

1203 SUSPENSION OF WORK

Section 105.02 of the Standard Specifications gives the Resident Engineer the authority to suspend the work in whole or in part, and lists conditions which might justify a suspension. Additional information and circumstances are in Section 108.08 of this manual.

The Resident Engineer may use a Stop Work Order to suspend the work, either partially or fully (*Exhibit 1203-1 Stop Work Order*). The Stop Work Order should be specific as to which items of work are being suspended. Stop Work Orders are numbered sequentially, beginning with Number 1. Any subsequent Stop Work Orders related to the same time period shall bear the same number, using a letter suffix (e.g., 1-A, 1-B) to indicate that the Stop Work Orders are simultaneous. Stop Work Orders have serious consequences and should be utilized only when absolutely necessary as delays to the Contractor's operations are potentially very costly.

A project may be partially resumed without having to issue a Resume Work Order (*Exhibit 1203-2 Resume Work Order*). Resume Work Orders are issued when the work is 100% resumed.

The Resident Engineer shall keep a copy of all Stop Work Orders in the project file for documentation purposes and a copy must be sent to Field Reports.



ARIZONA DEPARTMENT OF TRANSPORTATION

STOP WORK ORDER

Project No. _____ Order No. _____

Project Name _____ Contractor _____

Date Effective _____ Time of Day _____

Work Stopped 100%

Work Stopped Partial

(Check square applicable)

Reason: _____

If partial shutdown, list items affected on
reverse side or attached sheet

Resident Engineer

cc: Field Reports

9/27/2015

Exhibit 1203-1 Stop Work Order



ARIZONA DEPARTMENT OF TRANSPORTATION

RESUME WORK ORDER

Project No. _____ Order No. _____

Project Name _____ Contractor _____

Date Effective _____ Time of Day _____

Work Resumed 100%

Reason: _____

Resident Engineer

cc: Field Reports

9/27/2015

Exhibit 1203-2 Resume Work Order