

**LOCAL PUBLIC AGENCY (LPA) TRAINING MODULE 3**

**FEDERAL AUTHORIZATION**

**6/9/2021**

FEDERAL AUTHORIZATION & RESOURCE ADMINISTRATION

* Federal Authorization:
  + Reimbursement Program funded primarily from the Federal Highway Trust Fund (requiring a Local Match currently 5.7% for Arizona).
  + Transportation Bill FAST Act initially expired September 30, 2020 but has been extended for one year.
  + Funding is distributed by both Apportionments (checks) and Obligation Authority (cash).
  + Obligation Authority is “use or lose” by September 30th – Funding packages must be submitted to ADOT for review by May 15th.
  + Cannot fund design without construction programmed.
  + Enduring enough time is in schedule for project to deliver in year programmed.
  + Qualifies for the HURF swap program
* Resource Administration Responsibilities:
  + Project Review Board (PRB) Meeting
  + Construction Packets
  + Budget Increases
  + Construction Award Recaps
  + Construction Huddle
  + Monitor Receipt of local funds
  + Track/update Project End Dates
  + Inactive Projects

UNDERSTANDING THE ROLE OF FEDERAL HIGHWAY ADMINISTRATION (FHWA)

* Uniform Guidance
  + Applies to all non-Federal entities that administer Federal funds
  + FHWA delivers their program using Grant (project) Agreements
  + Codified at 2 CFR 200 (specifically 2 CFR Subpart A-F)
* See Electronic Code of Federal Regulations:
  + [www.ecfr.gov](http://www.ecfr.gov)
* Project Authorization/Funds Management
  + Projects must be properly authorized through various steps
  + Should a project meet inactive status project will have to adhere to inactive obligations
  + Closeout and Record Retention guidelines need to be met following project completion
  + Project Number should be reflected on all documents and reflect specific format
  + Six different types of Phases of Project Authorization
  + Increased Federal Share 23 USC 120(c)3
    - Promote innovative Technologies and Practices
    - Offers Additional 5% Federal Aid – with 100% share
    - <https://www.fhwa.dot.gov/innovation/resources/increased_federal_share.cfm>