**TBD**

**Partnering Workshop Agenda**

**ADOT (District Name) District, (name) Field Office & (Contractor)**

**TBD**

**TRACS No. xxxxx01C**

**TBD**

**Time**

**Facilitator:**

Welcome and Introductions

* + Facility Information & Safety
  + Meeting Etiquette
  + Team Members Introductions
  + Facilitator-led Team Activity

Understanding the Project

* + History, need and benefit of project
  + Contractor approach, schedule and phasing

Team Charter

* + Mission and Goals
    - Brainstorm ideas of common project goals and team values
    - Collaborative Activity - Create Mission Statement and Team Goals

Measuring Team Goals

* + Partnering Champions
  + Partnering Evaluations
    - Collaborative Activity - Define PEP goals

Issue Resolution

Key Project Issues/Risks/Concerns and Action Plans

Roundtable and Close