



Prompt Payment Panel Discussion

BECO DBE Compliance

Q1 2025 DBE Task Force Meeting

March 4, 2025

BECO Compliance Technicians



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Identify Point of Contact in DOORS

Contract Management

Main View Settings Subs Docs Change Orders & Task Orders Alerts Comments Messages Closeout
Compliance Audit List Compliance Audit Summary Compliance Audit FY Reviews Site Visits Reports

Prime: ██████████
1/7/2016 - 1/1/2020

Contract Status & Actions

	Status	Actions	Detail
CONTRACT STATUS	Open	View Contract Edit Contract Close Out Change Secondary Status to: <input type="text" value="None selected"/>	
COMPLIANCE OFFICER	Assigned	Change Compliance Officer to: <input type="text" value="Barrissa Gardner"/>	Assigned to: Barrissa Gardner
SECONDARY COMPLIANCE OFFICER	Assigned	Change Secondary Compliance Officer to: <input type="text" value="██████████"/>	Assigned to: ██████████
COMPLIANCE MONITORING	On Demand (Monthly)		

Compliance Officer
Contact for prompt payment

Secondary Compliance Officer
Contact for monthly estimates

How to Create a Discrepancy in DOORS

ADOT
DOORS
DBE & OJT Online Reporting System

Home
View
Search
Vendors
Certified Vendors
Users
Contracts
Outreach Campaigns
Certification Apps
Search Results
Reporting
Create
Tools
Settings
Help & Support
Logoff
[Show All](#) [Hide All](#)
Alma Izano
ARIZONA DEPARTMENT OF TRANSPORTATION

Compliance Audit Information

Amount Reported by the prime contractor for January 2025 as PAID to You
\$7,688.95

Payment Detail Provided by Prime:
CHECK 188780

Confirm Reported Amount? *

[Show all options and fields](#)

Correct - the amount reported by the prime contractor as PAID to us is correct (\$7,688.95).

Incorrect - the amount reported by the prime contractor as PAID to us is not correct.

We received no payment in January 2025.

We were paid a **different** amount in January 2025 than reported (\$7,688.95).

1. Enter the amount you actually received from the prime contractor in January 2025: *

\$

2. Payment Date: *

= If multiple payments were received, enter the date of the first payment.

3. Were you paid in accordance with the organization's prompt payment policy? *

= According to our records, the prime contractor was paid on 1/15/2025.
= "Prompt Pay" means payment within 7 days.

Yes - we were paid on or before 1/22/2025.

No - we were not paid on or before 1/22/2025.

Final Payment? *

No - our work on this contract continues.

Yes - this is our last payment for this contract.

N/A - we have not begun work on this project or we have not been paid yet for our work.

Is Prime Withholding Retainage? *

DOORS/LPA DBE System - Add Payment Details



What is NOT a Prompt Payment Violation?



Work
not accepted
by ADOT



Contract
disputes



Sanctions
for
non-compliance



Unsigned on
unsubmitted
lien waivers

Prompt Payment Review Process

The BECO CT runs monthly report to track late payments, unconfirmed payments, and discrepancies

The BECO CT conducts random audit reviews to confirm compliance with prompt payment requirements

The BECO CT receives a complaint from subcontractor of a late payment or no payment

The BECO CT assists with updating payments, as needed

Sends out Request for Information (RFI) forms

Sends out RFI to the contractor, subcontractor, and ADOT field office

Confirms unconfirmed payments on behalf of a subcontractor

If applicable, BECO may recommend Prompt Payment sanctions to the State Construction Engineer for willful non-compliance.

Provides follow up assistance to resolve discrepancies

The State Construction Engineer will make the final decision.

Prompt Payment Applies to All LPA Contracts

The first point of contact for LPA prompt payment questions is the LPA/Subrecipient

LPA/Subrecipient reviews monthly audits for late payments

LPA/Subrecipient follows up on any payment discrepancies

LPA/Subrecipient may contact BECO for support



BECO Connects

ContractorCompliance@azdot.gov

Payment Reporting Guide