

TRAFFIC CONTROL REQUIREMENTS

In any circumstance where you may be affecting the normal flow of traffic, you will be required to provide a traffic control plan (TCP) that conforms to the requirements of the Manual on Uniform Traffic Control Devices (MUTCD).

A certified traffic control company can assist you with the TCP and in most cases can provide the appropriate devices to set up traffic control. The applicant/permittee is responsible for all costs related to these services. Depending upon the type or extent of traffic control; Department of Public Safety (DPS) Troopers may also be required. In order to schedule DPS Troopers, contact DPS directly at 602.679.5561 or 602.679.5991 or use a third party broker. A list of third party brokers is included in this document.

To find a local traffic control company in the area where you plan to film, you can enter “traffic control company” with the city where you plan to film into a web based search engine. ADOT does not endorse any specific company for these services. The traffic control company that you choose must have at least the state minimum required insurance limits in order to provide services on ADOT controlled roadways. The traffic control company you use may be required to supply proof of required insurance if they do not already have it on file with ADOT Risk Management.

SUBMITTING TCP TO ADOT FOR A FILM PERMIT:

Once the TCP has been developed, it can be submitted to ADOT. If you have already submitted the State Highway Film Application, please note Film Permit and the name of the applicant/project when submitting your TCP. ADOT will review your plan and respond with comments or provide approval.

An example TCP is included at the end of this document. **A TCP is required for partial closures, full closures, rolling blockade and any signage that may be required for your filming activity.**

The following information must be included on the TCP: cardinal direction/legend, correct name of route (SR, US, I and/or street names), mileposts, posted speed, distance between signs (as applicable), distance between flaggers/DPS Troopers (as applicable), distance between vehicles (rolling block), company name, drawn by, company contact information, sign sizes, name of TCP, location, type of set up, start date, end date, times and name of filming activity. Include intermittent traffic delay (ITC) durations and Variable Message Sign (VMS) positions as applicable.

If you have questions, contact the Statewide Permit Services office at 602-712-6993.

ADOT Encroachment Permit Traffic Control Plan Minimum Requirements

Traffic Control Plans (TCP) are required for any activity that could impact the operation of a roadway. See Arizona Administrative Code Sections R17-3-504 through 505 and Encroachment Permits Bulletin 21-01.

The TCP's submitted shall include, at a minimum, the following items on the TCP document :

REQUIREMENTS (SUBJECT TO REJECTION IF MISSING)

1. ADOT ROW to be correctly marked on plan Marked by a red dash lines (Verify by [ADOT ROW MAP](#))
2. Location - Route #, MP (approximate), Entire Cross Street Name including direction (ex. S. Scottsdale Rd.)
3. North Arrow -is required on all plan sheets submitted.
4. Breaks in drawings shall be called out by Matchline NOT page number(s)
5. Lane Configuration - Provide appropriate roadway cross section and adjacent cross streets within the work zone.
6. ALL roadways shall be labeled.
7. Pre-Traffic control / Existing Posted Speed Limit
8. Workzone Defined or marked
9. Traffic Control Designer Contact Information - Name, email and Phone Number **NOT THE DISPATCH LINE**
10. Proposed Traffic Control Devices (type, spacing, sign stands, taper lengths, and sizes)
11. Proposed Closure Hours - TBD is not acceptable. You must provide your proposed schedule for review. (I.E. weeknights 9PM-5AM, weekends Fri 10PM-Mon 5AM 24 hr. etc)
12. Traffic Control devices are installed only during approved work . (Excluding peak hours)
13. Pedestrian and ADA pathways shall be accommodated with a detour.
14. if applicable to the site conditions and adapted to actual field conditions where work is being performed. Typical Applications (TA's) or Supplemental Applications (SA's) are acceptable for **moving operations & shoulder closures ONLY**.

