

AGENDA

WEDNESDAY, SEPTEMBER 2, 2026

8:00 AM to 12:00 PM

TRAINING PURPOSE:

MODULE 3 – PROJECT TOOLS AND MEETING ADDITIONAL FEDERAL REQUIREMENTS

A representative from ADOT Community Relations will address their role with communicating transportation project details to the general public. Attendees will then learn about ADOT systems such as Workfront, the Project Information Retrieval Tool (PIRT) and the Task Order Assignment Schedule Tracker (TOAST). The discussion also includes why consultants are selected for projects, versus completing a project in-house. The ADOT Procurement Services Division covers projects advertised through the procurement process. ADOT Engineering Consultants Section (ECS) staff discuss the consultant selection process, and lastly, ADOT External Civil Rights and the ADOT Small Business and Workforce Development (SBWD) explain project federal requirements.

Meeting Code - meet.google.com/zct-xwkm-zze

Phone Numbers - (US)+1 317-469-9334, PIN: 887 781 307#

WELCOME:

Jennifer Catapano, Oversight and Monitoring Manager, Local Public Agency

8:00 am - 8:10 am (10 minutes)

PUBLIC OUTREACH ON A PROJECT

Courtney King, Community Relations Supervisor, Community Relations

8:10 am - 8:30 am (20 minutes)

WORKFRONT

Isaac Canez, Business Process Analyst, Project Resource Office

8:30 am - 8:50 am (20 minutes)

PROJECT INFORMATION RETRIEVAL TOOL (PIRT)

Jeff Ross, Senior Lead Applications Developer, Project Resource Office

8:50 am - 9:10 am (20 minutes)

CONSULTANT VS. INHOUSE/TASK ORDER ASSIGNMENT SCHEDULE TRACKER (TOAST)

Brenda Contreras, Contract Manager, Project Resource Office

9:10 am - 9:40 am (30 minutes)

BREAK

9:40 am - 9:50 am (10 minutes)

PROCUREMENT

Korina Lopez, Assistant Director, Procurement Services Division

Christine Fruitman, Chief Procurement Officer, Procurement

9:50 am - 10:20 am (30 minutes)

ENGINEERING CONSULTANTS SECTION (ECS)

Edina Omeragic, Contract Compliance Officer, ECS

10:20 am - 10:50 am (30 minutes)

BREAK

10:50 am - 10:55 am (5 minutes)

EXTERNAL CIVIL RIGHTS

Rebecca Aguirre, Civil Rights Specialist, ECR

10:55 am - 11:25 am (30 minutes)

SMALL BUSINESS AND WORKFORCE DEVELOPMENT (SBWD) - DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM

Crispina Mata, DBE Compliance Program Manager, SBWD

Gabriel Demarbiex, Contract Management Services Officer, SBWD

11:25 am - 11:55 am (30 minutes)

CLOSING REMARKS:

Jennifer Catapano, Oversight and Monitoring Manager, Local Public Agency

11:55 am - 12:00 pm (5 minutes)