ADOT Dealer Connect Podcast

Session 4: Dealer Community Transaction Requests
Click the Sign in option when accessing your Dealer AZ MVD Now account. Do not click activate account.
Welcome to AZ MVD Now Business Portal

Arizona Department of Transportation (ADOT) is enhancing ServiceArizona. AZ MVD Now is part of this improvement and serves as an extension of ServiceArizona for Motor Vehicle Division (MVD) services.

To use AZ MVD Now for personal use, log out and then log back in with your personal credentials.
Select Services and under Other Services click Dealer Licensing.
Motor Vehicle Dealer Licensing & Services

Dealer Licensing
If you are currently licensed, please use the email address on file with the Dealer Licensing Unit to register for the Dealer License system.

Dealer Licensing provides the following services:

- Motor Vehicle Dealer Application
- Motor Vehicle Dealer Branch Application
- Manufacturer/Distributor Application
- Dealer Plate Application
- Manufacturer Vehicle Test Plate Application
- Certification of Contract with Third Party Lender (electronic form)
- Dealer Record Amendment (electronic form)
- Add or Delete an Individual on a License (electronic form)
- Authorized Presence Documentation/Exemption Request (electronic form)

Depending on requirements and the nature of your business, there are several types of motor vehicle dealer licenses you may apply for.

ServiceArizona Dealer Services
Licensed dealers may access the following services on ServiceArizona.

- Temporary Registration Plates
- Charitable Event Temporary Registration Plates
- 30-Day General Use Permits
- 90-Day Nonresident Permits
- Off-Premises Permits
- License Renewal
- Duplicate Plate Certificate
- Driver License MVR
- Title and Registration MVR
- Lienholder MVR
- Insurance Verification
- Dismantle/Crush Request
- Duplicate Title
Depending on requirements and the nature of your business, there are several types of motor vehicle dealer licenses you may apply for:

- New Motor Vehicle Dealer
- Public Consignment Auction Dealer
- Used Motor Vehicle Dealer
- Broker
- Wholesale Motor Vehicle Dealer
- Wholesale Motor Vehicle Auction Dealer
- Automotive Recycler
- Manufacturer
- Distributor

Click Go to Dealer Licensing.
## Arizona Dealer Licensing & Consulting Services

Motor Vehicle Dealer Application and dealer record update services. Call Michael Allen at 480-227-3510; dealerlicensing@gmail.com; http://www.arizonadealerlicensing.com/

### MY BUSINESSES

<table>
<thead>
<tr>
<th>Business Name</th>
<th>MVD Dealer License Number</th>
<th>Location Type</th>
<th>Dealership License Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dealer Licensing Unit</td>
<td><strong>[Redacted]</strong></td>
<td>Main</td>
<td>Active</td>
</tr>
</tbody>
</table>
Choose your business from the drop down menu.
Choose the amendment type from the drop down menu.
Complete requested information.
Certify your request.
Upload supporting documents and photos. Then click Submit to finalize your request.
Choose your business from the drop down menu.
Your business information will automatically populate.
Choose your option from the drop down menu. Upload supporting documents and photos. Then click Submit to finalize your request.
Choose your business from the drop down menu.
Certification of Contract with Third Party Lender(s)

☐ I certify that this dealership has a contractual agreement with a third party lender.

Signature

Date

Fee: $200.00 initial fee (payable to MVD)

Upon submission of this form and statutory fee of $200.00 certification of contract with a third party lender will be added to your motor vehicle dealer license.

NOTE: An annual renewal fee of $150 for certification of contract with a third party lender will be assessed along with the annual licensing fee of $100 upon annual renewal of your motor dealer license for a total of $250. Renewal and all associated renewal fees will continue to be transacted through the Dealer Suite of Services on secure.ServiceArizona.com.

Please note that all fees are subject to penalties for late renewal per ARS 47-4409(D).

If you have any questions, please call Dealer Services & Licensing at 602-712-7571 or email MVLU@azdot.gov.

Sign, date, and click submit to finalize request.
Choose your business from the drop down menu.
Your information will automatically populate.
Complete Requester information.
Choose your plate quantity and then a subtotal will populate.
Sign, date, and click submit to finalize request.
FedEx Postage Fees

Postage for Plates:
- $13.00 1-5 Plates
- $15.00 6-10 Plates
- $2.00 For every additional 5 Plates

DLU service representative will send you an invoice and request for you to fund your account.
Welcome to AZ MVD Now Business Portal

Arizona Department of Transportation (ADOT) is enhancing ServiceArizona. AZ MVD Now is part of this improvement and serves as an extension of ServiceArizona for Motor Vehicle Division (MVD) services.

To use AZ MVD Now for personal use, log out and then log back in with your personal credentials.

Return to AZ MVD Now Business Portal and fund account.
Select My Account then click Add Funds.

Enter the amount you would like to add. Then click Add to Cart.
Select Payment Type of ePayment, then click Checkout.

Choose Payment Option of Credit Card or eCheck.
In put your credit card or ACH information. Select Submit Payment.
Note: You can store this information for future payments.
Dealer Community Help

Effective April 20, 2020, a new online Dealer Licensing Community is available where you can electronically submit and manage Dealer Licensing Applications.

AZ MVD Now is the primary online application for MVD services. AZ MVD Now is accessible through ServiceArizona.com.

Vehicle Dealers may still access MVD systems through the Arizona Automobile Dealers Association (AADA) or ServiceArizona for business suite services.

- Navigating this Help Site
- New to Dealer Licensing? Start Here!
- Existing Dealer? Start Here!
Dealer Community - Technical Hour