improvements. The services performed include demolition, plan drawing, panel elevations, control panel layouts, schematic and wiring diagrams, fiber design, installation plans, specifications, scheduling, and cost estimation.

ADOT Management Consultant for the Regional Transportation Plan Freeway Program (RTPFP)

- **RTPFP Program Management, Project Manager**

Project Manager for B&N in a sub role to Jacobs Engineering to support the ADOT Five-Year Program. Tasks include development of project cards, parametric cost estimates, and maintenance of a cost model that is applied to evaluate ADOT projects ranging from 0% to Stage V (100%) in the project development process.

ADOT Engineering Services for Performance-Based Practical Design (PBPD) Guidelines

- **PBPD Guidelines Development, Deputy Project Manager**

Deputy PM for the development of PBPD Guidelines for ADOT that include best practices, proper approach, proper documentation of PBPD decisions, relevant PBPD examples, and relevant resources. B&N has coordinated with three key groups as part of this project: ADOT leaders, FHWA and a PBPD working group. We implemented a three-pronged approach to bring this new Guidance Document to life: (1) Conducting a PBPD Peer Collaboration Workshop; (2) Facilitating a PBPD Mission Workshop; and (3) Establishing a PBPD Guidelines Working Group. This approach concludes with finalized PBPD Guidelines and continues with the implementation of PBPD within ADOT.

From: [Jason Pagnard](#)
To: [Cynthia Alvarez](#); [Jake Kenney](#)
Subject: FW: Bidders List for Burgess & Niple
Date: Tuesday, September 3, 2024 10:14:29 AM

✓**From:** ADOT Business Engagement and Compliance Office <AZUTRACS-Support@azdot.gov>
Sent: Tuesday, September 3, 2024 10:14:09 AM (UTC-07:00) Arizona
To: Jason Pagnard <jason.pagnard@burgessniple.com>
Cc: ContractorCompliance@azdot.gov <ContractorCompliance@azdot.gov>
Subject: Bidders List for Burgess & Niple

Burgess & Niple , AZUTRACS Number: [10098](#) has submitted a Bidder/Proposer list for **2025-003** on 09/03/2024 at 10:14 AM MST (UTC - 07:00).

Burgess & Niple submitted a blank bidders/proposers list. This means that they did not list any firms that they reached out to or were contacted by during the preparation of this bid/proposal. NOTE: Subbing out work is encouraged, where applicable. Under some circumstances, no subbing opportunities are available.



Engineering Consultants Section

Our True North: *Safely Home*

Katie Hobbs, Governor

Jennifer Toth, Director

Greg Byres, Deputy Director for Transportation/State Engineer

Steve Boschen, Division Director

Adam Bieniek, Group Manager

Date: August 28, 2024

TO: ALL INTERESTED PARTIES

SUBJECT: AMENDMENT NUMBER 01

REFERENCE: REQUEST FOR QUALIFICATIONS
CONTRACT NUMBER 2025-003
SUPPLEMENTAL SERVICES
PROJECT MANAGEMENT GROUP
TEMPORARY PART-TIME PROJECT DELIVERY MANAGER(S)

The following questions have been asked in reference to the above Request for Qualifications package:

Question 1: Please clarify if ADOT is only asking for the Project (Contract) Manager's resume or for resumes of all key personnel identified in the statement of qualifications (SOQ), e.g. other qualified staff discussed in our firm's responses under Relevant Experience (Evaluation Criteria 1) or Demonstrated Knowledge, Skills and Abilities (Evaluation Criteria 2)

Answer 1: Yes, ADOT is only asking for the Project (Contract) Manager's resume.

Question 2: If we are discussing qualifications of other qualified staff (not the Project/Contract Manager) in our firm's responses under Relevant Experience (Evaluation Criteria 1) or Demonstrated Knowledge, Skills and Abilities (Evaluation Criteria 2), should the "ADOT Project Involvement Disclosure Statement" form also be provided for those staff members?

Answer 2: No, Only one disclosure form for the Project (Contract) Manager is to be submitted in the SOQ.