PREFERRED RECOMMENDATIONS

15. Satellite view is preferred and leads to a quicker review.
16. Label all sheets in numerical order per submittal (regardless of sets of plans)
17. All submitted sheets should be in the same North arrow direction as the first sheet.
18. Matchlines should be numbered and consistent throughout the plan

Additional Information

- Additional information may be required depending on the complexity of proposed work, the work location, and traffic operations in the area.
- Permittee shall employ licensed, insured commercial traffic control companies to design Traffic Control Plans (TCP) and to implement the TCPs for any permitted activity requiring traffic control. **(Legal language about being certified to draft TCP's)**

ADOT General Traffic Control Notes:

- On roadways with speed of 40 MPH or greater, all channelization devices shall be spaced at 40' max along taper sections and 80' max along tangent sections. For roadways with speed 35 MPH or less, the tapers should be spaced at the posted speed limit and 2 times the posted speed on tangents.
- On freeways, all advance warning signs within ADOT R/W shall be 48"X48" in size and all regulatory speed limit signs shall be 48"X60". On highways and surface streets, they shall be 36"x36" and 36"x48".
- All advanced warning signs shall have black letters on orange background and all regulatory signs shall have black letters on white background.
- All conflicting signs shall be covered.
- The taper portion of a lane drop shall not start within the curved section of a roadway. It shall be placed in advance of the curve.
- Warning lights on all traffic control devices on ADOT R/W within the temporary traffic control zone shall be in compliance with section 6F.83 of the 2009 MUTCD and the 2011 ADOT Traffic Control Guidelines.
- Use vertical panels only (no cones) within the ADOT R/W.
- No cones or type 1 barricades will be used in the ADOT R/W.
- References to adhere to all requirements of the Manual on Uniform Traffic Control Devices (MUTCD 2009 edition), Arizona Supplement to MUTCD, and ADOT Traffic Control Design Guidelines (all current editions)

REVISION:	A
REV DATE:	XX/XX/XX
POSTED SPEED LIMIT	40

Appropriate Road Name

MP 381

FAY 89A

DPS
OFFICER

MP 382

DPS
OFFICER

- Include ITC Duration
- Include VMS Position

LEGEND

	= ARROWBOARD
	= HIGH-LEVEL
	= SIGN STAND
	= VERTICAL PANEL
	= CONE
	= TYPE-1
	= TYPE-2
	= TYPE-3
	= EXISTING

TCP APPROVED BY:

DATE: _____

COMPANY NAME

**General Operations
Manager:**

DRAWN BY-
TECH THA

Office:
TCP Fax:
Dispatch:

Reviewed by _____
-Action Employee-

NOTES PLAN IS NOT TO SCALE

This is a vehicle and/or pedestrian plan. This plan must be maintained if only. pedestrian access shall be maintained if possible. All applicable equipment shall have signage and flags. This traffic control plan is for one and/or both time use. Business and local traffic shall be maintained when possible. Bump signs shall be placed in front of all street corners in the roadway. Conflicting existing signs shall be covered for temporary traffic control. Equipment list is appropriate. Plan is subject to changes made in the field.

TCP NAME: 021015-001	
MUNICIPAL:	
ADOT	
LOCATION: HWY 89A & MP 381 - 382	
TYPE OF SET-UP: FLAGGER STATIONS	
START DATE: 02/23/15	END DATE:

CONTRACTOR'S	PRODUCT	CONTACT NAME	PRODUCT	CONTRACTOR'S	CONTACT	WORK HOURS
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START DATE: 02/23/15 END DATE: 02/23/15 WORK HOURS: 0700-1700

THIRD PARTY BROKERS

AZ Police Traffic Services** P.O. Box 5847 Peoria, AZ 85385 Phone: (623) 566-1332
Extra Duty LLC 207 N. Gilbert Rd. Ste. 207 Gilbert, AZ 85234 Phone: (877) 606-1212
Law Enforcement Specialist, Inc. P. O. Box 11656 Glendale, AZ 85318 Phone: (623) 825-6700
Professional Police Services, Inc. 1009 E. Carlise Rd. Phoenix, AZ 85086 Phone: (623) 465-8878
Pro-Force LLC 6206 E. Northern Ave. Paradise Valley, AZ 85253 Phone: (623) 582-1888
Right Choice P. O. Box 10637 Glendale, AZ 85318 Phone: (623) 334-2740
Shumway Security 12235 E. Triple T Lane Prescott Valley, AZ 86315 Phone: (928) 772-7075
Special Assignments Group 3030 W. Peoria Ave. Phoenix, AZ 85029 Phone: (602) 320-8917
Valley Police Specialists 16247 N. 137 th Dr. Surprise, AZ 85374 Phone: (602) 526-2349

**EZ Pay Account