

Understanding the CA Delegation of Authority

Presented by:

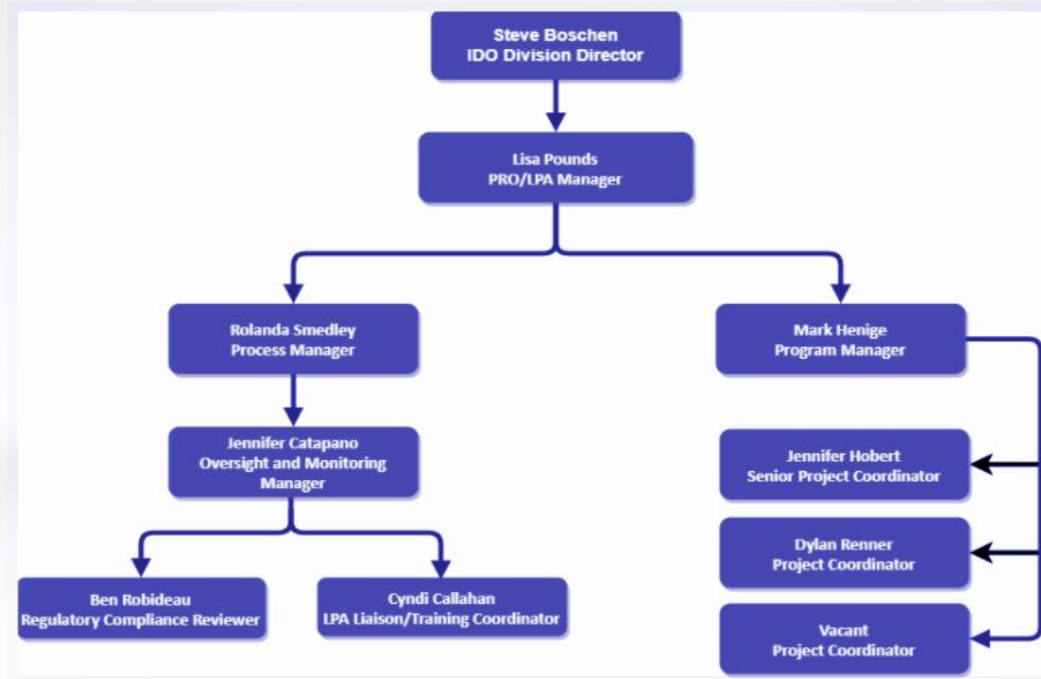
Rolanda Smedley

LPA Process Manager

Local Public Agency Section

Local Public Agency (LPA) Section

LPA Process Section & LPA Program Section



TYPES OF ADMINISTRATION OF LOCAL PROJECTS

1. ADOT Administration (AA)

1. Self Administration (SA)

2. Certification Acceptance (CA)

LOCAL PUBLIC AGENCY (LPA) Process Section

- Act as Liaison between the LPAs and Federal Highway Administration (FHWA)
- Research, update and notify LPAs of changes to federal and state regulations, laws, and policies
- Develop process and procedures for the administration of CA, SA and LPA programs
- Certify LPAs as CA agencies in the CA program
- Certify LPAs to self-administer a specific project in the SA program
- Conduct Regulatory Compliance Reviews for Construction
- Conduct Contract Compliance Reviews
- Conduct trainings for both CAs and LPAs

CA Delegation of Authority

CA Agency - Matrix of Delegated Authority, 2019 Recertification

CA Agency	Procurement					CA Agreement Signature Date
	Construction Contractors	Materials	Materials & Contractor to Install	Design-A/E	Design-A/E On Call ¹	
<i>Partial Certification - No Design Authority</i>						
Scottsdale	Permitted	Permitted	Permitted	No	No	September 3, 2019
Tempe	Permitted	Permitted	Permitted	No	No	August 23, 2019
Phoenix	Permitted	Permitted	Permitted	No	No	October 8, 2019
<i>Full Certification - Design Authority</i>						
Maricopa County	Permitted	Permitted	Permitted	Permitted	Permitted	September 3, 2019
Chandler	Permitted	Permitted	Permitted	Permitted	No	September 3, 2019
Mesa	Permitted	Permitted	Permitted	Permitted	No	September 17, 2019
Pima County	Permitted	Permitted	Permitted	Permitted	No	August 23, 2019
Tucson	Permitted	Permitted	Permitted	Permitted	No	September 27, 2019

Legend Key

1

Approved by ADOT to self - administer Design On-Call (consultants pre-qualified for specific services)

**CERTIFICATION ACCEPTANCE TRAINING
MODULE 2**

QUESTIONS?

