|  |  |  |
| --- | --- | --- |
| **Date:**   | **ADOT Project Number:**   | **Project Description:**   |
| **Project Location:**   | **ADOT Project Mgr.:**  | **Design Consultant:**  |

| **SUPPLIER** | **Milestone Submittal ITEMS** | **DCR-PA/15%****STAGE I** | **SUBMITTED****STAGE I** | **COMMENTS** |
| --- | --- | --- | --- | --- |
| Survey, P&M | DTM, Mapping  | F |  |  |
| Survey, ROW | Survey Sectional Control, R/W Survey, and Results of Survey | P |  |  |
| ROW | ROW Plans | I |  |  |
| ENV  | Env. Document- EA/EIS CE | P |  |  |
| ENV | Noise Impact Analysis  | F |  |  |
| ENV | Environmental Permits |  |  |  |
| Designers, ENV, U&RR, ROW | Project footprint File (KMZ) | I |  |  |
| Communications | Public Involvement Plan | F |  |  |
| ENV, Geotech | Geotech Drilling Env. Clearance  | F |  |  |
| Geotech  | Field Investigation | P |  |  |
| Geotech Design | Bridge Foundation Report |  |  |  |
| Geotech Design | Geotechnical Report | I |  |  |
| Roadway | Pavement Design Summary  | I |  |  |
| Roadway | Materials Design Report | I |  |  |
| U&RR | Utility Base Map/Designating (SUE Ph I) | P |  |  |
| U&RR | Utility Locating / Potholing (SUE Ph II) | I |  |  |
| Util. Cos., U&RR | Conflict Determinations, Prior Rights | I |  |  |
| U&RR | Utility Report  |  |  |  |
| Util. Cos., Rdwy., U&RR | Utility Relocation Plans, Details |  |  |  |
| Bridge | Initial Bridge Study (w/ geotech clearance footprint) | F |  |  |
| Bridge | Structure Selection Report |  |  |  |
| Bridge/Drainage | Hydraulics Report –NBI Structures |  |  |  |
| Bridge | Wall Report |  |  |  |
| Drainage | Drainage Report –Roadway |  |  |  |
| Traffic | Traffic Analysis Report  | P |  |  |
| Traffic | Transportation Mgmt. Plan (TMP) Memo |  |  |  |
| Roadway | Right-of-Way and TCE Requirements for Project-Project Footprint  | P |  |  |
| Roadway | Face Sheet | I |  |  |
| Roadway | List of Standard Drawings |  |  |  |
| Roadway | Design Sheet & Index |  |  |  |
| Roadway | Typical Roadway Sections | I |  |  |
| Roadway | Geometric Control Sheets |  |  |  |
| Rdwy., Designers | Summary Sheets |  |  |  |
| Rdwy., Designers | Special Detail Drawings  |  |  |  |
| Roadway | Turnout & Driveway Details | I |  |  |
| Roadway, U&RR | Existing Conditions & Removal |  |  |  |
| Roadway, Traffic | Detour Plan and Profile Sheets |  |  |  |
| Roadway, Traffic | Parking Area Plans & Details |  |  |  |
| Roadway | Staking and Joint Layout Plans  |  |  |  |
| Roadway | Fencing Plans |  |  |  |
| Bridge | Major Structural Plans, Details |  |  |  |
| Bridge | Retaining and Noise Wall Plans | I |  |  |
| Bridge | ABC Evaluation | I |  |  |
| Drainage, Rdwy. | Roadway Drainage Plans & Details |  |  |  |
| Roadway | Roadway Plan & Profile Sheets | I |  |  |
| Roadway | Intersection Plans & Details |  |  |  |
| Roadway | Interchange Plans & Details |  |  |  |
| Roadway | Roadway Cross Sections | I |  |  |
| Traffic | Detour Route Established | P |  |  |
| Roadway/Traffic | Detour Plan and Profile Sheets |  |  |  |
| Traffic | Traffic Signal Plans, Details |  |  |  |
| Traffic | Traffic Control Plans, Details |  |  |  |
| Traffic | Signing & Pavement Marking Plans & Qty. |  |  |  |
| Traffic | Lighting Plans & Details |  |  |  |
| Traffic, Rdwy, District | Sequence of Construction | I |  |  |
| Designers, C&S, and District | Construction Schedule and Durations |  |  |  |
| District, Communications | CE Fix Cost Estimate |  |  |  |
| Roadside | Aesthetics, Landscape Plans & Details | I |  |  |
| Roadside | Stormwater Pollution Prevention Control Plan - Erosion & Sediment Control |  |  |  |
| Roadside, Rdwy. | Top Soil Plating Sheets |  |  |  |
| Environmental | EPIC |  |  |  |
| C&S | Bidding Schedule  |  |  |  |
| C&S | Recap Sheet |  |  |  |
| Designers, C&S | Estimate  | I |  |  |
| Designers | Earthwork Summary | I |  |  |
| Designers, C&S | Special Provisions, including stored specs , bid documents |  |  |  |
| Designers | Post Design Estimate |  |  |  |
| PMG, Construction | Average User Delay Costs |  |  |  |
| PMG, JPA, FMS | Maintenance and Financial Agreements – JPAs, IGAs, etc. | I |  |  |
| Railroad, U&RR | Railroad Service Agreement |  |  |  |
| Util. Cos., U&RR | Utility Relocation Agreement |  |  |  |
| Util. Cos., U&RR | Utility Service Agreement |  |  |  |
| ENV, R/W and U&RR | Clearances* Environmental
* Right of Way

Utilities & Railroad  |  |  |  |
| Civil Rights\* | * DBE Participation Goals/Trainees
 |  |  |  |
| C & S\* | FHWA Submittals - PS&E, construction duration & clearances |  |  |  |
| Designers | CADD Files (graphic, ascii, dtm, & etc.)  |  |  |  |

**LEGEND:**

I = Denotes initial concepts F = Denotes final, checked, all details and quantities

P = Denotes preliminary, unchecked, excluding minor details S = Denotes sealed in accordance with technical registration requirements.

\* = Applies to federally funded projects only

**VERIFIED SUBMITTAL ACKNOWLEDGED**

|  |  |  |  |
| --- | --- | --- | --- |
| Signature:  | Date:  | Signature:  | Date:  |
| Name:  | Name:  |
| Design PM/Designer |  | ADOT PM |

**QUALITY CONTROL PLAN AUDIT**

|  |  |
| --- | --- |
| Signature: | Date:  |
| Name:  |
| Principal/QC Plan Auditor |

|  |
| --- |
| Notes:1. Each project has different deliverables based upon the scope of the project. A checklist for each submittal stage shall be customized by the Project Team to accurately reflect the status of deliverables. If an item in the checklist is not a deliverable for the project, an N/A should be included for that item.
 |
| 1. All checklists shall contain signatures.
 |

Stage Deliverables Checklist – **All Stages on Page** – Final 10-28-19.docx This document is a guideline to be used in setting a project schedule. Changes may be needed due to the character of the project. Durations are not provided and should be established with the project schedule.