

PART A. INTRODUCTORY LETTER

Prepared for:

Arizona Department of Transportation
Engineering Consultants Section (ECS)
205 South 17th Avenue, Mail Drop 616E
Phoenix, Arizona 85007

Prepared by:

Parsons Transportation Group Inc. (Parsons)
Prime Consultant
1050 W. Washington Street, Suite 114
Tempe, AZ 85288

Key Contact Information:

Skye Gentile, PE, PTOE,
skye.gentile@parsons.com / 602.734.1094

Michael Unger, PE,
michael.unger@parsons.com / 720.412.9887



September 5, 2024

Subject: Request for Qualifications for Supplemental Services Contract Number: 2025-003

Dear ECS and Panel Members:

This Arizona Department of Transportation's (ADOT) Project Management Group (PMG) Supplemental Services contract is vital to delivering the 5-year Transportation Improvement Program with the utmost standard of quality and schedule expectations. These transportation network projects aim to improve operational capacity, provide multi-modal transportation options, enhance safety, preserve quality of life, and promote continued business viability and access for the ever-growing Arizona population. **Parsons has proposed a comprehensive, diverse team of local Project Delivery Managers to support the ADOT PMG over the life of this contract and is committed to helping ADOT deliver a successful program. We are highly interested in being selected for this contract, and are eager to contribute our expertise and dedication to achieving ADOT's goals.**

We understand the responsibility associated with being selected for this contract and we **have qualified staff with the expertise and availability to support ADOT PMG with project delivery** to provide project management and smooth delivery of high-quality deliverables on time, within budget, meeting all ADOT requirements, and exceeding expectations. Additionally, **we confirm the commitment of our key personnel to the extent necessary** to ensure the successful execution of this contract.

Skye Gentile, PE, PTOE is our proposed Project Contract Manager and will lead our team as she has successfully done on the two most recent Project Development On-Call contracts with the delivery of 25-plus task orders. Over her 14 years of experience with ADOT projects, Skye has developed extensive stakeholder relationships and a thorough understanding of all their requirements. She will continue to work closely with ADOT's Project Manager, Bharat Kandel, to offer the best-suited, available, and capable Project Delivery Managers to act as an extension of ADOT's PMG.

Skye and the Parsons team have met with ADOT PMG's Steve O'Brien, Derek Boland, and Bharat Kandel to discuss and develop a thorough understanding of the department's need and goals for this Supplemental Services contract. Our Parsons Project Delivery Managers were thoughtfully selected based upon their experience, demonstrated knowledge and proven record of successful project delivery.

Parsons certifies that the information and data submitted in our proposal is true and complete to the best of my knowledge. We confirm that the key personnel identified in the submittal are committed to the extent necessary to meet ADOT's quality and schedule expectations. Parsons Transportation Group Inc is not a certified DBE firm.

We appreciate your consideration of our team for this important contract. Please contact either Skye or Michael using the information above if you have further questions.

Sincerely,

Skye Gentile, PE, PTOE
Arizona Transportation Manager
Project Contract Manager
PE: 59139 (AZ)

Michael B. Unger, PE
Vice President – Mountain/Desert Region Manager
Project Principal
Authorized SOQ Signer

OUR TEAM OFFERS:

As the prime consultant, Parsons offers a plethora of qualifications deeming us an ideal prime firm for selection on this contract, including:



Our Project Delivery Managers bring a **proven record of experience partnering with PMG** to deliver high-quality deliverables on time, within budget, meeting all ADOT requirements, and exceeding expectations.



The Parsons team has successfully delivered 25-plus task orders through the two most recent ADOT On-Call contracts. Task orders completed are similar to those anticipated under the PMG contract. They all have a **strong understanding of state, federal, local agency, and industry standards.**



Many of our Project Delivery Managers have **completed formal Project Management Certification training** and hold ideal leadership skills such as communication, consensus building, efficient meeting facilitation, and schedule, budget, and risk management.

FORMS

Engineering Consultants Section SOQ Proposal Certifications Form – SUPPLEMENTAL SERVICE

Contract Number: 2025-003

Consultant Name: Parsons Transportation Group Inc.

Please read the nine (9) statements below. The statements are to ensure Consultants are aware and in agreement with Federal, State and ECS guidelines related to the award of this contract. Consultants shall submit the specific Certification form attached to each SOQ advertised, as revisions to the form may occur from time to time. **Failure to sign and submit the certification form specified in this SOQ with the SOQ proposal shall result in the SOQ proposal being rejected.**

The signature below and submission of the SOQ by the Consultant certifies that to the best of its knowledge:

1.	The Consultant has not engaged in collusion with respect to the contract under consideration.
2.	The Consultant and/or its principals have not been suspended or debarred from doing business with any government entity.
3.	The Consultant and/or Supplemental Service individual proposed have the proper and current Arizona license(s) and registration(s) for services to be performed under this contract.
4.	The Consultant's signature on any SOQ proposal or contract constitutes an authorization to ADOT to ascertain the eligibility of the firm and its principals to enter into contract with the ADOT and with any other governmental agency.
5.	The Supplemental Service individual submitted is employed by the Consultant on the date of submittal.
6.	All information and statements written in the proposal are true and accurate and that ADOT reserves the right to investigate, as deemed appropriate, to verify information contained in proposals.
7.	The Supplemental Service individual submitted by the Consultant that is a former ADOT employee did not have or provide information that gives the Consultant a competitive advantage; and either (1) concluded their employment with ADOT at least 12 months before the SOQ due date or (2) have not made any material decisions about this project while employed by ADOT.
8.	No Federally appropriated funds have been paid or shall be paid, by or on behalf of the Consultant for the purpose of lobbying.
9.	If selected, the Consultant is committed to satisfactorily carry out the Consultant's commitments as detailed in the contract and its SOQ proposal.

I hereby certify that I have read and agree to adhere to the nine (9) statements above and/or that the statements are true to the best of my knowledge as a condition of award of this contract (must be signed by a Principal or Officer of the Consultant).

Print Name: Michael B. Unger, PE

Title: Vice President

Signature:



Date: 09/04/2024

Revised 12/21/2016

Engineering Consultants Section

ADOT Project Involvement Disclosure Statement – SUPPLEMENTAL SERVICE

Supplemental Service personnel proposed in an SOQ must disclose on this form **ALL** work he/she is currently performing (or anticipate performing) under any contractual agreements (listed in a submitted SOQ, in negotiations and/or executed contracts) with ADOT. This disclosure includes contracts awarded and/or executed through the Engineering Consultants Section, Procurement Group, Multi-Modal Planning Division or other ADOT Groups or Divisions.

THIS FORM MUST BE COMPLETED AND SIGNED FOR ALL SUPPLEMENTAL SERVICES CONTRACTS EVEN IF NO WORK IS CURRENTLY BEING PERFORMED, OR IS ANTICIPATED TO BE PERFORMED, BY THE PROPOSED SUPPLEMENTAL SERVICES PERSONNEL ON OTHER ADOT CONTRACTS. This form **shall** be submitted or the SOQ shall be rejected.