Communicating with the LPA Section

Presented by:

Rolanda Smedley

Process Manager

Local Public Agency Section

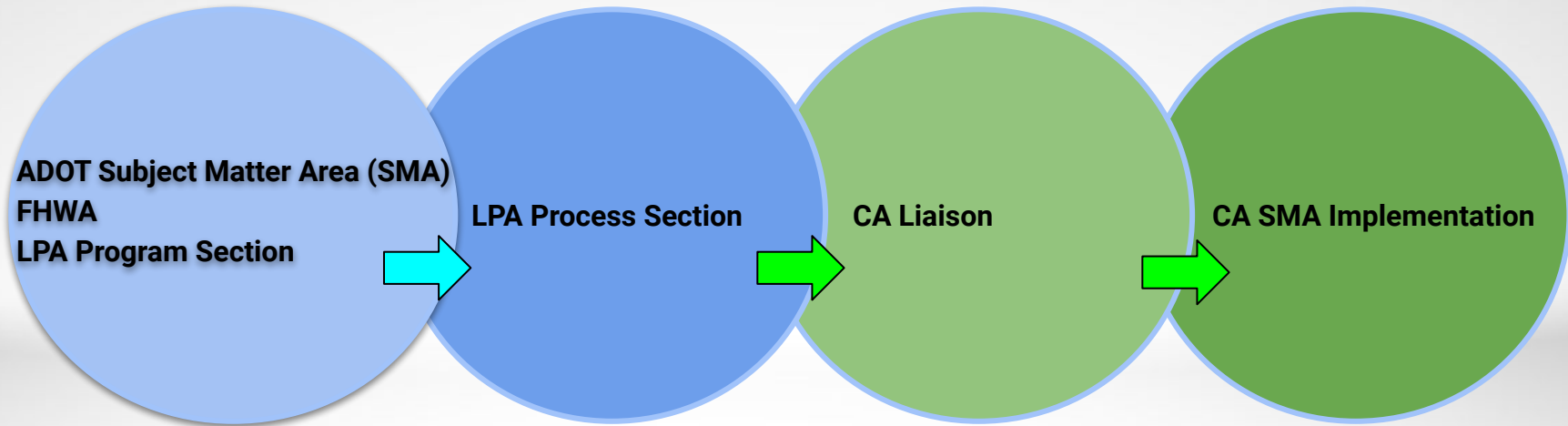
CA Communication Protocol

Communication Protocol (CA Manual, p. 8)

