

CA AGENCY TRAINING

MODULE 1: Planning/Programming/Project Initiation

JOINT PROJECT AGREEMENT SECTION

Presented by:

Korina Lopez

Joint Project Agreement Section Manager

OVERVIEW

- ▶ When and why an IGA is required
- ▶ What do we need to initiate an IGA
- ▶ Standard Language
- ▶ How long does the IGA process take

Joint Project Agreement Section

Development of Agreements



Each of the CA Agencies have an Agreement in place in which delegated authority is accepted. In addition to the CA Agreement, project specific IGAs are sometimes required.

Purpose of Agreements

Why are IGAs necessary?



- **Required by statute - ARS §§ 11-951 through 11-954 – (Title 11 Article 3 – Joint Exercise of Powers)**
- **Protect the interests of the parties**
- **Establish party responsibilities**
- **Mechanism that allows for the exchange of funds between ADOT and the CA**
- **Memorialize the agreement between the parties**

IGAs with CAs

When? Why?



- ▶ **Project type isn't covered by the CA Agreement**
- ▶ **Project has been authorized as Advance Construction**

Alternative Delivery Projects, such as CMAR or Design Build, Partial Delegation of Authority

Projects authorized for Advance Construction require a three-party IGA

- CA
- COG/MPO
- ADOT

IGAs with CAs

When? Why?



- ▶ **Project exceeds \$10million**
- ▶ **Project is funded with Railroad Section 130 funds**

Projects that cost more than \$10 million to construct

Projects using Railroad Section 130 funds

IGAs with CAs

When? Why?



- ▶ **CA Agency is utilizing an ADOT on-call contract or an ADOT Procurement contract**
- ▶ **CA project impacts an ADOT facility**

CAs with partial delegation of authority, Street Sweepers

CA project will go over, under, on State right of way, such as pedestrian bridges, multi use paths, etc.

IGAs with CAs

When? Why?



- ▶ **CA requests improvements be included as part of a State project**
- ▶ **Maintenance by a CA Agency within ADOTs right of way**

Improvements within State's project limits (i.e. aesthetics, sidewalks, Tis, lighting, etc.)

Master Maintenance Agreements, cross streets – over an/or under

IGAs with CAs

What is required to initiate an IGA

- **Communication with ADOT PM or LPA Section**
- **Programmed project**
- **TIP/STIP No./Copy of approved TIP**
- **ADOT Project No.**
- **Federal Aid No. (if federally funded)**
- **Purpose for the Agreement - Brief Project description**
- **Project location**
- **Who is responsible for what? design/construction/maintenance**
- **Cost estimate**
- **Funding type/breakdown**
- **Local agency contact information**



Standard Language

- ▶ **“Standard Language”** has been developed with each of the appropriate technical groups:
 - Finance
 - Right-of-way
 - Utilities
 - Attorney General
 - Risk Management

- ▶ **Changes to “Standard Language”**
 - All requested changes must be reviewed and appropriate approvals obtained



Language – ROW and Indemnification

- ▶ **Right of Way**
 - Acquisition/turn-back vs. granting ADOT temporary right to enter
- ▶ **Indemnification**
 - Mutual vs. full indemnity



IGA Process

Deadlines

- ▶ **Prior to Project Advertisement/Authorization**
 - IGA Executed
 - CA funds/match must be received



Initiation to Execution

- ▶ **How long does the IGA process take?**
 - The process can take up to 12 weeks
 - AC Project agreements may take up to 6 months to execute
 - Project Schedules influence timelines
 - Review times may be shortened due to project schedules and/or targeted delivery dates



JPA Section

Contact us:

Joint Project Agreement Section

205 S. 17th Ave., MD 637E

Phoenix, AZ 85007

JPABranch@azdot.gov

Fax: 602.712.3132

[Korina Lopez](#)

JPA Section Manager

602.712.8753

[Cynthia Childers](#)

JPA Specialist

602.712.7785

[Jennifer Workman](#)

Senior JPA Specialist

602.712.7814

[Diane Gillies](#)

JPA Specialist

602.712.7344

[Liliana Aguilar](#)

JPA Specialist

602.712.7124

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THANK YOU