Consultant Name: Parsons Transportation Group Inc. **Contract Number:** 2025-003

Proposed Supplemental Service Personnel Name: Skye Gentile

% of time available to work on the proposed contract: 40%

No.	ADOT Section	Contract or Agreement Number	Detailed Description of Proposed Supplemental Service Personnel's Role in Project	Average Number of Hours per Week Working on Project	Anticipated Completion Date of Work
1.	ECS	2022-006.11	Project contract manager & task manager for 4 on-going design task orders.	12	Current contract end date 7/8/25
2.	MPD	CTR060478	No work at this time.	0	Current contract end date 5/23/27
3.					
4.					
5.					
6.					
7.					
8.					
9.					

(Add additional sheets, as needed)

I hereby certify the above to be true to the best of my knowledge (must be signed by Proposed Supplemental Services Personnel and a Principal or Officer of the firm).

Skye Gentile
 Proposed Supplemental Service Name

 Signature
 9/4/2024
 Date

Michael Unger
 Principal or Officer of Firm Name

 Signature
 9/4/2024
 Date

Revised 12/21/16

**ARIZONA DEPARTMENT OF TRANSPORTATION
ENGINEERING CONSULTANTS SECTION
PARTICIPATION IN BOYCOTT OF ISRAEL - CONSULTANT CERTIFICATION FORM
ADOT ECS Contract No.: 2025-003**

This Certification is required in response to legislation enacted to prohibit the State from contracting with companies currently engaged in a boycott of Israel. To ensure compliance with A.R.S. §35-393, this form must be completed and returned with any response to a solicitation (SOQ), Contract Cost Proposals, and Contract Time Extensions. The Consultant understands that this response will become public record and may be subject to public inspection.

Please note that if any of the following apply to this Solicitation, Contract, or Contractor, then the Offeror shall select the "Exempt Solicitation, Contract, or Contractor" option below:

- The Solicitation or Contract has an estimated value of less than \$100,000;
- Contractor is a sole proprietorship;
- Contractor has fewer than ten (10) employees; OR
- Contractor is a non-profit organization.

Pursuant to A.R.S. §35-393.01, public entities are prohibited from entering into contracts "unless the contract includes a written certification that the company is not currently engaged in, and agrees for the duration of the contract to not engage in, a boycott of goods or services from Israel."

Under A.R.S. §35-393:

1. "Boycott" means engaging in a refusal to deal, terminating business activities or performing other actions that are intended to limit commercial relations with entities doing business in Israel or in territories controlled by Israel, if those actions are taken either:

- (a) Based in part on the fact that the entity does business in Israel or in territories controlled by Israel.
- (b) In a manner that discriminates on the basis of nationality, national origin or religion and that is not based on a valid business reason.

2. "Company" means an organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company or other entity or business association, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate, that engages in for-profit activity and that has ten or more full-time employees.

...

5. "Public entity" means this State, a political subdivision of this State or an agency, board, commission or department of this State or a political subdivision of this State.

The certification below does not include boycotts prohibited by 50 United States Code Section 4842 or a regulation issued pursuant to that section. See A.R.S. §35-393.03.

In compliance with A.R.S. §§35-393 *et seq.*, all offerors must select one of the following:

- ☒ The Company submitting this Offer **does not** participate in, and agrees not to participate in during the term of the contract, a boycott of Israel in accordance with A.R.S. §§35-393 *et seq.* I understand that my entire response will become public record in accordance with A.A.C. R2-7-C317.
- ☐ The Company submitting this Offer **does** participate in a boycott of Israel as described in A.R.S. §§35-393 *et seq.*
- ☐ **Exempt Solicitation, Contract, or Contractor.**
Indicate which of the following statements applies to this Contract:
 - ☐ Solicitation or Contract has an estimated value of less than \$100,000;
 - ☐ Contractor is a sole proprietorship;
 - ☐ Contractor has fewer than ten (10) employees; and/or
 - ☐ Contractor is a non-profit organization.

Parsons Transportation Group Inc.				
Company Name			Signature of Person Authorized to Sign	
1050 W Washington St., Suite 114			Michael B. Unger, PE	
Address			Printed Name	
Tempe	AZ	85281	Vice President	09/04/2024
City	State	Zip	Title	Date

Participation in Boycott of Israel – Consultant Certification
Form Revised - 4/28/2020



FORCED LABOR OF ETHNIC UYGHURS BAN Certification Form

Forced Labor of Ethnic Uyghurs Ban

Please note that if any of the following apply to the Consultant, then the Offeror shall select the "Exempt Consultant" option below:

- Consultant is a sole proprietorship;
- Consultant has fewer than ten (10) employees; OR
- Consultant is a non-profit organization.

Pursuant to A.R.S. § 35-394, the State of Arizona prohibits a public entity from entering into or renewing a contract with a company unless the contract includes written certification that the company does not use the forced labor, or any goods or services produced by the forced labor, or use any consultants, subconsultants, or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China.

Under A.R.S. §35-394:

1. "Company" means an organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company or other entity or business association, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate, that engages in for-profit activity and that has ten or more full-time employees.
 - (a) Based in part on the fact that the entity does business in Israel or in territories controlled by Israel.
 - (b) In a manner that discriminates on the basis of nationality, national origin or religion and that is not based on a valid business reason.
2. "Public entity" means this State, a political subdivision of this State or an agency, board, commission or department of this State or a political subdivision of this State.

In compliance with A.R.S. §§ 35-394 et seq., all offerors must select **one** of the following:

☒	The Company submitting this Offer does not use, and agrees not to use during the term of the contract, any of the following: • Forced labor of ethnic Uyghurs in the People's Republic of China; • Any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; or • Any Consultants, Subconsultants, or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China.
☐	The Company submitting this Offer does participate in use of Forced Uyghurs Labor as described in A.R.S. § 35-394.
☐	Exempt Consultant. Indicate which of the following statements applies to this Consultant (may be more than one): ☐ Consultant is a sole proprietorship; ☐ Consultant has fewer than ten (10) employees; and/or ☐ Consultant is a non-profit organization.

Parsons Transportation Group Inc.

Company Name

1050 W Washington St., Suite 114

Address

Tempe

City

AZ

State

85281

Zip

Signature of Person Authorized to Sign

Michael B. Unger, PE

Printed Name

Vice President

Title

ADOT ECS Contract No: 20XX-XXX

Forced Labor of Ethnic Uyghurs Ban Certification Form (rev 10-2022)

1. RELEVANT EXPERIENCE

Parsons' proposed Project Delivery Managers possess strong technical skills and a collective desire to help deliver successful projects as an extension of the Project Management and Contracts and Specifications sections of the Arizona Department of Transportation (ADOT). **Our team has significant ADOT project experience with a demonstrated record of effectively managing projects, meeting critical project schedules, and delivering a multitude of high-quality deliverables within budget.** Example ADOT project tasks and deliverables completed by Parsons' staff or our project team members include roadway and pathway plans, drainage

reports, geotechnical/material reports, geometric alignments, traffic studies, bridge designs, earthwork plans, construction phasing, encroachment permits, rights-of-way, utilities, specifications, cost estimates, joint project agreements, and environmental documents. **Table C-1** below illustrates recent projects that highlight the key work ethic and expertise our proposed Project Delivery Managers exemplify while successfully delivering ADOT projects of similar type and magnitude anticipated through this contract.

