|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date:** | **ADOT Project Number:** | | **Project Description:** | |
| **Project Location:** | | **ADOT Project Mgr.:** | | **Design Consultant:** |

| **SUPPLIER** | **Milestone Submittal ITEMS** | **95%**  **STAGE IV** | **SUBMITTED**  **STAGE IV** | **COMMENTS** |
| --- | --- | --- | --- | --- |
| Survey, P&M | DTM, Mapping |  |  |  |
| Survey, ROW | Survey Sectional Control, R/W Survey, and Results of Survey |  |  |  |
| ROW | ROW Plans |  |  |  |
| ENV | Env. Document- EA/EIS  CE |  |  |  |
| ENV | Noise Impact Analysis |  |  |  |
| ENV | Environmental Permits | F |  |  |
| Designers, ENV, U&RR, ROW | Project footprint File (KMZ) |  |  |  |
| Communications | Public Involvement Plan |  |  |  |
| ENV, Geotech | Geotech Drilling Env. Clearance |  |  |  |
| Geotech | Field Investigation |  |  |  |
| Geotech Design | Bridge Foundation Report | S |  |  |
| Geotech Design | Geotechnical Report | S |  |  |
| Roadway | Pavement Design Summary | S |  |  |
| Roadway | Materials Design Report | S |  |  |
| U&RR | Utility Base Map/Designating (SUE Ph I) | S |  |  |
| U&RR | Utility Locating / Potholing (SUE Ph II) | S |  |  |
| Util. Cos., U&RR | Conflict Determinations, Prior Rights |  |  |  |
| U&RR | Utility Report | S |  |  |
| Util. Cos., Rdwy., U&RR | Utility Relocation Plans, Details | F |  |  |
| Bridge | Initial Bridge Study (w/ geotech clearance footprint) |  |  |  |
| Bridge | Structure Selection Report | S |  |  |
| Bridge/Drainage | Hydraulics Report –NBI Structures | S |  |  |
| Bridge | Wall Report | S |  |  |
| Drainage | Drainage Report –Roadway | S |  |  |
| Traffic | Traffic Analysis Report |  |  |  |
| Traffic | Transportation Mgmt. Plan (TMP) Memo | F |  |  |
| Roadway | Right-of-Way and TCE Requirements for Project-Project Footprint |  |  |  |
| Roadway | Face Sheet | F |  |  |
| Roadway | List of Standard Drawings | F |  |  |
| Roadway | Design Sheet & Index | F |  |  |
| Roadway | Typical Roadway Sections | F |  |  |
| Roadway | Geometric Control Sheets | F |  |  |
| Rdwy., Designers | Summary Sheets | F |  |  |
| Rdwy., Designers | Special Detail Drawings | F |  |  |
| Roadway | Turnout & Driveway Details | F |  |  |
| Roadway, U&RR | Existing Conditions & Removal | F |  |  |
| Roadway, Traffic | Detour Plan and Profile Sheets | F |  |  |
| Roadway, Traffic | Parking Area Plans & Details | F |  |  |
| Roadway | Staking and Joint Layout Plans | F |  |  |
| Roadway | Fencing Plans | F |  |  |
| Bridge | Major Structural Plans, Details | F |  |  |
| Bridge | Retaining and Noise Wall Plans | F |  |  |
| Bridge | ABC Evaluation |  |  |  |
| Drainage, Rdwy. | Roadway Drainage Plans & Details | F |  |  |
| Roadway | Roadway Plan & Profile Sheets | F |  |  |
| Roadway | Intersection Plans & Details | F |  |  |
| Roadway | Interchange Plans & Details | F |  |  |
| Roadway | Roadway Cross Sections | P |  |  |
| Traffic | Detour Route Established |  |  |  |
| Roadway/Traffic | Detour Plan and Profile Sheets | F |  |  |
| Traffic | Traffic Signal Plans, Details | F |  |  |
| Traffic | Traffic Control Plans, Details | F |  |  |
| Traffic | Signing & Pavement Marking Plans & Qty. | F |  |  |
| Traffic | Lighting Plans & Details | F |  |  |
| Traffic, Rdwy, District | Sequence of Construction | F |  |  |
| Designers, C&S, and District | Construction Schedule and Durations | F |  |  |
| District, Communications | CE Fix Cost Estimate | F |  |  |
| Roadside | Aesthetics, Landscape Plans & Details | F |  |  |
| Roadside | Stormwater Pollution Prevention Control Plan - Erosion & Sediment Control | F |  |  |
| Roadside, Rdwy. | Top Soil Plating Sheets | F |  |  |
| Environmental | EPIC | F |  |  |
| C&S | Bidding Schedule | P |  |  |
| C&S | Recap Sheet | P |  |  |
| Designers, C&S | Estimate | F |  |  |
| Designers | Earthwork Summary | F |  |  |
| Designers, C&S | Special Provisions, including stored specs , bid documents | F |  |  |
| Designers | Post Design Estimate | F |  |  |
| PMG, Construction | Average User Delay Costs | F |  |  |
| PMG, JPA, FMS | Maintenance and Financial Agreements – JPAs, IGAs, etc. |  |  |  |
| Railroad, U&RR | Railroad Service Agreement | F |  |  |
| Util. Cos., U&RR | Utility Relocation Agreement | F |  |  |
| Util. Cos., U&RR | Utility Service Agreement | F |  |  |
| ENV, R/W and U&RR | Clearances   * Environmental * Right of Way   Utilities & Railroad | F  F |  |  |
| Civil Rights\* | * DBE Participation Goals/Trainees | F |  |  |
| C & S\* | FHWA Submittals - PS&E, construction duration & clearances |  |  |  |
| Designers | CADD Files (graphic, ascii, dtm, & etc.) |  |  |  |

**LEGEND:**

I = Denotes initial concepts F = Denotes final, checked, all details and quantities

P = Denotes preliminary, unchecked, excluding minor details S = Denotes sealed in accordance with technical registration requirements.

\* = Applies to federally funded projects only

**VERIFIED SUBMITTAL ACKNOWLEDGED**

|  |  |  |  |
| --- | --- | --- | --- |
| Signature: | Date: | Signature: | Date: |
| Name: | | Name: | |
| Design PM/Designer |  | ADOT PM |

**QUALITY CONTROL PLAN AUDIT**

|  |  |
| --- | --- |
| Signature: | Date: |
| Name: | |
| Principal/QC Plan Auditor |

|  |
| --- |
| Notes:   1. Each project has different deliverables based upon the scope of the project. A checklist for each submittal stage shall be customized by the Project Team to accurately reflect the status of deliverables. If an item in the checklist is not a deliverable for the project, an N/A should be included for that item. |
| 1. All checklists shall contain signatures. |

Stage Deliverables Checklist – **All Stages on Page** – Final 10-28-19.docx This document is a guideline to be used in setting a project schedule. Changes may be needed due to the character of the project. Durations are not provided and should be established with the project schedule.