Question 3: Can you please confirm that **only a single resume**, which is that of the Project Contract Manager, is required to be attached to the SOQ submittal?

Answer 3: Yes, ADOT is only asking for the Project (Contract) Manager's resume.

Question 4: Can you please confirm that by stating the Project Contract Manager is the only person considered as *key personnel* for this contract, that **only a single "ADOT Project Involvement Disclosure Statement"** form (page 3 of Part B of the SOQ) is required to be submitted?

Answer 4: Yes, Only one disclosure form for the Project (Contract) Manager is to be submitted in the SOQ.

Thank you,

April R Conti-Farris

April R Conti-Farris

Contract Specialist

Engineering Consultants Section

AN OFFEROR MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT BY SIGNING BELOW AND INCLUDING ALL PAGES OF THIS AMENDMENT IN THE SOQ SUBMITTAL. FAILURE TO DO SO SHALL RESULT IN REJECTION OF THE PROPOSAL.

Burgess & Niple, Inc.

CONSULTANT NAME



SIGNATURE Jason Pagnard - Vice President

* This amendment is not included in the total page count in the Statement of Qualification submittal.

CONSULTANT INFORMATION PAGES (CIP)

CONTRACT NO.: 2025-003

CONTACT PERSON: Jason Pagnard

E-MAIL ADDRESS: jason.pagnard@burgessniple.com

TITLE: Vice President

CONSULTANT FIRM: Burgess & Niple, Inc.

ADDRESS: 1500 North Priest Drive, Suite 102

CITY, STATE, ZIP: Tempe, Arizona 85288

TELEPHONE: 480.580.4333

FAX NUMBER: N/A

UNIQUE ENTITY ID# (FROM SAM WEBSITE): JGKUUVVJDKW3

ADOT CERTIFIED DBE FIRM? (YES/NO) No

SUBCONSULTANT(S):	TYPE OF WORK	ADOT CERTIFIED DBE FIRM (YES/NO)

NOTE: This page is not evaluated by the Selection Panel but is used by Engineering Consultants Section for administrative purposes.

Revised 05/02/2024

DBE GOAL ASSURANCE/DECLARATION

This Contract is Race Neutral (No DBE Goal-DBE use encouraged).

By signing below, and in order to submit an SOQ proposal and be considered to be awarded for this contract, in addition to all other pre-award requirement, the consultant/Proposer certifies that they will meet the established DBE goal or will make good faith efforts to meet the goal for the contract and that arrangements with certified DBEs have been made prior to SOQ and/or Cost Proposal submission. The proposer will meet the established DBE goal or will make good faith efforts to meet the goal on each Task Order assignment associated with the contract and that arrangements with certified DBEs have been made prior to SOQ and/or Task Order proposal submission.



Signature

Jason Pagnard

Printed Name

9/3/2024

Date

Vice President

Title

SOQ SUBMITTAL CHECKLIST

Place a check mark on the left side of the table indicating compliance with the following items. Only include the Supplemental Services Disclosure Form listed below if the form is requested in the Request for Qualifications:

☒	SOQ is within the page limit indicated in the RFQ
☒	SOQ is combined into one PDF Document no larger than 15 MB
☒	All Amendments are Included and Signed
☒	Introduction Letter (Including all required elements/statements)
☒	SOQ Proposal Formatted According to Requirements Listed in RFQ Section IV, #11.
☒	Correct SOQ Certification List (15 pt OR 9 pt) Signed and Dated by a Principal or Officer of the Firm
☒	Completed Consultant Information Pages (CIP)(Including listing DBE firms, if applicable)
☒	DBE Goal Assurance/Goal Declaration completed (located at the top of this page)
☒	All Subconsultants & Proposed Work Type listed on CIP (Including indicating DBE firms)
☒	Any Additional Required Documents (Specific to RFQ such as Resumes for all Key Personnel named)
☒	Commenting or User Rights Feature Enabled in SOQ PDF Document
☒	Supplemental Services Disclosure Form (Required for <u>Supplemental Services</u> Type Contracts ONLY)

NOTE: This page is not evaluated by the Selection Panel but is used by Engineering Consultants Section for administrative purposes.