TABLE C-1: Parsons' Relevant Experience

Project Name	Project Description	Relevancy to Contract Role(s)	Key Personnel Involved & Role
City of Phoenix On-Call 2021-2022: Project Management Assistance (June 2021 – December 2023)	Skye Gentile served as an extension of City staff by providing part-time project management assistance for the Street Transportation Department's Design and Construction Management (DCM) group 20 hours per week. In this role, she assisted with a variety of project management tasks such as review, assembly, and delivery of design and construction documents; grant agreement coordination and execution; public meeting preparation and attendance; and regular project stakeholder coordination.	Record of Performance: Assisted with the successful review, assembly, and delivery of bid-ready construction documents for numerous City projects and the execution of several Federal Grant Agreements: - Followed local and federal project standards, guidelines, and processes - Grant agreement execution, coordination, tracking, and reporting - Preparation of materials and participation in public meetings - Team and stakeholder communication facilitation and consensus building	Skye Gentile, PE, PTOE – Project Contract Manager / Project Manager
City of Phoenix T2050 QVL: Project Management Assistance (April 2024 – Present)	As this grant coordination expertise is a valuable niche, in early 2024, City staff requested additional assistance. Skye, as well as Parsons Project Manager Derek Smith, are now providing these specific services under a new supplemental assistance contract on an On-Call basis approximately four hours per week.	Record of Performance: Assisting with successful execution of several Federal Grant Agreements: - Followed local and federal project standards, guidelines, and processes - Grant agreement execution, coordination, tracking, and reporting - Team and stakeholder communication facilitation and consensus building	- Skye Gentile, PE, PTOE – Project Contract Manager / Project Manager - Derek Smith, PE – Project Manager
ADOT Project Development On-Call: T0280 Six Roadway Segments, City of Kingman, AZ (2021 – 2024)	The original scope consisted of installing traffic calming features (curb bulb-outs) and 12 solar powered speed feedback signs on six roadway segments in Kingman. After Stage III, the curb bulb-outs were taken out of the project due to funding limitations related to COVID19 price escalations. Parsons prepared final, sealed design documents and provided post-design services during the successful construction of solar powered speed feedback signs.	Record of Performance: Successfully delivered construction plans and supporting documents on-time and within budget. - On-time delivery of construction plans and supporting documents - Significant stakeholder coordination, budget, and risk management: Skye Gentile and the project team proactively approached the ADOT and City PM and worked with stakeholders to provide value engineered alternatives for modifying the scope to keep the project within the funded construction budget and on schedule for advertisement	- Skye Gentile, PE, PTOE – Project Contract Manager / Project Task Manager - Al Kattan, PE – Constructability Review
ADOT Project Development On-Call: T0419 Upgrade Pavement Markings on 5 Arterials (2023 – Present)	The original scope consisted of installing new pavement marking on five roadway segments in Yuma, Arizona. After Stage IV, the roadway segment limits were modified to reduce the construction cost estimate to be within the funded amount. Parsons is in the final stage of preparing final, sealed design documents and will be providing post-design services during the construction.	Record of Performance: Successfully delivered design submittal packages on time and on track to complete within budget: - Coordination for all clearances - Significant stakeholder coordination with the City to determine roadway segment priorities and form consensus on sections to remove to keep estimate within available construction funding	- Skye Gentile, PE, PTOE – Project Contract Manager / Project Task Manager - Derek Smith, PE – Deputy Project Task Manager

TABLE C-1: Parsons' Relevant Experience Continued

Project Name	Project Description	Relevancy to Contract Role(s)	Key Personnel Involved & Role
ADOT Project Development On-Call: F0577 - US 180: SR 61 to 13th West (2023 - Present)	Parsons performed project scoping and value engineering for the pavement rehabilitation of 5 miles of US 180. After project scoping, the district's priority shifted to reconstructing a segment within downtown St. Johns, requiring an updated initial scoping effort. Project components include pavement mill and overlay, spot repairs, drainage improvements, guardrail upgrades, signing, pavement marking, driveway, and ADA ramp upgrades. We will prepare final, sealed construction documents.	Record of Performance: Successfully delivered scoping Stage II plans and rephased project within available budget. Moved project to final design. - Significant Stakeholder coordination - Coordination for all clearances in a sensitive area - Rescoped project due to residents' requests, implemented value engineering that reduced the pavement structure to mill and fill 3 inches instead of 5 inches, limited the necessary drainage improvements only to those affecting the pavement, included ADA, driveways for a systematic design; anticipated cost reduction of \$500k.	- Al Kattan, PE - Project Task Manager - Skye Gentile, PE, PTOE - Project Contract Manager - Derek Smith, PE - Deputy Project Task Manager - Janessa Davis, PE - Senior Project Engineer - Ryan Winter, PE - Project Engineer
ADOT Project Development On-Call: T0365 Apache Trail & Superstition Street Lighting Modifications (2023 - 2024)	Parsons prepared final, sealed design documents for the construction of street lighting improvements along Apache Trail from Palo Verde Drive to SR 88 and Superstition Blvd from Meridian Drive to SR 88 in Apache Junction, Arizona. Our team will be providing post design services during construction once the contractor has been granted Notice To Proceed.	Record of Performance: Successfully delivered construction plans and supporting documents on-time and within budget: - Coordination for all clearances - significant utility coordination with SRP for street lighting power design - Significant stakeholder coordination with the City to determine segment priorities and form consensus on streetlights to remove to reduce the estimate to be within the available construction funding	- Krishna Anantuni, PE - Project Task Manager - Derek Smith, PE - Deputy Project Task Manager - Skye Gentile, PE, PTOE - Project Contract Manager - Ryan Winter, PE - Project Engineer

2. DEMONSTRATED KNOWLEDGE, SKILLS AND ABILITIES (KSAs)

Parsons project managers are required to complete an internal training program to become Parsons Project Manager Certified (PMC). **Recognized within the industry, the Parsons PMC Program is a comprehensive training initiative designed to equip professionals with the essential skills and knowledge required for effective project management.** This program covers a wide array of topics including project planning, risk management, cost control, quality assurance, scope and budget tracking, and stakeholder communication. Participants benefit from practical, real-world applications of project management principles, enhancing their career prospects and professional network. This certification serves as a valuable credential and helps make Parsons' proposed Project Delivery Managers ideal candidates for this ADOT Project Management Group (PMG) contract. **Figure C-3**, found on page 10, illustrates our staff's knowledge of the ADOT project process from initiation through closeout.