- Program Issue Resolution
- Project Issue Resolution

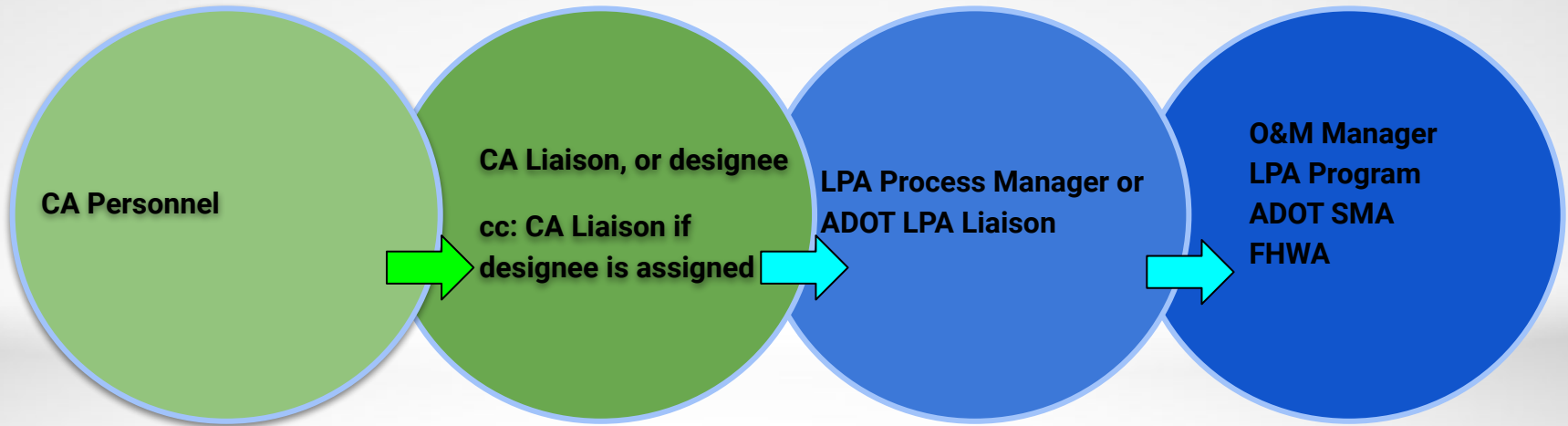
Communication Implementation

Program Specific Communication from ADOT



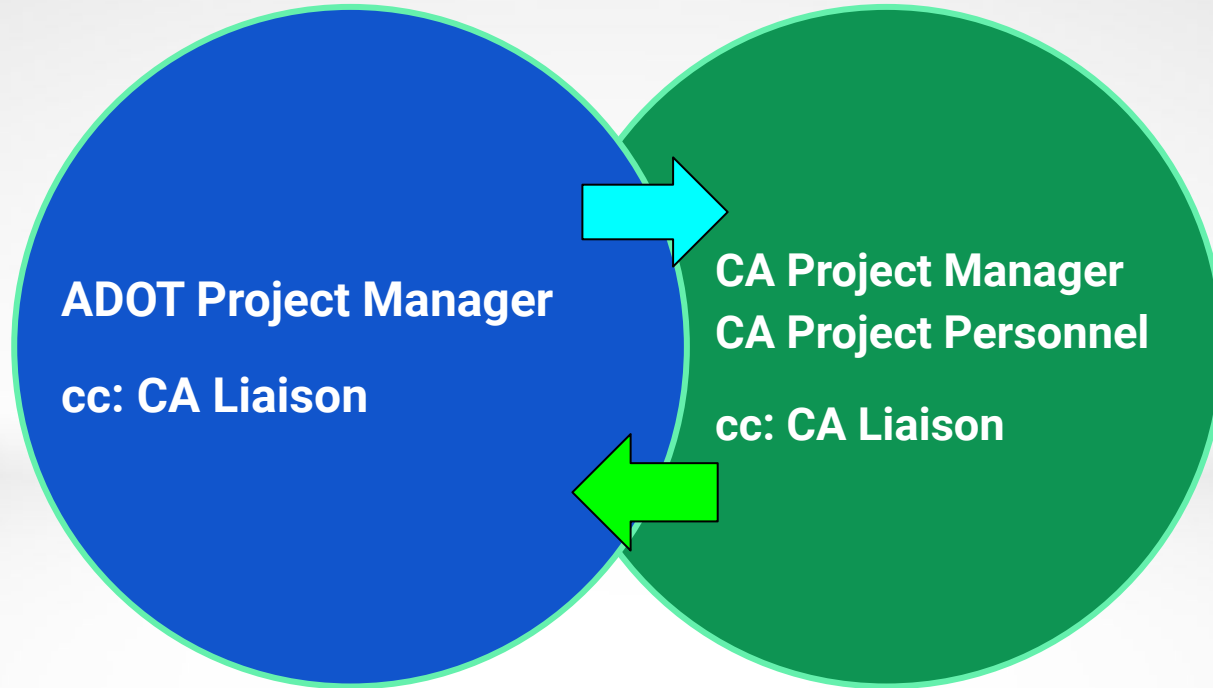
Communication Implementation

Program Specific Communication from CA



Communication Implementation

Project Specific Communication



Communication Implementation

Staff Change or Departure Communication

Communication Protocol States: (CA Manual, p. 8)

- The CA Agency must notify the LPA Section, in writing, of the CA Agency's plan to reassign the duties to existing staff or fill the vacated position.
- The communication should be sent to the LPA Liaison as soon as the individual leaves the agency.

**CERTIFICATION ACCEPTANCE TRAINING
MODULE 2**

QUESTIONS?

**CERTIFICATION ACCEPTANCE TRAINING
MODULE 2**

THANK YOU!