

Module 1 - attendees will receive presentations from the Multimodal Planning Division and Local Public Agency staff. A Planning representative will discuss appropriately planning transportation projects. Attendees will then hear from ADOT Local Public Agency (LPA) Program section staff on steps involved with initiating an LPA project. The training continues with an overview on developing a scope, schedule and budget from a Project Management Group (PMG) Transportation Manager.

### AGENDA

<b>WELCOME AND INTRODUCTION</b> Steve Boschen, Infrastructure Delivery and Operations Director, ADOT Jennifer Catapano, O&M Manager, ADOT	8:00 am-8:15 am (15 minutes)
<b>PLANNING</b> Jason James, Regional Planning Manager/P2P Manager, ADOT	8:15 am-9:00 am (45 minutes)
<b>PROJECT INITIATION</b> Mark Henige, Program Manager, ADOT Jennifer Hobert, Sr. Project Coordinator, ADOT	9:00 am-10:00 am (60 minutes)
<b>BREAK</b>	10:00 am-10:10 am (10 minutes)
<b>SCOPE/SCHEDULE/BUDGET - High Level Overview</b>	10:10 am-10:55 am (45 minutes)
<b>CLOSING REMARKS AND SURVEY</b> Jennifer Catapano, O&M Manager, ADOT	10:55 am-11:05 am (10 minutes)