We are offering our overall **Project Contract Manager, Skye Gentile, PE, PTOE**, and **five Project Delivery Managers** whose demonstrated knowledge, skills, abilities, and directly related experience make them highly qualified to lead the successful, timely delivery of a variety of projects. **Skye has been our Project Contract Manager on the last two Project Development On-Call Contracts** (2018 and 2022). During this time, **she has overseen successful completion of 25-plus+ ADOT task order projects** of similar type and size as we are expecting to coordinate and deliver under this PMG contract. Our team members

are consistently involved with the delivery of multiple projects of varying size, concurrently. We carefully chose the proposed Parsons Project Delivery Managers based upon their proven record of successfully managing and delivering ADOT projects from inception through construction. All individuals exemplify proficiency in the preparation of plans, specifications, cost estimates, clearances, and clear, concise, biddable, awardable, and constructible bid packages.

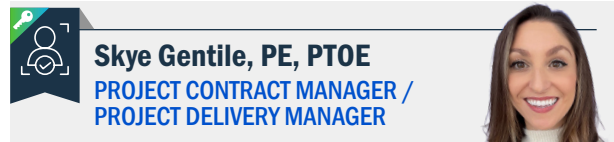
Throughout their experience on countless ADOT major design and on-call task orders, our proposed Project Delivery Managers have developed strong working relationships and synergy with ADOT Project Management and Contract and Specifications personnel, providing them with the ability to seamlessly fit into the ADOT delivery team. **Due to proposal space limitations, we have highlighted the proposed Project Delivery Managers in Table C-2, however we have additional qualified staff to offer ADOT, and can provide their experience and qualification information as requested throughout the length of this contract.**



Regarding the Parsons team's performance on the ADOT Project Development On-Call Task for the Jimmie Kerr Blvd. Rumble Strips project, led by Project Manager Skye Gentile: "Thank you for being so conscientious of cost on this project. I know sometimes it was a pain, but I appreciate you working with the cities so much."

Jason Hafner
Deputy Director of the Sun Corridor MPO

TABLE C-2: PROPOSED PROJECT DELIVERY MANAGERS



Skye Gentile, PE, PTOE
PROJECT CONTRACT MANAGER /
PROJECT DELIVERY MANAGER

License/Certifications – PE: 59139 (AZ); PTOE;
Parsons PMC

Location – Tempe, AZ

Years of Experience – 14 (10 with Parsons)

Knowledge/Skills/Abilities:

Throughout her 14 years of industry experience, Skye has delivered close to 100 design or study projects throughout Arizona. Along with being Parsons' Arizona Transportation Group Lead, Skye has held or currently holds a leadership position with AZ sections of ASCE, ITE, WTS, and ACEC. She has developed a proficient understanding of ADOT's structure, policies, and procedures, along with federal funded project guidelines and regulations, making her an ideal supplemental project manager for this supplemental staffing contract.

Technical Skills:

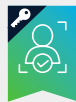
- Successfully and proactively manages projects by emphasizing on-time delivery, budget tracking, and early risk assessment
- Strong interpersonal relationships with diverse stakeholders and disciplines. Possesses proficient communication, time management, multitasking, presentation, team building, and leadership skills.

Performance Record:

- Experience managing numerous concurrent projects: current Parsons Project Contract Manager for ADOT, City of Phoenix, and City of Tempe on-call contracts
- As project contract manager or task manager, Skye is currently leading/recently led 18 task orders on the ADOT Project Development On-Call, all successfully delivered on-time and within budget.

Innovative Techniques/Complex Assignments:

- As MOT Lead for the MCDOT Broadway Bridge Project, Skye began coordination with all three jurisdictions early to align design standard expectations, forming consensus for following the most conservative MOT guidelines. This proactive approach prevented delays and ensured a smooth design process with successful deliverables.



Al Kattan, PE
PROJECT DELIVERY MANAGER

License/Certifications – PE: 26330 (AZ);
Parsons PMC

Location – Tempe, AZ

Years of Experience – 37 (10 with Parsons)

Knowledge/Skills/Abilities:

Al brings more than 37 years of program and project management experience. He is a recognized problem solver and visionary leader with extensive experience in the engineering and construction industry who possesses unmatched ADOT institutional knowledge. Prior to Al's 10-plus years with Parsons, he worked for 27+ years in the Arizona public sector, including 21 with ADOT. He understands the needs and processes for both sides of a project, and reviews design development through a constructability lens, making him a highly-qualified project manager for this contract.

Technical Skills:

- Responsible for leading projects of various sizes and budgets, from design-build integrated delivery projects to on-call task orders
- Assisted in development of standards and specifications for ADOT Intelligent Traffic Systems (ITS)
- An expert in claim mitigation and avoidance and clear, precise contract documents
- Has presented to the ADOT Project Review Board (PRB) and Priority Planning Advisory Committee (PPAC); chaired similar boards in MCDOT

Performance Record:

- Al has successfully delivered \$2+ billion in projects.
- Led delivery of 60 miles of ADOT Phoenix freeway system

Innovative Techniques/Complex Assignments:

- Led development of the Project Delivery process for MCDOT, and co-authored the MCDOT project manual and procedures
- Oversaw local government certification for managing federal projects in Tempe, Chandler, Mesa, and Scottsdale



Derek Smith, PE
PROJECT DELIVERY MANAGER

License/Certifications – PE: 67086 (AZ);
Parsons PMC (pending final review)

Location – Tempe, AZ

Years of Experience – 10 (1 with Parsons)

Knowledge/Skills/Abilities:

Derek has demonstrated technical expertise in many aspects of transportation engineering over the course of his 10-year career. He is experienced in the design of roadway, drainage, maintenance-of-traffic (MOT), traffic signal, site development, transit maintenance facility, and utility improvements. Derek's diverse experience is an asset, since he understands the components of transportation projects from a technical perspective and has the communication skills to resolve project challenges between each discipline.

Technical Skills:

- Has knowledge and experience across several disciplines, providing the ability to effectively manage a wide range of projects
- He heavily emphasizes the preliminary design stages of a project, confirming key design components and project scope before moving into detailed design to reduce rework and limit schedule risk
- Excellent communication skills and a clear record of building consensus and resolving design issues between a diverse array of design disciplines and stakeholders

Performance Record:

- As the consultant utility coordinator for H8919, Derek led the utility coordination for a 5-mile widening project on SR 77. He successfully coordinated a large team of over a dozen utility companies and ADOT in-house design staff to reduce the scope and number of utility conflicts with new lighting and drainage infrastructure.

Innovative Techniques/Complex Assignments:

- As project manager for T0221, Derek identified a shortfall for project funding at the scoping stage and successfully coordinated with ADOT and the City of Maricopa to procure additional funding prior to design work. Early identification of this issue kept the project on schedule and ensured funding was in place to meet the project goals.

