

**Certification Acceptance Training MODULE 3**

**CLEARANCES – ENVIRONMENTAL, RIGHT-OF-WAY and UTILITY**

**12/3/2020**

**KEY PRESENTATION POINTS – LEARNING GUIDE**

ENVIRONMENTAL PLANNING

* Three types of National Environmental Policy Act (NEPA) approval
  + Environmental Impact Statement (EIS) – Class I
  + Environmental Assessment (EA) – Class III
  + Categorical Exclusion (CE) – Class II
* When starting a project, complete the Project Environmental Data Sheet (PEDS).
* Be sure to have a clear project description and scope of work.
* Communication changes quickly. Be sure to communicate new developments to the project team.
* Quick Reference Guide:
  + <https://azdot.gov/sites/default/files/2019/05/adot-quick-reference-guide.pdf>

RIGHT-OF-WAY (ROW) GROUP

* Be proactive with scheduling projects that include ROW.
* ROW should start at project initiation or at the project kick off meeting.
* Actively look for flaws in the design schedule that may impact ROW.
* The environmental/NEPA clearance may impact ROW. Be sure to track environmental activities on your project.
* ROW is not considered cleared until concurrence is obtained.
* Be sure to submit your signed ROW clearance memo or letter and your Real Property Interest Certification with necessary documents to your ADOT ROW coordinator.
* A conditional ROW clearance should be rare and not the norm.

UTILITY AND RAILROAD (URR) ENGINEERING

* Our cities and roads can consist of as many as 7 different types of utilities including – electric power, gas/oil, telecom/cable TV, water, sanitary sewer, reclaimed water and railroad (treated as a utility).
* When working with utilities, key objectives include:
  + Public safety
  + Project schedule
  + Project budget
* Utility related concerns should be addressed in the Utility Clearance Letter.
* Early coordination should take place, such as in the scoping phase, to determine the impacts utilities will have on the project. Be proactive to avoid utility conflicts.
* Become familiar with different types of data collection including:
  + Subsurface Utility Engineering (SUE)
  + AZ Blue Stake Center
  + As-Builts/record drawing

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