DBE Goal Setting Application Workflow Requestor Requestor Requestor **((0**) re-enters the **DBE Goal** updates the resubmits the stem and finds Request **DBE Goal DBE Goal** the returned returned Request Request goal request Requestor receives email indicating the Select project reason for return Select worksheet **BECO** reviews **DBE Goal DBE Goal Requestor (**a) number from **DBE Goal** under Request navigates to DBE project list and 'Create a New ' Request prior to submitted Goal setting website start a draft goal Goal" assessment worksheet Requestor receives email showing If project is not successful listed, select submission **BECO DBE** Project is advertised **a** "Add Project" assesses prior to the Goal expiration date Requestor receives **a** email with DBE Goal and expiration date Requestor **a** Goal expires receives email after 120 that project was calendar days added Start/End (1-3 bus. days) On expiration 30 days and 7 days * Note: Any day, requestor prior to expiration changes to the receives email date, reminder original scope **Goal Requestor Steps** indicating DBE email is sent to the must be Goal has Requestor included in the expired new request **BECO Steps** Requestor Requestor selects Project not "Copy Info Into re-enters the advertised prior **System Steps** New Goal" and system and finds_ to expiration submits a new DBE the expired DBE date **Goal Request* Goal Request System Generated** E-Mails