TABLE C-2: PROPOSED PROJECT DELIVERY MANAGERS CONTINUED

 Krishna Anantuni, PE PROJECT DELIVERY MANAGER  License/Certifications – PE: 28337 (AZ) Location – Tempe, AZ Years of Experience - 34 (2 with Parsons) Knowledge/Skills/Abilities: Well-known in the Phoenix Metro area, Krishna Anantuni brings an extensive 34 years of experience in managing transportation projects and design services for ADOT and other municipal agencies across the state. As a senior project manager in Parsons' Critical Infrastructure group, he is responsible for managing transportation services for a wide variety of projects, including roadways, highways, and mass transit. Krishna is a former ADOT employee who managed traffic design projects for the state as well as a consultant PM for the ADOT Traffic and ITS On-Call contracts. Technical Skills: - He has extensive knowledge of federal, state, and city design standards, guidelines, rules, and regulations, which he acquired while working on some of the largest transportation projects in Arizona. - Krishna has excellent working relationships with project managers and other key personnel within ADOT, the Maricopa Association of Governments, Phoenix Metro cities, and Valley Metro. Performance Record: - Experience managing simultaneous task orders through ADOT Pre-design, ITS and PDOC On-Call contracts. - Recently managed T0365 Apache Junction Lighting through the ADOT On-Call as well as the I-10 Fiber Gap and I-10 Truck Parking Availability System with ADOT TSMO. All tasks were completed on-time and within budget. Innovative Techniques/Complex Assignments: - Served as Traffic Engineering Manager for ADOT's Management Consultant Contract on I-17 and Loop 303 corridors. - Engineer of Record for Central Phoenix/ East Valley Light Rail Project, leading the design for over 150 traffic signals in Phoenix, Tempe and Mesa.	 Ryan Winter, PE PROJECT DELIVERY MANAGER  License/Certifications – PE: 81776 (AZ) Location – Tempe, AZ Years of Experience - 6 (4 with Parsons) Knowledge/Skills/Abilities: Ryan has 6+ years of experience in both fieldwork and design task assignments. His fieldwork experience includes inspecting and reviewing engineering documents to ensure adherence to required construction activities. His design experience consists of a focus in drainage design with additional expertise in water, sewer, utility and roadway. He has developed a vast number of project management skills, having overseen diverse parts of a variety of projects. Having worked as both a design lead and project manager, Ryan has an excellent understanding of the project delivery process. Technical Skills: - Performed project scoping coordination and prepared preliminary design layouts for several recent ADOT On-Call task orders. - Through utility coordination, Ryan has developed strong communication skills and experience aligning stakeholder desires to form a consensus. Performance Record: - He has worked as the lead roadway designer on F0577 for the US-180 pavement preservation design through St. Johns, Arizona. - As the design lead, Ryan revised the drainage design on 6 roadway grade separation layouts to avoid utility conflicts as well as meet third-party and client design standard requirements. Innovative Techniques/Complex Assignments: - As the project lead, Ryan worked with and directed a subconsultant team member in the design of eight separate commercial site plans to flip utilities services to the opposite side of the properties due to a roadway re-alignment. - Ryan has coordinated utility service reconnection exhibits for over 50 individual properties within three separate 5-mile segments.	 Janessa Davis, PE PROJECT DELIVERY MANAGER  License/Certifications – PE: 77931 (AZ) Location – Tempe, AZ Years of Experience - 16 (5 with Parsons) Knowledge/Skills/Abilities: Janessa has 16 years of experience specializing in roadway design for projects ranging from pathway design and sidewalk improvements with half street widening to major freeway design projects in Arizona. Her expertise consists of horizontal and vertical geometry design and 3D modeling for pre-design and final design projects, quantity takeoffs, earthwork calculations, and specifications preparation. She has worked on over 10 major freeway design projects, consisting of design-bid-build (DBB), design-build (DB), Public-Private Partnerships (P3), and construction manager at-risk (CMAR) delivery methods. Technical Skills: - She has played a lead role in 5+ ADOT major freeway projects as well as 5+ recent, relevant ADOT On-Call task orders and proficiently understands the ADOT project processes from start to finish. - She has developed strong working relationships with numerous project managers and other key personnel across several disciplines within ADOT Performance Record: - Recent experience as design team lead on multiple ADOT On-Call task orders including Jimmie Kerr Blvd Rumble Strips, Macrae Rd and Woodruff Rd Rumble Strips, and Five City of Yuma HAWKS - Key roadway design lead role for ADOT major freeway design projects/pursuits including the Broadway Curve Design Build pursuit, I-17 at Happy Valley and Pinnacle Peak TI's, US 60 Wickenburg, and I-17 at Cordes Junction TI. Innovative Techniques/Complex Assignments: - As a design engineer for Happy Valley and Pinnacle Peak TI's, Janessa helped coordinate the plan production for the project that included multiple volumes and various design disciplines.
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3. KNOWLEDGE OF FEDERAL, STATE AND INDUSTRY STANDARDS

Parsons offers ADOT a well-rounded group of engineering professionals who are each able to coordinate and deliver a successful project, acting as a direct extension of staff in the Project Management and Contracts and Specifications areas of ADOT. Under Skye’s leadership, **we have carefully selected the proposed Parsons Project Delivery Managers based upon their demonstrated knowledge of American Association of State Highway and Transportation Officials (AASHTO), Federal Highway Administration (FHWA), and ADOT design standards, guidelines, policies and procedures,** and their proven record of successfully managing and delivering ADOT projects from inception through construction (as demonstrated in **Part C.2**).

Our proposed Project Delivery Managers are experienced engineers who have designed numerous transportation projects across the state, including specifications and cost estimates. Our team brings attention to detail, dedication to managing schedules and budgets, and strong client and stakeholder relationships to every project. Parsons offers a well-rounded group of leaders with various discipline specialties, including junior and mid-level engineers eager to learn and senior engineers with institutional knowledge. All proposed project managers understand ADOT’s task order initiation process, including the Task Order Process Steps and Project Work Plan guidelines. **Figure C-3** illustrates the standard project initiation and development process, which may be modified for unique task orders. **Table C-3** highlights the diversity of task orders Parsons has delivered simultaneously within different engineering categories/disciplines, similar to those we anticipate leading and delivering as supplemental managers through this contract.

4. AVAILABILITY

Our proposed Project Delivery Managers are not currently committed to any large projects. In fact, the bulk of our Tempe office work and focus is on task order delivery. This allows our team to stay nimble and demonstrates we are available and committed to responding to task order needs. The Parsons team understands the responsibility associated with being selected for this contract and is committed to being readily available for the duration of the contract to provide management and ensure high quality deliverables are on time, within budget, and meeting all ADOT requirements and expectations.

