**TBD**

**Partnering Workshop Agenda**

**ADOT (District Name) District, (name) Field Office & (Contractor)**

**TBD**

**TRACS No. xxxxx01C**

**TBD**

**Time**

**Facilitator:**

Welcome and Introductions

* + Facility Information & Safety
	+ Meeting Etiquette
	+ Team Members Introductions
	+ Facilitator-led Team Activity

Understanding the Project

* + History, need and benefit of project
	+ Contractor approach, schedule and phasing

Team Charter

* + Mission and Goals
		- Brainstorm ideas of common project goals and team values
		- Collaborative Activity - Create Mission Statement and Team Goals

Measuring Team Goals

* + Partnering Champions
	+ Partnering Evaluations
		- Collaborative Activity - Define PEP goals

Issue Resolution

Key Project Issues/Risks/Concerns and Action Plans

Roundtable and Close