



58-9001 R11/18 azdot.gov

Fixed Assets
Mail Drop 203B
Arizona Department of Transportation
206 S 17th Ave
Phoenix AZ 85007-3213

EQUIPMENT TRANSFER

ADOT ASSET TAG NUMBER	REQUIRED – RECEIVING ADDRESS AND CITY WHERE ASSET WILL BE LOCATED	SERIAL NUMBER	DESCRIPTION OF DEVICE (MAKE AND MODEL)

Transferring Equipment Out

Unit Number	Unit Name	Date
Responsible Person Name (First, Middle, Last, Suffix)		Phone Number
Signature		

Courier

Comments This section to be completed /signed by the technician picking up/receiving/delivering items noted on this Equipment Transfer Form : Technician print name: _____, of Unit _____, Date _____, Signature: _____		SDP request # _____
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Receiving Equipment

Unit Number	Unit Name	Building Address and City Name	Date
Responsible Person Name (First, Middle, Last, Suffix)		Phone Number	Signature

Fixed Assets

Comments	Date	Signature
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