To make certain that all key personnel and the support team remain committed to maintain continuity and quality of services, we will employ the following strategies, shown to the right, to respond to ADOT requests:

FIGURE C-3: PROJECT DEVELOPMENT PROCESS

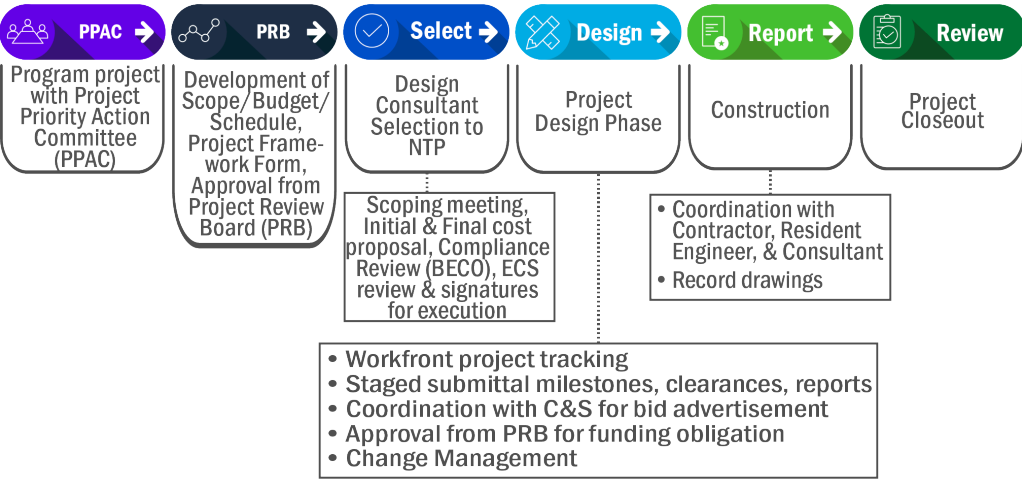


TABLE C-3: ON-CALL CONTRACTS AND NUMBER OF TASK ORDERS

Agency	Contract Name	# Of Task Orders
City of Phoenix	General Engineering On-Call 2017-2022	19
ADOT	Project Development On-Call 2018-2024	35
City of Tempe	General Engineering On-Call 2018-2024	6
Total		60



Pre-planning to ensure team member availability. We will develop a succession plan for each of the Project Delivery Managers proposed. This means we can readily backfill their workload should ADOT require their expertise.



Long-term, dedicated, stable employees. Most of our Tempe staff have more than 10 to 20 years with Parsons. This low turnover rate benefits ADOT by providing continuity and extensive team experience in project management.



Project Delivery Managers with a passion to deliver. Our key personnel understand and share the commitment that ADOT PMG has made to deliver these projects on time and within budget. They will be fully responsible for project success.

ATTACHMENTS

1. Key Personnel Resume Only: Project (Contract) Manager



**SKYE GENTILE, PE,
PTOE**

**PROJECT CONTRACT MANAGER /
PROJECT DELIVERY MANAGER**

**14 YEARS OF
EXPERIENCE**

Skye has experience managing numerous concurrent small to medium projects and/or task orders, as well as holding a design lead role on large projects. She has led or played a key role in the delivery of 100-plus projects throughout Arizona, including 40-plus on-call tasks, 30-plus traffic studies, and more than 25 standalone design projects including six design-build (DB), two construction management at-risk (CMAR), and one private-public partnership (P3) projects. Skye has held a leadership role for MOT, signing, pavement marking, and signals on many large DB and P3 projects and pursuits, including the South Mountain Freeway and I-10 Broadway Curve pursuits.

She holds the Project Contract Manager role for all current Arizona client on-call contracts, as well as the task manager role on many task orders through these contracts, including the ADOT Project Development On-Call, City of Phoenix (COP) Engineering On-Call & T2050 Program Management Support Services Qualified Vendors List (QVL), and the City of Tempe On-Call.

Professional Summary

Skye Gentile has 14 years of project management and traffic engineering experience, 10 of these years working with Parsons in the Tempe, Arizona office. Along with managing projects, she is Parsons' Arizona State Transportation Lead. She has a diverse background that adds value and expands beyond her traffic engineering specialty encompassing project management, proposal preparation, project scoping and cost proposals, contract pricing and negotiations, quality assurance, interdisciplinary coordination, stakeholder coordination, scheduling, specifications, cost estimates, clearances, and grant coordination and agreement execution. Skye has been successful in managing projects by emphasizing communication, on-time delivery, and early risk assessment.

Skye is a Parsons Certified Project Manager, having completed an extensive, industry-recognized training program with a focus on the essential skills and knowledge required for effective project management. She proactively manages projects using Parsons' financial tracking tools, and is committed to delivering tasks on time and within budget, with a focus on risk management and stakeholder coordination throughout the length of a project.

In her project manager role, she develops workload forecasting to ensure projects are staffed efficiently, employees are being utilized, and her direct reports are given the opportunities to work on tasks that help develop their skills and leads them towards reaching their career goals.

Outside of the office, Skye has been actively involved and has held a leadership position in several civil engineering organizations since the beginning of her professional career including ASCE, ITE, WTS, and ACEC.

Recent Project Experience

Project Contract Manager and Project Task Manager. ADOT. Project Development On-Call, Statewide, AZ.

- F0338 US 60 and CR 3148 Advanced Flasher – *completed on-time and within budget*
- T0277 Cottonwood Ln and Kadota Ave HAWK – *completed on-time and within budget*
- T0266 Skousen Rd and Eleven Mile Corner Rd Rumble Strips – *completed on-time and within budget*
- T0280 Traffic Calming Features and Speed Feedback Signs on Six Roadway Segments in Kingman – *completed on-time and within budget*
- T0410 City of Yuma Five HAWKS – *currently on-time and within budget, approaching Stage IV*
- T0409 City of Yuma FYAs at Three Intersections – *currently on-time and within budget, approaching Stage IV*
- T04109 City of Yuma Pavement Markings – *currently on-time and within budget, approaching final sealed, bid ready deliverable*
- F0642 Pinal Ave / Viola St HAWK – *currently on-time and within budget, approaching Stage IV*

EDUCATION

- Bachelor of Science in Civil Engineering, Civil Engineering, Arizona State University
- Master of Science in Civil Engineering, Transportation Concentration

REGISTRATIONS

- Civil Engineer, 59139, Arizona
- Professional Transportation Operations Engineer (PTOE), 4841

PROFESSIONAL AFFILIATIONS

- American Society of Civil Engineers (ASCE) Phoenix Branch Current, Past President
- Institute of Transportation Engineers (ITE) Annual, AZ Spring Conference Chair
- American Council of Engineering Companies (ACEC) Annual AZ Roads and Streets, Conference Committee Co-Chair
- Women's Transportation Seminar (WTS), Program Committee Member



Skye Gentile, PE, PTOE – continued

Project Contract Manager and Project Task Manager. City of Phoenix. Citywide On-Call Engineering and Consulting Services, Phoenix, AZ.

- ST87750144-1 Street Improvements Area Bounded by Mountain View Rd / Peoria Ave / 15th Ave / 7th Ave – *completed on-time and within budget*
- WS85450023-3 COP West Yard Development Traffic Impact Analysis – *completed on-time and within budget*
- ST87110154-1 7th Ave, Mountain View Rd – Cheryl Dr 7 & Mountain View Rd, 7th Ave – 3rd Dr – *Pending sealed, bid-ready submittal, within budget*
- ST87750155-1 ABB: 35th Ave – 7th St – Cheery Lynn – Colter – *completed on-time and within budget*
- ST87500054-1 5th Ave and Chambers St – *completed on-time and within budget*
- ST89330321-1 MAG TA Mobility HAWKS – *completed 60% design on-time and within budget; pending new contract to complete final design*
- AS00153178 Project Management Assistance Citywide – *completed contract under budget*

Project Contract Manager / Senior Project Manager. City of Phoenix. T2050 Program Management Support Services Qualified Vendors List, Phoenix, AZ.

The City of Phoenix requested Parsons' assistance with grant agreement execution and management. Skye is providing as-needed assistance preparing and coordination grant agreements for federal agreements the City is awarded. She also assists with grant reporting and management throughout the project phases.

Project Manager. Coconino County. Bellemont Intersections Evaluation and Recommendations, Bellemont, AZ.

Parsons was contacted by Coconino County, seeking our expertise in preparing a Project Assessment & Recommendations Report and Preliminary Plan sheets for the evaluation of recommended improvements at the Bellemont Roundabout Dr., the intersection of Shadow Mountain Dr/Brannigan Park Rd/Hughes Ave, and the Pilot Truck Stop internal vehicular circulation. The recommendations evaluation will take future developments in the area into consideration. Skye is the project manager for this ongoing traffic evaluation that is currently on schedule and within budget.

Project Manager. City of Tempe. Pedestrian Signals, Tempe, AZ.

Parsons is working with the City of Tempe on a task order through our Engineering On-Call contract to provide roadway, signal, signing, marking, utility, and survey services for installing pedestrian signals at the Guadalupe Road/Western Canal and the Warner Road/Kyrene Canal crossings. Skye is responsible for all management tasks, client coordination, utility company coordination, and quality assurance/quality control (QA/QC). This project is approaching the final, sealed submittal and is currently on-time and under budget.

Traffic Lead. Maricopa County Department of Transportation, Broadway Road Bridge at Tempe Canal, Arizona.

Parsons is a subconsultant of the project team providing design services for all traffic and maintenance-of-traffic (MOT) design components for two bridges on Broadway Road over Salt River Project's Tempe Canal approximately 900 feet east of the State Route 101 Loop Pima Freeway. This project will improve conditions and operational capacity. Parsons prepared final, sealed design and construction documents and will be providing post-design services

during construction, which is scheduled to begin in the fall of 2025. Skye's responsibilities include leading all design and post-design inquiries in relation to signing, pavement marking, construction sequencing, and MOT.

Project Manager & Traffic Engineer. City of Tempe. Rural Road and Southern Avenue Intersection Improvements, Tempe, AZ.

The intersection ranked 32 on the Maricopa Association of Governments (MAG) Top 100 list of high crash risk locations. Highway Safety Improvement Program (HSIP) funds were obtained to help decrease the risk of crash occurrences with an asymmetrical widening of Southern Avenue providing dual left turn bays. A non-HSIP component of the project was also included to extend the bus bay along Rural Avenue north and south of the intersection. Along with deputy project manager responsibilities, Skye also was responsible for signing and marking, MOT, traffic signal design, cost estimates, and specifications.

Design Manager and Traffic Engineer. Nevada Department of Transportation. Traffic Safety Engineering Design Services, Statewide, NV.

Parsons provided traffic safety engineering design services statewide to improve traffic safety for all road users and reduce the number and severity of roadway crashes. Tasks include all aspects of traffic safety project development including MOT, design of roadways, pedestrian crossing improvements, traffic signals, lighting, intelligent transportation systems (ITS), traffic calming, roundabouts, and capacity improvements. Skye was the design manager and traffic engineer for three of the six task orders.

Traffic Engineer (Signing and Marking Lead). Utah Department of Transportation. Mountain View Corridor from 4100 South to SR 201, Design Build, Salt Lake City, UT.

Mountain View Corridor is a planned 35-mile-long freeway in northern Utah from I-80 in Salt Lake County to SR 73 in Utah County. Most of the freeway will be designated as Utah SR 85. Parsons is responsible for the north segment design, all corridor-wide design tasks, and design management. The geographic split between the North Design Segment and the South Design Segment is located at Mountain View Corridor Station. Corridor-wide tasks include MOT design, utilities, geotechnical, lighting, an advanced traffic management system (ATMS), and landscape and aesthetics; performing a noise analysis; and producing project specifications. Responsibilities include leading the signing and marking design.

Traffic Engineer. Arizona Department of Transportation. 75th Avenue Intersection Improvements, Peoria, AZ.

This project involved improving the safety and operational efficiency of 75th Avenue at the intersections of Cactus Road and Peoria Avenue. These two intersections were ranked in the top five high-crash locations within the City of Peoria. The final intersection configuration included dual left turn lanes, right turn lanes, and additional through lanes on each approach, depending on right-of-way and funding availability. Parsons' overall goal for this project was to improve traffic safety, operations, and efficiency at the project intersections while minimizing adverse impacts to the adjacent businesses and the traveling public during construction. Skye assisted in the development of the project assessment for both project intersections, including creating utility and drainage exhibits and performing crash data analyses. Her additional responsibilities included traffic signing, pavement marking, and traffic signal design for both project intersections, along with the associated specifications and estimates.

2. SOQ Proposer's Solicitation List Confirmation Email

Gentile, Skye [US-US]

From: ADOT Business Engagement and Compliance Office <AZUTRACS-Support@azdot.gov>
Sent: Thursday, August 29, 2024 2:42 PM
To: Parsons, ParsonsBDArizona
Cc: ContractorCompliance@azdot.gov
Subject: [EXTERNAL] Bidders List for Parsons Transportation Group, Inc.

Parsons Transportation Group, Inc., AZUTRACS Number: [10825 \[utrac.s.azdot.gov\]](https://utrac.s.azdot.gov) has submitted a Bidder/Proposer list for **2025-003** on 08/29/2024 at 2:42 PM MST (UTC - 07:00).

Parsons Transportation Group, Inc. submitted a blank bidders/proposers list. This means that they did not list any firms that they reached out to or were contacted by during the preparation of this bid/proposal. NOTE: Subbing out work is encouraged, where applicable. Under some circumstances, no subbing opportunities are available.

AMENDMENTS



Engineering Consultants Section

Our True North: *Safely Home*

Katie Hobbs, Governor

Jennifer Toth, Director

Greg Byres, Deputy Director for Transportation/State Engineer

Steve Boschen, Division Director

Adam Bieniek, Group Manager

Date: August 28, 2024

TO: ALL INTERESTED PARTIES

SUBJECT: AMENDMENT NUMBER 01

REFERENCE: REQUEST FOR QUALIFICATIONS
CONTRACT NUMBER 2025-003
SUPPLEMENTAL SERVICES
PROJECT MANAGEMENT GROUP
TEMPORARY PART-TIME PROJECT DELIVERY MANAGER(S)

The following questions have been asked in reference to the above Request for Qualifications package:

Question 1: Please clarify if ADOT is only asking for the Project (Contract) Manager's resume or for resumes of all key personnel identified in the statement of qualifications (SOQ), e.g. other qualified staff discussed in our firm's responses under Relevant Experience (Evaluation Criteria 1) or Demonstrated Knowledge, Skills and Abilities (Evaluation Criteria 2)

Answer 1: Yes, ADOT is only asking for the Project (Contract) Manager's resume.

Question 2: If we are discussing qualifications of other qualified staff (not the Project/Contract Manager) in our firm's responses under Relevant Experience (Evaluation Criteria 1) or Demonstrated Knowledge, Skills and Abilities (Evaluation Criteria 2), should the "ADOT Project Involvement Disclosure Statement" form also be provided for those staff members?

Answer 2: No, Only one disclosure form for the Project (Contract) Manager is to be submitted in the SOQ.

Question 3: Can you please confirm that **only a single resume**, which is that of the Project Contract Manager, is required to be attached to the SOQ submittal?

Answer 3: Yes, ADOT is only asking for the Project (Contract) Manager's resume.

Question 4: Can you please confirm that by stating the Project Contract Manager is the only person considered as *key personnel* for this contract, that **only a single "ADOT Project Involvement Disclosure Statement"** form (page 3 of Part B of the SOQ) is required to be submitted?

ARIZONA DEPARTMENT OF TRANSPORTATION
205 S. 17th Ave | MD 616E | Phoenix, AZ 85007 | azdot.gov

Answer 4: Yes, Only one disclosure form for the Project (Contract) Manager is to be submitted in the SOQ.

Thank you,

April R. Conti-Farris
April R Conti-Farris
Contract Specialist
Engineering Consultants Section

AN OFFEROR MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT BY SIGNING BELOW AND INCLUDING ALL PAGES OF THIS AMENDMENT IN THE SOQ SUBMITTAL. FAILURE TO DO SO SHALL RESULT IN REJECTION OF THE PROPOSAL.

Parsons Transportation Group Inc.

CONSULTANT NAME

SIGNATURE



* This amendment is not included in the total page count in the Statement of Qualification submittal.

ARIZONA DEPARTMENT OF TRANSPORTATION
206 S. 17th Ave. | Phoenix, AZ 85007 | azdot.gov

CONSULTANT INFORMATION PAGES (CIP)

CONSULTANT INFORMATION PAGES (CIP)

CONTRACT NO.:2025-003

CONTACT PERSON:Skye Gentile

E-MAIL ADDRESS:skye.gentile@parsons.com

TITLE:Arizona Transportation Manager

CONSULTANT FIRM:Parsons Transportation Group Inc.

ADDRESS:1050 W Washington St, Suite 114

CITY, STATE, ZIP:Tempe, AZ 85288

TELEPHONE:602-568-6782

FAX NUMBER:N/A

UNIQUE ENTITY ID# (FROM SAM WEBSITE):Y36XU1TNFJW1

ADOT CERTIFIED DBE FIRM? (YES/NO) ^{No}

SUBCONSULTANT(S):	TYPE OF WORK	ADOT CERTIFIED DBE FIRM (YES/NO)
N/A		

NOTE: This page is not evaluated by the Selection Panel but is used by Engineering Consultants Section for administrative purposes.

Revised 05/02/2024

SUBCONSULTANT(S) TABLE:

SUBCONSULTANT FIRM NAME:	N/A
CONTACT PERSON:	
E-MAIL ADDRESS:	
TITLE:	
ADDRESS:	
CITY, STATE ZIP:	
TELEPHONE:	
FAX NUMBER:	
UNIQUE ENTITY ID #:	

SUBCONSULTANT FIRM NAME:	N/A
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UNIQUE ENTITY ID #:	

NOTE: Each Subconsultant listed in the SOQ must be included in the Subconsultant Table of the CIP. Add additional Subconsultant Table pages as necessary. The CIP is not evaluated by the Selection Panel but is used by Engineering Consultants Section for administrative purposes.

*Please confirm that each Subconsultant listed is in the eCMS database. If a Subconsultant's name is not in the eCMS database, contact ECS at E2@azdot.gov and allow two (2) business days to have the Subconsultant added to eCMS. Click [Here](#) check the eCMS database or go to ECS Website.

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Revised 05/02/2024

DBE GOAL ASSURANCE/DECLARATION

This Contract is Race Neutral (No DBE Goal-DBE use encouraged).

By signing below, and in order to submit an SOQ proposal and be considered to be awarded for this contract, in addition to all other pre-award requirement, the consultant/Proposer certifies that they will meet the established DBE goal or will make good faith efforts to meet the goal for the contract and that arrangements with certified DBEs have been made prior to SOQ and/or Cost Proposal submission. The proposer will meet the established DBE goal or will make good faith efforts to meet the goal on each Task Order assignment associated with the contract and that arrangements with certified DBEs have been made prior to SOQ and/or Task Order proposal submission.



Signature
Michael B. Unger, PE

Printed Name

9/4/2024

Date
9/4/2024

Title

SOQ SUBMITTAL CHECKLIST

Place a check mark on the left side of the table indicating compliance with the following items. Only include the Supplemental Services Disclosure Form listed below if the form is requested in the Request for Qualifications:

☒	SOQ is within the page limit indicated in the RFQ
☒	SOQ is combined into one PDF Document no larger than 15 MB
☒	All Amendments are Included and Signed
☒	Introduction Letter (Including all required elements/statements)
☒	SOQ Proposal Formatted According to Requirements Listed in RFQ Section IV, #11.
☒	Correct SOQ Certification List (15 pt OR 9 pt) Signed and Dated by a Principal or Officer of the Firm
☒	Completed Consultant Information Pages (CIP)(Including listing DBE firms, if applicable)
☒	DBE Goal Assurance/Goal Declaration completed (located at the top of this page)
☒	All Subconsultants & Proposed Work Type listed on CIP (Including indicating DBE firms)
☒	Any Additional Required Documents (Specific to RFQ such as Resumes for all Key Personnel named)
☒	Commenting or User Rights Feature Enabled in SOQ PDF Document
☒	Supplemental Services Disclosure Form (Required for <u>Supplemental Services</u> Type Contracts ONLY)

NOTE: This page is not evaluated by the Selection Panel but is used by Engineering Consultants Section for administrative purposes.